

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD ON DECEMBER 2, 2025**

Present were: Mayor Gerry Brenton
Deputy Mayor Robert Warr
Councillor Joan Brown
Councillor Georgina Brushett
Councillor Andy Edwards
Councillor Keith Keating
Councillor Gary Myles

Also present: Greg Osmond, Town Manager
Randy Brockerville, Director of Operations & Public Works
Debbie Fitzpatrick, Director of Facilities, Recreation & Community Services
Melanie Kilfoy, Director of Finance & Administration
Ray Nolan, Director of Planning & Economic Development
Petrina Power, Town Clerk

1. Call to Order

Mayor Brenton called the meeting to order at 7:00 p.m.

Before proceeding with the agenda, Mayor Brenton called upon Councillor Brown to explain why all of Councillors were wearing a purple shirt.

Councillor Brown advised that the purple shirts were in recognition of the “16 Days of Activism”, an international campaign against gender-based violence that runs annually from November 25th to December 10th. These dates connect the International Day for the Elimination of Violence Against Women with Human Rights Day, calling for action to end violence against women, girls and 2SLGBTQI+ individuals.

Councillor Brown noted violence can happen anywhere and can take many forms, not just physical. Grace Sparkes House and Burin Peninsula Voice Against Violence stand on the front lines against violence to provide safety, compassion and hope to those escaping abuse. However, the “16 Days of Activism” calls upon everyone to do their part to end gender-based violence. Councillors and the community have a responsibility to push for a future where everyone can feel safe from violence. Councillor Brown called upon all residents to learn more and take those small actions to create powerful change and build a community where safety is a right.

2. Adoption of Agenda

Motion

MMC 2025 12 02/001R

Moved by Councillor Keating, seconded by Councillor Brushett

“BE IT RESOLVED the agenda be adopted.”

Motion carried unanimously.

3. Adoption of Minutes

Motion

MMC 2025 12 02/002R

Moved by Deputy Mayor Warr, seconded by Councillor Brushett

“BE IT RESOLVED the minutes of the regular Council meeting held on November 18, 2025, be adopted.”

Motion carried unanimously.

The minutes of the privileged Council meeting (disclosure) held on November 18, 2025, were tabled for information purposes.

4. Business Arising

There was no business to bring forward.

5. Delegations

There were no scheduled delegations.

6. Committee Reports

Planning & Economic Development Committee

Councillor Brown reviewed the minutes of the Planning & Economic Development Committee meeting held on November 25, 2025.

A request has been received from Grieg Seafood to temporarily flush clean water from the Smoltification system into the Town’s system (blivet) as Phase II of their effluent line project is currently in progress and as such, the line is not ready for use. Councillor Brown advised Grieg has been given approval to proceed with use of the Town’s system however, it usage will be monitored by the Public Works Department.

Motion

MMC 2025 12 02/003R

Moved by Councillor Brown, seconded by Councillor Edwards

“BE IT RESOLVED approval be given to write a formal referral to Crown Lands for Application No. 164737 submitted by Grieg Seafood Newfoundland for Phase 2 of the Effluent Project, subject to approval by the Department of Fisheries and Aquaculture and the Department of Environment, Conservation and Climate Change.”

Motion carried unanimously.

The Committee had some discussion on an amendment that has been drafted by Tract Consulting that would result in a text amendment in the Town’s Development Regulations to allow short-term rentals in residential zones. This item will be deferred until Council has reviewed the amendment in full.

A request was received from an Estate to rezone a parcel of land near the Town's recreational facilities from Public Institutional to Residential. Once rezoned, it will be offered for sale.

Motion

MMC 2025 12 02/004R

Moved by Councillor Brown, seconded by Deputy Mayor Warr

“BE IT RESOLVED that a request received to rezone a parcel of land located at 32 Centennial Road from Public Institutional to Residential be rejected, given that the parcel of land in question, should it be rezoned for residential development, would be located within a large Public Institutional zone which may not align with plans for future development of the remaining area.”

Motion carried unanimously.

Motion

MMC 2025 12 02/005R

Moved by Councillor Brown, seconded by Councillor Keating

“BE IT RESOLVED approval be given to separate the Planning & Economic Development Committee into two separate Committees as follows:

- Planning & Development Committee with the understanding Councillor Brown and Deputy Mayor Warr will remain in place as the respective Chair and Co-Chair and meet on a regular basis as a Standing Committee of Council
- Economic Development Committee with the understanding Mayor Brenton and Councillor Edwards will be appointed the respective Chair and Co-Chair and with the further understanding that members of the business community will also sit on the Committee which will meet on an as-needed basis”

Motion carried unanimously.

Motion

MMC 2025 12 02/006R

Moved by Councillor Brown, seconded by Councillor Brushett

“BE IT RESOLVED given to adopt the Terms of Reference for an Economic Development Committee and, in addition to the Chair and Co-Chair, appoint members as follows:

- One member from the Chamber of Commerce: Mr. John Baker
- One member from the Mortier Bay Port Steering Committee: Mr. Jack Brenton
- One member from the Tourism Sector: Mr. Mike Brennan
- One member from the Community-at-large: Mr. Dennis Kelly”

Motion carried unanimously.

Motion

MMC 2025 12 02/007R

Moved by Councillor Brown, seconded by Councillor Edwards

“BE IT RESOLVED that an application received from Samantha Crocker to operate The Sweet Spot Café at 25-57 Columbia Drive (Peninsula Mall) be approved, subject to Service NL, Fire & Life Safety and site inspection.”

Motion carried unanimously.

Motion

MMC 2025 12 02/008R

Moved by Councillor Brown, seconded by Councillor Brushett

“BE IT RESOLVED that an application received from Priority Permits to replace existing wall signage at TD Bank with new wall signage at 25-57 Columbia Drive (Peninsula Mall) be approved, subject to site inspection.”

Motion carried unanimously.

Motion

MMC 2025 12 02/009R

Moved by Councillor Brown, seconded by Councillor Keating

“BE IT RESOLVED that an application received from Fred Brake to place an accessory building measuring 12’ x 16’ on property at 21 Creston Boulevard be approved.”

Motion carried unanimously.

Motion

MMC 2025 12 02/010R

Moved by Councillor Brown, seconded by Councillor Brushett

“BE IT RESOLVED that an application received from Sharon & Greg Fewer to construct a new residence measuring 44’ x 32’ at 174 Greenwood Street West be approved.”

Motion carried unanimously.

Councillor Edwards declared a conflict of interest for the next application as the applicant in question is his brother. Councillor Edwards removed himself from the Council Chambers.

Motion

MMC 2025 12 02/011R

Moved by Councillor Brown, seconded by Councillor Brushett

“BE IT RESOLVED that an application received from James Edwards to place an accessory building measuring 35’ x 12’ at 395 Ville Marie Drive be approved.”

Motion carried without the vote of Councillor Edwards who was in a declared conflict of interest.

Motion

MMC 2025 12 02/012R

Moved by Councillor Brown, seconded by Councillor Keating

“BE IT RESOLVED that a previously approved application received from Sam Synard to construct a triplex (3-unit) building measuring 32’ x 66’ at 5-7 Thompson Street be amended to construct a fourplex measuring 72’ x 34’.”

Motion carried unanimously.

Protection to Persons & Property Committee

Councillor Myles reviewed the minutes of the Protection to Persons & Property Committee meeting held on November 25, 2025.

The Town has received a request for a Children at Play sign in the area of 500 Ville Marie Drive. The Committee had discussed the request and agreed there are too many signs around town such as Children at Play, Do Not Feed the Ducks, etc., and additional signage is not going to stop speeders from speeding given that they are not obeying the current signage. The resident will be advised that the request for signage is denied and instead, the RCMP will be asked to do additional patrols in the area. The Town is in the process of scheduling a meeting with the RCMP to discuss various concerns such as speeding.

Letters were sent to the Department of Transportation & Infrastructure regarding safety concerns on the bailey bridge such as the need for crosswalks at both ends to accommodate pedestrians in getting to the pedestrian walkway as well as the need for lighting on the walkway. No response has been received to date. Given that the letters were written to the previous government, new letters will be sent to the current government.

An email has been sent to the Clarendville Vet Hospital to ask if any consideration has been given to expanding to the Marystown area. No response to that email was received. Councillor Myles advised he did reach out to one of the veterinarians yesterday evening who advised that he has been in discussions with his colleagues and Dr. Harding about a part-time clinic for the area. Council will be advised of any decision once made and what the Town can do to help facilitate it.

The Animal Control – Anti-Litter Officer has been dealing with complaints of roaming animals and barking dogs. A dog was struck by a car and had to be euthanized. Councillor Myles noted that in the past, tickets had been issued by the RCMP as per the recommendation of the Animal Control – Anti-Litter Officer with regards to neglected pets.

The Marystown Volunteer Fire Department has been busy with 6 calls since the last Committee meeting and 148 calls for the year to date. In 2024, the Department has 115 calls for the year.

The Junior Firefighter Program has concluded for the year.

Correspondence has been sent to Walmart regarding firefighter response to emergencies

The Town’s Municipal Emergency Management Plan has been circulated to Council for review in the New Year.

Councillor Myles advised that sometimes, there's a burden on firefighters to have to pay for out-of-pocket expenses when attending training sessions. The Committee will be having further discussion on this item.

As residents get ready for Christmas, Councillor Myles, on behalf of Fire Chief Bolt, reminded residents to keep exits and heaters clear, use approved electrical products and turn off decorations when leaving the house or going to bed.

Motion

MMC 2025 12 02/013R

Moved by Councillor Myles, seconded by Councillor Brown

“BE IT RESOLVED approval be given to move forward with contacting the Department of Transportation and Infrastructure to discuss the possibility of a roundabout being developed on McGettigan Boulevard.”

Motion carried unanimously.

The Committee had a discussion on clean-up and removal orders and agreed that the Town's Regulations need to be reviewed and revised to make them stronger to enforce.

Tourism & Special Events Committee

Councillor Brushett advised the Tourism & Special Events Committee met on November 19th and November 26. Councillor Brushett first reviewed the minutes of the meeting held on November 19, 2025.

The Committee discussed preparations for the annual Christmas Tree Lighting and Santa Claus Parade events.

Motion

MMC 2025 12 02/014R

Moved by Councillor Brushett, seconded by Deputy Mayor Warr

“BE IT RESOLVED approval be given to adopt the revised Tourism & Special Events Committee Terms of Reference with the understanding that all previous Terms of Reference are repealed and replaced.”

Motion carried on a vote of six to one with Mayor Brenton, Deputy Mayor Warr, Councillor Brown, Councillor Brushett, Councillor Edwards and Councillor Myles voting for the motion and Councillor Keating voting against it.

Councillor Keating advised he voted against the motion as he hasn't seen the Terms of Reference to know what been amended.

Motion

MMC 2025 12 02/015R

Moved by Councillor Brushett, seconded by Councillor Myles

“BE IT RESOLVED approval be given to add the following people to the Tourism & Special Events Committee:

- Rio Aguilario
- Kayla Coady
- Corey Ducey
- Brenda Hannam
- Lori Hunt
- Audrey Mallay
- Tara Planke

with the understanding the following people will stay on as Committee members:

- Krishna Aromin
- Colin Farrell
- Ann-Ada Paller
- Emmanuel Paller
- Bernard Pike
- Cindy Warren”

Motion carried unanimously.

Motion

MMC 2025 12 02/016R

Moved by Councillor Brushett, seconded by Councillor Keating

“BE IT RESOLVED approval be given for the Town of Marystown to partner with the Kinsmen Club of Marystown as the main sponsor of the Santa Claus Parade taking place on December 6, 2025, and sponsor the event in the amount of \$500.00 as per the Donation, Grant and Sponsorship Policy.”

Motion carried unanimously.

Councillor Brushett reviewed the minutes of the Tourism & Special Events Committee held on November 25, 2025.

Councillor Brudhett advised that with inclement weather on the way, the annual Christmas Tree Lighting scheduled for tomorrow evening, December 3rd, has been postponed and will be rescheduled for another day.

Motion

MMC 2025 12 02/017R

Moved by Councillor Brushett, seconded by Councillor Edwards

“BE IT RESOLVED approval be given for Councillor Brushett and the Director of Facilities, Recreation & Community Services to attend the 2026 Hospitality NL Conference & Trade Show taking place February 24-26, 2026 in St. John’s, NL.”

Motion carried unanimously.

Before moving on to the next report, Mayor Brenton noted an item that he meant to bring up during the Protection to Persons & Property Report. Mayor Brenton attended a Christmas social for the families of the Fire Department. Mayor Brenton thanked Fire Chief Bolt for the invitation and commended all firefighters on a job well done.

Recreation Committee

Deputy Mayor Warr reviewed the minutes of the Recreation Committee meeting held on November 25, 2025.

With 12 members on the Committee, meeting at 6:00 p.m. on Tuesday evenings can be an issue for some members however, Deputy Mayor Warr noted that with other Committee meetings that need to take place during Committee week, it’s difficult to schedule an alternate day/time.

The Committee discussed breaking out into subcommittees so that members can be more involved in specific aspects of recreation and feel like they have more purpose. There is more to recreation and community events beyond sports. Not everyone likes sports but might possibly have input on other areas of recreation. Suggestions from the general public are welcome and the Committee will act on great ideas if they fit the mandate of the Recreation Committee.

There was some discussion on a dial-a-ride for the Marystown area to assist lower income families and seniors with getting to appointments and running errands. It’s possible there may be grants available to provide transportation. If it is something the Town can qualify for, applications will be submitted. Follow-up will be made to provide more information for the next meeting.

The U13 Minor Hockey Team competed in Placentia and brought home the gold medal. The team was down 3-0 in the championship game but they pulled together as a team and won 6-5.

The U13 Minor Hockey Team also won this past weekend on home ice – the team was down 1-0 against Bay Robert’s Rovers in the gold medal game but with less than a minute left in the game they scored, tying the game, and with 4 seconds left they scored again winning the game.

The U15 hosted the Ryan Penney Memorial Tournament as well. They went to the gold medal game but came up short winning silver! Some excellent hockey was played and all players had lots of fun.

Shutters and Such will be installing the automatic door buttons at the Kaetlyn Osmond Arena in the coming weeks, which will be a great addition.

The Department is looking at implementing EMT at the Kaetlyn Osmond Arena for payments for ice rentals rather than dealing with cash. The email to use is info@marystown.ca.

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There is a new phone number for Kaetlyn Osmond Arena and it is 709-277-3571.

The Committee discussed the possibility of getting a piece of equipment for the YMCA that would benefit the aging population. Follow-up is being made on possible funding to assist with the purchase.

Again, Deputy Mayor Warr noted that the meeting day and time for the Recreation Committee meeting is not suitable for everyone however, it's difficult to schedule meetings that can accommodate everyone's schedules. Deputy Mayor Warr thanked anyone who put their name forward to serve on the Recreation Committee but had to withdraw because of scheduling issues.

The fields have been fertilized and limed as part of ongoing maintenance to ensure they look good next year. Deputy Mayor Warr commended the staff for their work.

The YMCA is still as busy as every and membership is remaining steady. The YMCA's Hope for Dementia Intergenerational Program was well-attended and enjoyed by participants. The Small Steps for Big Changes Program, a program for diabetes prevention, is going great. The program was developed by UBC Okanagan and Ms. Roma Hennebury recently returned from a national conference in Toronto where she was trained at no cost. Ms. Hennebury received a lot of good information which will be passed on to participants.

The YMCA will offer a babysitting course on December 20th, a Cycle-Fit course in January and Lifeguard recruiting is ongoing.

Mayor Brenton, Deputy Mayor Warr and Councillor Keating were in Corner Brook attending the MNL Conference when the Peace Award was presented to Mr. Bern Pike and unfortunately, they weren't able to attend and offer up their congratulations at the time. Deputy Mayor Warr took a moment to state he was proud of the volunteer hours Mr. Pike has donated to various events and causes, noting he was an icon for volunteerism. Deputy Mayor Warr was pleased that Mr. Pike was recognized for his efforts and noted he looked forward to continued work together.

As noted, the YMCA is always busy and residents who use it have great things to say about the various offerings. Deputy mayor Warr encouraged more residents to use and support the YMCA.

Councillor Keating spoke on the issue of busses. While at the MNL Conference in Corner Brook, there was a presentation on bussing systems. It works great in Corder Brook however; Corner Brook is a bigger city. Councillor Keating brought back a report that the Town Manager will review and look into for Marystown. Councillor Keating noted Marystown would benefit from just a small passenger bus.

Public Works Committee

Councillor Keating reviewed the minutes of the Public Works Committee meeting held on November 26, 2025.

The Water Treatment Operator attended the meeting to discuss the SCADA system for the water treatment plant and new chlorination building. Because the system at the new chlorination building is newer and more advance, the systems at the two buildings are not communicating with each other. However, the Water Treatment Operator advised that both systems are operating despite the lack of communication and no upgrade is needed for the water treatment plant at this time.

There was some discussion on the main waterline shutdown that will occur on December 9th to facilitate the tie-in of the new chlorination building to the main waterline. Fire Chief Bolt and several firefighters will be on standby during the outage. Quotes were received for the supply of a water truck that will be on standby during the upcoming water outage scheduled for December 9th. Quotes are as follows:

Brenton's: \$1,150.00 including HST (3,500 gallons)

Stellar: \$3,910.00 including HST (12,000 gallons)

Provincial Paving: water truck is out of the area

Farrell's Excavating: water truck demobilized from the area

Motion

MMC 2025 12 02/018R

Moved by Councillor Keating, seconded by Councillor Brushett

"BE IT RESOLVED approval be given to engage Brenton Group for the supply of a water truck on stand-by for the Fire Department during the upcoming water outage scheduled for December 9th at a cost of \$1,150.00 including HST, which will also include putting the truck and pump back into service, storage in a warm bay, filling and draining."

Motion carried unanimously.

Councillor Keating advised Brenton Group has an alternate water supply which will be available during the outage and is also available to the Fire Department at all times. It was further noted Brenton Group's water truck was on stand-by for the Fire Department all summer at no charge and was dispatched to the Red Harbour forest fire in August as well

The Burin Volunteer Fire Department will be on standby for the water outage. Councillor Keating reminded everyone that the shutdown will occur in the evening this time around and further reminded everyone to be fire smart.

Signage has been received for the naming of the access from McGettigan Boulevard to the Municipal Depot/Fire Hall as Shawn's Way. The unveiling of the sign will take place at 10:30 a.m. on Thursday, December 4th, at the Fire Hall.

An email has been received from a resident of Markland Road regarding water buildup on his property following heavy rain. Similar correspondence has been received from residents of Harris Drive as well. Follow-up will be made to issue letters to the residents to recommend they purchase culverts at their own cost which the Town will install at no charge.

Regular operations have been busy. Councillor Keating noted several tasks have been completed over the last two weeks since the last Council meeting and noted one job in particular. The Department dealt with a plugged sewer at Baker's Cove. The sewer line was down about 25-30 feet and took some time to excavate. The blockage was cleared and the line repaired. It was a large job and Councillor Keating thanked the Public Works Department for their hard work.

Councillor Keating provided a small update on the Town's capital works projects, noting Ducey's Lane Water and Sewer project is complete and the Levi's Road/Mayo's Road Water and Sewer Project has been awarded to Mallay's Industrial Services; that project will start this spring.

The water treatment plant is operating well.

Equipment is ready for snow clearing as there is some bad weather expected this week.

Correspondence has been received from Burin Peninsula Waste Management. Fees for waste collection are expected to increase from \$185.00 to \$200.00 for the year. Council will need to review how this affects the Town's budgeted. The contract for waste collection has gone to tender and the waste collection fee will be finalized following the results of that tender.

Motion

MMC 2025 12 02/019R

Moved by Councillor Keating, seconded by Councillor Brown

“BE IT RESOLVED approval be given to advertise a fulltime, temporary Maintenance Person for the Public Works Department for an initial term of 12 weeks with the potential to transition to a fulltime, permanent Maintenance Operator.”

Motion carried unanimously.

Councillor Keating referenced a survey that was conducted across Canada and made note of by NL Quarterly with regards to water usage. The national average usage of water is 223L per person. In NL, it's about 628L per person. In Marystown, with an average flow of 800 gal/min in the morning before most major businesses are open, the average per person is 838.6L. Councillor Keating noted something needs to be done about the high usage. In western Canada, water meters are in use and residents have to pay for water which keeps usage down. Councillor Keating noted if the residents don't start looking after this valuable resource, the Town will need to charge more for it. As a side note, Councillor Keating advised the water treatment plant cost \$3.5 million and the chlorination building was \$1.5 million. The Town expends over \$800,000.00 per year for treatment supplies and spent over \$700,000.00 for new filters for which the Town didn't receive any government funding. Water is expensive to produce and while it is a necessity, it needs to be conserved and protected and if it is not, the Town will have to discuss installing some meters on a few houses to start monitoring it.

Councillor Brushett questioned if the average flow per person in Marystown included the car wash. Councillor Keating noted the flow rate was calculated early and prior to major businesses being open, including the car wash. By mid-day, flows are increased a little more. It's possible there are some leaks that the Town is not aware of but with each repair and each new waterline upgrade, flows should be decreasing more but they are not.

Councillor Edwards advised the water treatment plant is now approximately 14 years old and has produced roughly a half billion gallons of clean treated water.

Finance Committee

Councillor Edwards reviewed the minutes of the Finance Committee meeting held on November 26, 2025.

Motion

MMC 2025 12 02/020R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to pay Invoice No. 25980 received from Cal LeGrow dated November 12, 2025 in the amount of \$240.00 HST exempt for the addition of the 2019 Chevrolet Colorado to Policy No. P04174506.”

Motion carried unanimously.

Motion

MMC 2025 12 02/021R

Moved by Councillor Edwards, seconded by Councillor Brown

“BE IT RESOLVED approval be given to pay Invoice No. 25985 received from Cal LeGrow dated November 12, 2025 in the amount of \$365.00 HST exempt for the addition of the 2026 Chevrolet Silverado to Policy No. P04174506.”

Motion carried unanimously.

Motion

MMC 2025 12 02/022R

Moved by Councillor Edwards, seconded by Councillor Brushett

“BE IT RESOLVED approval be given to pay Invoice No. NL-15150 received from ALL-TECH Environmental Services Ltd. dated September 12/25 in the amount of \$3,478.75 including HST for the Microbial Air Sampling Services at the Marystown Heritage Museum.”

Motion carried unanimously.

Motion

MMC 2025 12 02/023R

Moved by Councillor Edwards, seconded by Councillor Brown

“BE IT RESOLVED approval be given to pay Invoice No. 29405 received from Picco, White, McCarthy dated August 21/25 in the amount of \$897.00 including HST for professional services rendered in acting for the vendors in the sale of property to the Town of Marystown on Bayview Street.”

Motion carried unanimously.

Motion

MMC 2025 12 02/024R

Moved by Councillor Edwards, seconded by Councillor Brushett

“BE IT RESOLVED Council ratify the 2025 Seniors Discount Adjustment in the amount of \$50,500.00.”

Motion carried unanimously.

Motion

MMC 2025 12 02/025R

Moved by Councillor Edwards, seconded by Councillor Brown

“BE IT RESOLVED approval be given to offer the position of Outreach Worker to Marlena Flynn at a rate of \$20.00 per hour for twenty-five hours per week, with the understanding that funds will come from a Community Violence Prevention Grant 2025-2026 and with the further understanding that the start date for this position is contingent on receipt of the noted funding.”

Motion carried unanimously.

Motion

MMC 2025 12 02/026R

Moved by Councillor Edwards, seconded by Councillor Brown

“BE IT RESOLVED that in keeping with the Provincial Government’s ongoing commitment to honour vital contributions by Fire Departments for their extraordinary efforts during the wildfires in the Conception Bay North region, Paddy’s Pond, Holyrood and Martin Lake, approval be given to disburse the \$12,500.00 in funding received from the Provincial Government as follows:

- \$500.00 one-time honourarium to volunteer firefighters who contributed their time and skill to the wildfires:
 - o Captain Wayde Clarke
 - o Lieutenant Paul Snook
- \$10,000.00 to the Marystown Volunteer Fire Department for the deployment of volunteers to support wildfire response
- \$1,000.00 to the Town of Marystown to help support the administration of the Honorariums

with the understanding that the remaining \$500.00 will be returned to the Provincial Government as an overpayment error.”

Motion carried unanimously.

Motion

MMC 2025 12 02/027R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to process a request from the Marystown Volunteer Fire Department to deduct funds from the firefighters Honorarium in the amount of \$500.00.”

Motion carried unanimously.

Motion

MMC 2025 12 02/028R

Moved by Councillor Edwards, seconded by Deputy Mayor Warr

“BE IT RESOLVED approval be given to process a request from the Marystown Volunteer Fire Department to deduct funds from the firefighters Honorarium in the amount of \$223.25.”

Motion carried unanimously.

Motion

MMC 2025 12 02/029R

Moved by Councillor Edwards, seconded by Councillor Brushett

“BE IT RESOLVED approval be given to adjust 50% of the interest on Account No. NOLAJ002 as the account has met the requirements of the Principal Payment Plan.”

Motion carried unanimously.

Councillor Edwards reminded residents that if there is an issue with arrears, the Town can offer a principal payment plan where 50% of interest on an account will be adjusted subject to payment of the principal in full and 50% of the interest.

Motion

MMC 2025 12 02/030R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to pay off Loan No. 1026-6998-559 for Small Communities Fund Program Project No. 17-SCF-19-00124 for the Marine Drive Water Laterals Project in the amount of \$23,318.40.”

Motion carried unanimously.

Motion

MMC 2025 12 02/031R

Moved by Councillor Edwards, seconded by Councillor Myles

“BE IT RESOLVED approval be given to engage the services of Ms. Vanessa Laite from Laite Law Office in Clarendville as a Commissioner for the 2026 Appeal Hearings at a cost of \$287.50 including HST per hour plus travel.”

Motion carried unanimously.

Motion

MMC 2025 12 02/032R

Moved by Councillor Edwards, seconded by Councillor Brushett

“BE IT RESOLVED approval be given to borrow funds from BMO Bank of Montreal in the amount of \$49,068.00 for the Municipal Share of the following capital works project, subject to approval of the application for project funding:

- Catherine Street Storm Sewer
Municipal Share - \$49,068.00
Loan Amount - \$49,068.00
Fixed Rate Term – 3.79%
Term: 5 Years and 10 Year Amortization”

Motion carried unanimously.

Motion

MMC 2025 12 02/033R

Moved by Councillor Edwards, seconded by Councillor Brushett

“BE IT RESOLVED approval be given to borrow funds from BMO Bank of Montreal in the amount of \$326,565.00 for the Municipal Share of the following capital works project, subject to approval of the application for project funding:

- Levi’s Road/Mayo’s Road Water & Sewer and Curb & Gutter
Municipal Share - \$326,565.00
Loan Amount - \$326,565.00
Fixed Rate Term – 3.79%
Term: 5 Years and 10 Year Amortization”

Motion carried unanimously.

Motion

MMC 2025 12 02/034R

Moved by Councillor Edwards, seconded by Councillor Brushett

“BE IT RESOLVED approval be given to borrow funds from BMO Bank of Montreal in the amount of \$80,350.00 for the Municipal Share of the following capital works project, subject to approval of the application for project funding:

- Lift Station Replacement near CHCM Land
Municipal Share - \$80,350.00
Loan Amount - \$80,350.00
Fixed Rate Term – 3.79%
Term: 5 Years and 10 Year Amortization”

Motion carried unanimously.

Motion

MMC 2025 12 02/035R

Moved by Councillor Edwards, seconded by Councillor Brushett

“BE IT RESOLVED approval be given to borrow funds from BMO Bank of Montreal in the amount of \$87,175.00 for the Municipal Share of the following capital works project, subject to approval of the application for project funding:

- Water Main Loop from Mall to Arena
Municipal Share - \$87,175.00
Loan Amount - \$87,175.00
Fixed Rate Term – 3.79%
Term: 5 Years and 10 Year Amortization”

Motion carried unanimously.

Motion

MMC 2025 12 02/036R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to submit a nomination form to the Burin Peninsula Chamber of Commerce to nominate the Director of Planning & Economic Development, Ray Nolan, as a member of the Board of Directors for the upcoming 2026-2028 term.”

Motion carried unanimously.

Motion

MMC 2025 12 02/037R

Moved by Councillor Edwards, seconded by Councillor Brushett

“BE IT RESOLVED Council ratify Poll Tax Ratification Listing 5-1 dated November 13, 2025, in the amount of \$44,366.40.”

Motion carried unanimously.

Motion

MMC 2025 12 02/038R

Moved by Councillor Edwards, seconded by Deputy Mayor Warr

“BE IT RESOLVED Council approve Accounts Payable Listing No. 8-1 as of November 24, 2025, in the amount of \$481,176.04.”

Motion carried unanimously.

Motion

MMC 2025 12 02/039R

Moved by Councillor Edwards, seconded by Councillor Brushett

“BE IT RESOLVED approval be given to book the Town’s Employee Christmas Social to take place at the Marystown Hotel and Convention Centre on Saturday, December 6, 2025.”

Motion carried unanimously.

Motion

MMC 2025 12 02/040R

Moved by Councillor Edwards, seconded by Councillor Brushett

“BE IT RESOLVED approval be given to the Administration Department to pay a 25-year recognition to Fred Brake, Maintenance Operator, in the amount of \$200.00 for twenty-five years of service as per the Employee Recognition Policy.”

Motion carried unanimously.

Motion

MMC 2025 12 02/041R

Moved by Councillor Edwards, seconded by Deputy Mayor Warr

“BE IT RESOLVED approval be given for the Town to become a licensed user of the Registry of Deeds at a cost of \$1,100.00 for initial set up of the account and an annual fee of \$350.00 per year.”

Motion carried unanimously.

Councillor Edwards declared a conflict of interest for the next recommendation as he is employed by the company noted in the motion to be rescinded was in a conflict of interest with regards to the original motion. Councillor Edwards removed himself from the Council Chambers.

Motion

MMC 2025 12 02/042R

Moved by Deputy Mayor Warr, seconded by Councillor Brushett

“BE IT RESOLVED approval be given to rescind Motion MMC 2025 11 04/066R made at the Regular Council Meeting held on November 4, 2025 as follows:

Motion

MMC 2025 11 04/066R

Moved by Councillor Keating, seconded by Deputy Mayor Warr

“BE IT RESOLVED approval be given to the Recreation Department to purchase materials from Aylward’s Home Centre to build a deck in front of the Town Gazebo and an accessible ramp leading up to it at a cost of \$3,881.02 including HST.”

Motion carried unanimously.”

Motion carried without the vote of Councillor Edwards who was in a declared conflict of interest.

*Town Council of Marystown
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December 2, 2025*

Councillor Edwards returned to the Council Chambers.

7. Correspondence

There was no correspondence to bring forward.

8. Approvals to Purchase

Motion

MMC 2025 12 02/043R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to the Administration Department to purchase gift cards in lieu of turkeys from Sobeys (47 x \$30.00) at a cost of \$1,410.00.00 including HST.”

Motion carried unanimously.

Motion

MMC 2025 12 02/044R

Moved by Councillor Edwards, seconded by Councillor Brushett

“BE IT RESOLVED approval be given to the Fire Department to engage Grainger for SCBA and compressor annual servicing and testing with required repairs at a cost of \$6,949.08 including HST.”

Motion carried unanimously.

Motion

MMC 2025 12 02/045R

Moved by Councillor Edwards, seconded by Councillor Brushett

“BE IT RESOLVED approval be given to the Fire Department to engage B&M Electrical Ltd. for the outfitting of the Salvation Army building as a warming-cooling centre relating to the Emergency Management Plan at a cost of \$9,947.50 including HST, the supply and installation of the exterior generator (mobile) hookup and associated electrical work inside for identified needs, with funds to come from a Special Assistance Grant (warming-cooling centre & EOC).”

Motion carried unanimously.

Motion

MMC 2025 12 02/046R

Moved by Councillor Edwards, seconded by Councillor Brushett

“BE IT RESOLVED approval be given to the Fire Department to purchase a Floto pump, forestry pump, hose and required equipment from Martin’s Fire Safety at a cost of \$11,557.50 including HST, with funds to come from a \$10,000.00 provincial wildfire response grant and the Department’s fundraising account.”

Motion carried unanimously.

Motion

MMC 2025 12 02/047R

Moved by Councillor Edwards, seconded by Councillor Brushett

“BE IT RESOLVED approval be given to the Fire Department to expend remaining funds from the Honourarium budget as needed, as well as standby coverage for the May water outage, in the amount of \$71,199.10 including HST.”

Motion carried unanimously.

Motion

MMC 2025 12 02/048R

Moved by Councillor Edwards, seconded by Councillor Brushett

“BE IT RESOLVED approval be given to the Public Works Department to purchase water and sewer materials from Wolseley at a cost of \$7,763.40 including HST.”

Motion carried unanimously.

Motion

MMC 2025 12 02/049R

Moved by Councillor Edwards, seconded by Councillor Brushett

“BE IT RESOLVED approval be given to the Recreation Department to purchase materials for the Town Gazebo/deck from Peninsula Castle at a cost of \$2,959.59 including HST.”

Motion carried unanimously.

Motion

MMC 2025 12 02/050R

Moved by Councillor Edwards, seconded by Councillor Brown

“BE IT RESOLVED approval be given to the Tourism Department to purchase lapel pins (ship wheel) from International Coat of Arms at a cost of \$3,881.25 including HST.”

Motion carried unanimously.

9. Regulations

There were no regulations to bring forward.

10. Other Business

Councillor Keating advised meetings need to be scheduled with the two MHAs for the Burin Peninsula Region to discuss 24-hour snow-clearing and recommended sending a letter to both MHAs. Mayor Brenton advised a letter has gone to the Premier, the MHAs and others. Letters have also been sent to government officials and others for meetings regarding economic development

As noted earlier, Mayor Brenton, Deputy Mayor Warr and Councillor Keating attended the MNL Conference in Corner Brook. Deputy Mayor Warr advised that Mayor Brenton took every opportunity he could to speak to someone about the Town of Marystown and what it has to offer, as did Councillor Keating. But economic development opportunities can't happen without assistance which is why these meetings with government officials need to happen.

Mayor Brenton advised he attended the Boys U13 games as his grandson plays on the team. Mayor Brenton congratulated the team, and all teams, on great games and encouraged them to keep it up.

Mayor Brenton advised Council has discussed a change to the time for Council meetings.

Motion

MMC 2025 12 02/051R

Moved by Councillor Edwards, seconded by Councillor Brown

“BE IT RESOLVED approval be given to amend the schedule for the regular Council meetings from 7:00 p.m. to 6:00 p.m.”

Motion carried unanimously.

Councillor Keating advised that in the last 6-7 months, he has realized how difficult it can be to get around if you have accessibility issues. During the MNL Conference in Corner Brook, he needed assistance several times and until someone needs help, others may not realize the issues that one faces. The Town needs to think more about accessibility with regards to events, etc.

11. Notices of Motion

There were no notices of motion to bring forward.

12. Adjournment

The next meeting will take place December 16, 2025.

Motion

MMC 2025 12 02/052R

Moved by Councillor Keating, seconded by Councillor Edwards

“BE IT RESOLVED the meeting was adjourned at 8:26 p.m.”

Motion carried unanimously.

Gerry Brenton
Mayor

Petrina Power
Town Clerk