MINUTES OF THE REGULAR COUNCIL MEETING
HELD ON MARCH 4, 2025

Present were:	Mayor Brian Keating Councillor Andy Edwards Councillor Bridget Hodder Councillor Keith Keating Councillor Gary Myles
Also present:	Greg Osmond, Town Manager Randy Brockerville, Director of Operations & Public Works Melanie Kilfoy, Director of Finance & Administration Petrina Power, Town Clerk

1. Call to Order

Mayor Keating called the meeting to order at 7:07 p.m.

2. Adoption of Agenda

Motion
MMC 2025 03 04/001R

Moved by Councillor Hodder, seconded by Councillor Keating

"BE IT RESOLVED the agenda be adopted."

Motion carried unanimously.

3. Adoption of Minutes

Motion
MMC 2025 03 04/002R

Moved by Councillor Keating, seconded by Councillor Myles

"BE IT RESOLVED the minutes of the regular Council meeting held on February 18, 2025, be adopted."

Motion carried unanimously.

Motion
MMC 2025 03 04/003R

Moved by Councillor Edwards, seconded by Councillor Keating

"BE IT RESOLVED the minutes of the special Council meeting held on February 18, 2025, be adopted."

Motion carried unanimously.

4. Business Arising

There was no business to bring forward.

5. Delegations

There were no scheduled delegations.

6. Committee Reports

Protection to Persons & Property Committee

In the absence of Councillor Nolan, Councillor Myles reviewed the minutes of the Protection to Persons & Property Committee meeting held on February 25, 2025.

Councillor Myles noted the Town Manager is waiting for a reply from a company to complete a study for the Town with regards to funding for transportation. NL Health Services provided funding for a bus service to the Town of Clarenville and the Town of Carbonear with the understanding that volunteers must be available to drive the bus. The Town Manager will follow up with NL Health Services regarding funding for a similar bus service for the Town.

A presentation from the CNIB is still pending to discuss accessibility from a visually-impaired point of view.

Applications are open for the Climate Change Challenge Fund through the Department of Environment & Climate Change. The Town Manager will obtain more information on the funding with regards to a rock wall in the Little Bay area.

The Committee had some discussion regarding the Town's Facebook Page and a number of comments that have been hidden followed by the blocking of users for comments that were disrespectful. The Committee agreed that rude and disrespectful behaviour on the Town's Facebook Page will not be tolerated.

The Animal Control Officer has been following up on complaints between two neighbours regarding a roaming cat. Cat traps have been set in a couple of areas of town to trap roaming cats. It's anticipated that when a Director of Planning & Economic Development is hired, some of these issues will be resolved.

The Marystown Volunteer Fire Department received three calls for service since the last Committee meeting. Motor vehicle inspections of the fleet are ongoing to ensure they are ready to serve.

A session on the Town's Emergency Management Plan took place on February 12, 2025, and was well-attended by various organizations and stakeholders (local, provincial and federal) that would be involved in a potential emergency.

Repairs to the Fire Hall roof are still pending weather conditions. It's hoped the weather will cooperate soon as the number of leaks has increased.

On behalf of Fire Chief Bolt, Councillor Myles thanked the employees hired under the Community Employment Enhancement Program for the repairs and work they did at the Fire Hall. The

Department's Occupational Health & Safety work-term student was also thanked for his work within the Department.

Mini splits for the Fire Hall have been ordered and the draft specifications for the replacement of Unit No. 1. The set-up of the One Fire Hall software for logging inspections of equipment, etc., is ongoing.

Councillor Myles reminded everyone to always be prepared for power outages and keep flashlights ready and mobile devices charged and to only use a generator outdoors.

On behalf of Fire Chief Bolt, Councillor Myles thanked retired firefighter Terry Price for his twenty-one years of service to the Fire Department. Thanks was also extended to firefighter Nathan Whittle for his service over the past couple of years. The Department is accepting applications for new members.

Three quotes have been received for the purchase of litter bins to be placed around town to curb littering. The Committee discussed the upkeep and maintenance of the bins and suggested it be put out to allow various businesses to adopt a bin. It's hoped this program will be in place this summer.

The Committee had a discussion on the Burin Peninsula Chamber of Commerce's Adopt-a-Spot Program, which hasn't been active lately. The Committee looked into the Town taking over responsibility of the program, which the Chamber would have no problem with so long as the Town maintained the Chambers' logo on it. The Committee has decided to implement the Town's own program instead through the adoption of litter bins.

Referring back to the Fire Hall roof repairs, Mayor Keating spoke with Fire Chief Bolt and there is no written confirmation by Livewire Electrical to do the necessary repairs to fix leaks that occurred shortly after the company installed the new roof. Unfortunately, the longer it goes unfixed, the more damage that occurs. The last update the Department received was that the necessary materials had been received and metal bending was ongoing. A letter will be written regarding concern over the delay in repairs and the need for a start date.

Motion
MMC 2025 03 04/004R

Moved by Councillor Myles, seconded by Councillor Keating

"BE IT RESOLVED approval be given to proclaim the month of March as Red Cross Month."

Motion carried unanimously.

<u>Tourism & Special Events Committee</u>

Councillor Hodder reviewed the minutes of the Tourism & Special Events Committee meeting held on February 25, 2025.

Motion
MMC 2025 03 04/005R

Moved by Councillor Hodder, seconded by Councillor Keating

"BE IT RESOLVED approval be given to accept the following as new members of the Tourism & Special Events Committee:

- Krishna Aromin
- Denika Stewart
- Emmanuel Paller
- Ann-Ann Paller"

Motion carried unanimously.

There was some discussion on the dates for the Shining Seas Summer Festival, which is scheduled for August 22nd to 24th, as they conflict with the Heritage Riders Route 210 Run. Councillor Hodder will speak with the Director of Facilities, Recreation & Community Services on the possibility of pushing the festival back a week.

Firework for Canada Day celebrations will be ordered from Canadian Tire.

Volunteer Appreciation Week is April 27th to May 4th, 2025, with Volunteer Appreciation Night taking place on April 30th at St. Gabriel's Hall. Two people from each volunteer organization will be invited to attend the event. The Committee recognizes that there are several volunteers who are not associated with any organization who will need to register to attend the event.

Multi-Cultural Day is scheduled for July 1, 2025 and planning is underway. The Committee is in receipt of information regarding the Newcomers Program.

<u>Recreation Committee</u>

In the absence of Deputy Mayor Walsh, Councillor Edwards reviewed the minutes of the Recreation Committee meeting held on February 25, 2025.

Councillor Edwards advised that 2025 is the Year of Sport and the Town is in receipt of a grant through the Sport and Recreation Access Fund from the Department of Tourism, Culture, Arts and Recreation for the Kaetlyn Osmond Arena. This grant, in the amount of $9,832.50, will be used to provide free general skating sessions and free other activities at the arena.

The Town is also in receipt of a second grant through the Sport and Recreation Access Fund for the YMCA. This grant, in the amount of $9,832.50, will be used to provide free swim sessions and free other activities at the YMCA.

Motion
MMC 2025 03 04/006R

Moved by Councillor Edwards, seconded by Councillor Keating

"BE IT RESOLVED Council ratify providing support to Marystown United's online auction through the donation of two hours at the Kaetlyn Osmond Arena (an hour of ice time and an hour in the warm room) for the purpose of a birthday party."

Motion carried unanimously.

Motion
MMC 2025 03 04/007R

Moved by Councillor Edwards, seconded by Councillor Keating

"BE IT RESOLVED approval be given to submit a proposal to the Provincial Government for any potential funding for accessibility and infrastructure upgrades at the Kaetlyn Osmond Arena."

Motion carried unanimously.

Motion
MMC 2025 03 04/008R

Moved by Councillor Edwards, seconded by Councillor Keating

"BE IT RESOLVED approval be given to advertise for a full-time Arena Operator for the Kaetlyn Osmond Arena, with the understanding the operator must have refrigeration certification and be able to perform seasonal recreational maintenance during the summer."

Motion carried unanimously.

Councillor Edwards advised the Town received a request from the Under 18 Girls Hockey Team to utilize a general skate hour at the Kaetlyn Osmond Arena for the purpose of practicing prior to attending a game in Fortune. As the team does not have enough players, two players will be travelling from outside the area to participate and the team as a whole will need to practice.

Motion
MMC 2025 03 04/009R

Moved by Councillor Edwards, seconded by Councillor Hodder

"BE IT RESOLVED approval be given for the Under 18 Girls Hockey Team to utilize a general skate hour at the Katelyn Osmond Arena for practice prior to a hockey game in Fortune, with the understanding this is a one-time request."

Motion carried unanimously.

Councillor Edwards advised a request was received from the Lacross Team to use the Kaetlyn Osmond Arena for practice from May 9th to 11th as they will be participating in the 2025 Summer Games taking place in the province later this year. As there will be no activity around that time and ice will be removed, there should be no issue.

Motion
MMC 2025 03 04/010R

Moved by Councillor Edwards, seconded by Councillor Gary

“BE IT RESOLVED approval be given for the Lacross Team to utilize the Katelyn Osmond Arena from May 9th to 11th for practice prior to participating in the 2025 Summer Games.”

Motion carried unanimously.

Council had some discussion on the use of the Town’s facilities and potential liabilities to the Town. The Town needs a usage policy that requires a certificate of insurance from users.

Councillor Edwards advised that during the NHL Hockey Legends Game that will be taking place at the arena later this month, 50/50 tickets will be sold by the Marystown Minor Soccer Association with proceeds going to the association. Also, tickets will be sold in advance and during the game at a cost of $5.00 each for a chance to shoot the puck from center line for a $2,500.00 prize. Proceeds from that ticket draw will stay within the Recreation Department.

Motion
MMC 2025 03 04/011R

Moved by Councillor Edwards, seconded by Councillor Hodder

“BE IT RESOLVED approval be given for the Recreation Committee to apply for a lottery license to facilitate a Shoot the Puck ticket draw during the NHL Legends Hockey Game taking place at the Kaetlyn Osmond Arena on March 25, 2025.”

Motion carried unanimously.

It was noted that there were some issues with the speaker/microphone system at the arena. It was later realized that some of the speakers on the visitors’ side were turned off. The Director of Facilities, Recreation and Community Services is following up on this item.

<u>Public Works Committee</u>

Councillor Keating reviewed the minutes of the Public Works Committee meeting held on February 26, 2025.

There was a major water leak on McGettigan Boulevard on February 26th. Flows were up at the water treatment plant and a request for assistance in locating the leak was put out to the public. Some of the staff at the Service Canada building noticed a pooling of water at the rear of the building and called it in. Councillor Keating thanked the staff for locating the leak and thanked the Public Works Department for repairing it.

The Town has a capital works project to water and sewer upgrades on Ducey’s Lane. In preparing for this project, it came to the Town’s attention that the road is actually located on the property of a resident of Bayview Street. The Committee met with the resident to determine how to rectify the situation and came to an agreement, which will be put in writing and signed.

Motion
MMC 2025 03 04/012R

Moved by Councillor Keating, seconded by Councillor Hodder

"BE IT RESOLVED approval be given to engage the services of Pittman's Surveying to complete a new survey for a resident of 99-101 Bayview Street in the amount of $1,092.50 including HST."

Motion carried unanimously.

The Town has received the latest results of its bacteriological water tests and the results are good with the exception of some complaints on Water Street West and McGettigan Boulevard near Canning Bridge. Because the waterline was relocated off the bridge, the line now dead-ends on both sides of the bridge. The line has been flushed several times; follow-up is pending in the spring for an alternate solution.

The Public Works Department has been very busy as usual with several tasks completed including hydrant flushing, leak repairs, pothole repairs, etc.

Councillor Keating gave an update on the Town's capital works projects.

The bridge has been ordered for the Glandon Brook Bridge Replacement project and construction should start in the spring. It's uncertain if the US tariffs will affect project costs. Councillor Keating noted Council will need to be more cognizant of whare funds are expended in the future.

Construction of the chlorination building will start this spring.

As noted earlier, the Committee came to an agreement with a resident regarding Ducey's Lane being located on his land. This project has been approved by the Department of Transportation & Infrastructure to go to tender.

Motion
MMC 2025 03 04/013R

Moved by Councillor Keating, seconded by Councillor Edwards

"BE IT RESOLVED approval be given to go to tender for the Ducey's Lane Water & Sewer Upgrades Project, Project No. 17-MYCW-24-00052."

Motion carried unanimously.

Drawings for Phase I and Phase II of the Creston Boulevard Projects were received from Edwards & Associates, marked up and returned to the engineers for the necessary revisions.

Some design work has been completed for the Levi's Road/Mayo's Road Project while design work for the Farrell's Road Water & Sewer Project is ongoing.

Drawings and a schedule of quantities for the Eugene Hodder's Road Sewer Project have been sent to the Department of Transportation & Infrastructure for review and approval.

There have been some small issues at the water treatment plant that the Public Works Department has been dealing with. Councillor Keating advised that new solenoids have been ordered for the plant but it's unsure if US tariffs will have an effect on their cost.

Equipment is operating well. New cutting edges have been installed on the loaders. There have been several snow events and as expected, there have been just a few complaints.

Waste management is operating well and the rollout bins have been working out very well since they were implemented. Councillor Edwards advised there have been some complaints regarding rodents. Councillor Keating will make a note of this to bring back to a waste management meeting.

A new trailer for the Public Works Department has been ordered however it's uncertain if US tariffs will have an effect on cost. If so, the Department will have to order elsewhere.

Finance Committee

Councillor Edwards reviewed the minutes of the Finance Committee meeting held on February 26, 2025.

Motion
MMC 2025 03 04/014R

Moved by Councillor Edwards, seconded by Councillor Hodder

"BE IT RESOLVED approval be given to pay Invoice No. CINV3270271 received from BDO Canada LLP dated January 31, 2025, in the amount of $12,420.00 including HST for interim auditing services for the year ended December 31, 2024."

Motion carried unanimously.

Motion
MMC 2025 03 04/015R

Moved by Councillor Edwards, seconded by Councillor Keating

"BE IT RESOLVED approval be given to engage the services of the Marystown Hotel and Convention Centre for catering services for the Urban Municipalities Committee Meetings taking place in Marystown March 28-29, 2025, in the amount of $3,649.13 including HST."

Motion carried unanimously.

Motion
MMC 2025 03 04/016R

Moved by Councillor Edwards, seconded by Councillor Hodder

"BE IT RESOLVED approval be given to appoint Mr. Glen Picco of Picco, White, McCarthy, as the Assessment Review Commissioner for the Town of Marystown effective February 26, 2025, pursuant to the provisions of Section 32 of the Assessment Act, 2006, at a rate of $345.00 including HST per hour."

Motion carried unanimously.

Motion
MMC 2025 03 04/017R

Moved by Councillor Edwards, seconded by Councillor Hodder

"BE IT RESOLVED approval be given to purchase two tickets to the Burin Peninsula Chamber of Commerce Business Awards Gala taking place on March 12, 2025, at a cost of $150.00 including HST."

Motion carried unanimously.

Motion
MMC 2025 03 04/018R

Moved by Councillor Edwards, seconded by Councillor Hodder

"BE IT RESOLVED approval be given, on a go forward basis, to apply Property Tax to Account No. MILLG002 for property located at 208 Marine Drive as this is not vacant land and a dwelling is located on the property."

Motion carried unanimously.

Motion
MMC 2025 03 04/019R

Moved by Councillor Edwards, seconded by Councillor Keating

"BE IT RESOLVED Council approve Accounts Payable Listing No. 8-1 as of February 25, 2025, in the amount of $403,472.72."

Motion carried unanimously.

Motion
MMC 2025 03 04/020R

Moved by Councillor Edwards, seconded by Councillor Hodder

"BE IT RESOLVED approval be given for Councillor Edwards to attend the 2025 Federation of Canadian Municipalities Convention taking place May 29th to June 1st, 2025, in Ottawa, ON."

Motion carried unanimously.

Motion
MMC 2025 03 04/021R

Moved by Councillor Edwards, seconded by Councillor Hodder

"BE IT RESOLVED Council ratify issuance of the 2025 Tax Invoice to Grieg Seafoods NL in the amount of $610,000.00."

Motion carried unanimously.

Motion
MMC 2025 03 04/022R

Moved by Councillor Edwards, seconded by Councillor Hodder

"BE IT RESOLVED approval be given to pay Invoice No. 14089 received from Hospitality Newfoundland and Labrador dated January 13, 2025, in the amount of $394.13 including HST for 2025 Membership fees."

Motion carried unanimously.

Motion
MMC 2025 03 04/023R

Moved by Councillor Edwards, seconded by Councillor Hodder

"BE IT RESOLVED approval be given to pay invoice no. 3773 received from Halder Group Inc. dated March 2, 2025, in the amount of $2,300.00 including HST for the initial development of a mobile app."

Motion carried unanimously.

Motion
MMC 2025 03 04/024R

Moved by Councillor Edwards, seconded by Councillor Keating

"BE IT RESOLVED approval be given to pay invoice no. 25276 received from Municipalities Newfoundland and Labrador dated December 2/24 for 2025 MNL Membership Fees in the amount of $8,001.93 and PMA Membership Fees in the amount of $892.60 for a total amount of $8,894.53."

Motion carried unanimously.

Motion
MMC 2025 03 04/025R

Moved by Councillor Edwards, seconded by Councillor Hodder

"BE IT RESOLVED approval be given to register the Town Manager to attend the 'Tackling Harassment in the Municipal Sector' workshop taking place April 8, 2025, in St. John's prior to the PMA Convention at a cost of $113.85 including HST."

Motion carried unanimously.

Planning & Economic Development Committee

Councillor Myles reviewed the minutes of the Planning & Economic Development Committee held on February 25, 2025.

Councillor Myles advised an update has been received from Grieg Seafood, which has caused some concern for Council.

Mayor Keating declared a conflict of interest for the next item of discussion as he is employed by the company in question but will not be involved in any decisions. Mayor Keating removed himself from his Chamber seat to sit in the public area and in the absence of a Chair, Councillor Keating was appointed Chair of the meeting.

Councillor Myles advised that in response to an RFP for the development of a large parcel of land off Greenwood Street, Progressive Power/Power Corp will be submitting a proposal to take over and develop the land over a period of five years, at no cost to the Town. The proposal will be submitted once test holes in the area are complete. Should the company fail to develop the land before the end of the five-year timeframe, the land will revert back to the Town. In return for the development, the company will ask that the Town not charge any taxes on the land during the five-year period of development.

Mayor Keating returned to his Chamber seat.

Motion
MMC 2025 03 04/026R

Moved by Councillor Myles, seconded by Councillor Edwards

"BE IT RESOLVED that an application received from David Hodder for a Crown Grant pursuant to a lease for the purpose of a seasonal cottage at Gibbons Pond be approved."

Motion carried unanimously.

Motion
MMC 2025 03 04/027R

Moved by Councillor Myles, seconded by Councillor Edwards

"BE IT RESOLVED that an application received from Johnathan Miller to operate BP Auto Care & Accessories as an automotive accessories business at 199B McGettigan Boulevard be approved, subject to Service NL, fire & life safety inspection and site inspection."

Motion carried unanimously.

Motion
MMC 2025 03 04/028R

Moved by Councillor Myles, seconded by Councillor Keating

"BE IT RESOLVED that an application received from Darrell Cross to operate DC Auto Repair at a new location at 203C McGettigan Boulevard be approved, subject to Service NL, fire & life safety inspection and site inspection."

Motion carried unanimously.

Motion
MMC 2025 03 04/029R

Moved by Councillor Myles, seconded by Councillor Hodder

"BE IT RESOLVED approval be given to accept a request from Councillor Nolan and grant him a one-month leave of absence from his Councillor duties effective February 28, 2025, while he applies for the position of Director of Planning & Economic Development with the Town, with the understanding Councillor Nolan's remuneration will be suspended during his leave of absence."

Motion carried unanimously.

7. Correspondence

There was no correspondence to bring forward.

Councillor Keating noted that at the meeting of February 4, 2025, he advised that Maico Hearing Services was now set up in the area and questioned if a letter had been sent to welcome the new business. A welcome letter will be forwarded.

8. Approvals to Purchase

Motion
MMC 2025 03 04/030R

Moved by Councillor Edwards, seconded by Councillor Hodder

"BE IT RESOLVED approval be given to the Fire Department to purchase six programmed radios, a bank charger and accessories from Bell Mobility – Radio Division at a cost of $8,489.30 including HST."

Motion carried unanimously.

Motion
MMC 2025 03 04/031R

Moved by Councillor Edwards, seconded by Councillor Keating

"BE IT RESOLVED approval be given to the Public Works Department to purchase a 2025 30-ton tridem air tilt/no ramp trailer from C&P Motorsports Ltd. at a cost of $74,184.20 including HST and tire levy."

Motion carried unanimously.

Motion
MMC 2025 03 04/032R

Moved by Councillor Edwards, seconded by Councillor Keating

"BE IT RESOLVED approval be given to the Recreation Department to engage the services of CG HVAC Services to perform HVAC maintenance at the YMCA at a cost of $4,853.00 including HST."

Motion carried unanimously.

9. Regulations

There were no regulations to bring forward.

10. Other Business

Mayor Keating advised that parts for the bailey bridge are coming from Ottawa and various other components are in St. John's. The company working on the bridge did an alignment today where rock was placed in the water and everything seems to be lined up perfectly. It will need time to settle after which there will be another alignment to ensure everything is still good to go for the bridge itself. Follow-up will be made with the engineers to get an updated time schedule to put out to the public.

Mayor Keating advised there have been a lot of issues with asphalt freeze and thaw, causing cracks in the asphalt, especially near a residence on Harris Drive near Jane's Pond. Council will need to discuss how to address and finance this.

The MNL will be coming out with information for potential candidates for this year's municipal election in terms of requirements and expectations, which Mayor Keating noted the Town will incorporate into its own information session for potential candidates.

Mayor Keating advised the Town will need to look at budgeting reimbursements to Councillors for lost wages for Council business, noting Councillors should not lose money being on Council.

Mayor Keating advised he will be attending the Premier's dinner next Saturday evening with the cost financed through his own company.

11. Notices of Motion

There were no notices of motion to bring forward.

12. Adjournment

The next meeting will take place Tuesday, March 18, 2025.

Motion
MMC 2025 03 04/033R

Moved by Councillor Keating, seconded by Councillor Edwards

> "BE IT RESOLVED the meeting was adjourned at 8:39 p.m."

Motion carried unanimously.

Brian Keating	Petrina Power
Mayor	Town Clerk