

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD ON JUNE 20, 2023**

Present were: Mayor Brian Keating
Deputy Mayor Andrew Walsh
Councillor Andy Edwards
Councillor Bridget Hodder
Councillor Keith Keating
Councillor Gary Myles
Councillor Ray Nolan

Also present: Alje Mitchell, Chief Administrative Officer
Randy Brockerville, Director of Operations & Public Works
Kelsey Kilfoy, Director of Planning & Economic Development
Melanie Kilfoy, Director of Finance & Administration
Robert Warr, Director of Recreation & Community Services
Petrina Power, Town Clerk

1. Call to Order

Mayor Keating called the meeting to order at 6:59 p.m.

Before proceeding with the agenda, Mayor Keating welcomed the recipients of this year's Kaetlyn Osmond Scholarships (CANSKATE/STARSKATE) to the Council Chambers. Council approved the scholarships at the regular Council meeting of May 16, 2023, however, the recipients were unable to attend that meeting as their banquet had been scheduled on the same evening.

The recipient of the Kaetlyn Osmond Scholarship for CANSKATE for the 2022-2023 year is Ms. Gabriella Hannam. Gabriella is the daughter of Jourda Walsh and Jordon Hannam. Gabriella is currently level four of the CANSKATE Program and plans to use her scholarship to cover some expenses and she hopes to become a figure skating coach herself someday just like her coaches.

The recipient of the Kaetlyn Osmond Scholarship for STARSKATE for the 2022-2023 year is Ms. Lily Joyce. Lily is the daughter of Terri-Ann Joyce. Lily has been skating for approximately five years and has passed her first level of Juniors. Lily plans to use her scholarship to cover some expenses in hopes to continue her skating career.

Mayor Keating presented both recipients with their scholarships in the amount of \$500.00 each.

2. Adoption of Agenda

Motion

MMC 2023 06 20/001R

Moved by Councillor Keating, seconded by Councillor Edwards

"BE IT RESOLVED the agenda be adopted."

Motion carried unanimously.

3. Adoption of Minutes

Motion

MMC 2023 06 20/002R

Moved by Councillor Edwards, seconded by Councillor Nolan

“BE IT RESOLVED the minutes of the regular Council meeting held on June 6, 2023, be adopted.”

Motion carried unanimously.

Motion

MMC 2023 06 20/003R

Moved by Deputy Mayor Walsh, seconded by Councillor Nolan

“BE IT RESOLVED the minutes of the special Council meeting held on June 6, 2023, be adopted.”

Motion carried unanimously.

4. Business Arising

There was no business arising to bring forward.

5. Delegations

This item was addressed at the beginning of the meeting.

6. Committee Reports

Protection to Persons & Property Committee

Councillor Nolan reviewed the minutes of the Protection to Persons & Property Committee meeting held on June 15, 2023.

The Committee met with Major Ross Grandy and Mr. Steven Hynes, Salvation Army Emergency Disasters Director of NL to discuss the possibility of a warming/cooling centre for the town, which would be located at the Salvation Army Faith and Hope Corps Citadel in Creston South. The Committee had a good discussion with the delegates and Mr. Hynes provided a copy of the Memorandum of Understanding that was signed between the Salvation Army and the Town of Conception Bay South as an example of what could be set up for Marystown. While an MOU had been drafted several years ago for the Town, it was never signed or followed through on.

There was further discussion on what would be expected of the Town if an MOU was signed. The Salvation Army already has a commercial kitchen in place at the Citadel but a generator would be needed to power the facility. A report had been completed by Pittman's Electrical a few years ago regarding the citadel, which will be reviewed by the Committee in a future meeting. The Committee is looking forward to future discussions with the Salvation Army on providing this service to residents.

The Animal Control – Anti-Litter Officer received six calls regarding roaming animals; all were returned to their owners. Three cat traps have been placed in various locations.

Councillor Nolan advised that there had been a large dumping of garbage around the old union building in Mooring Cove, which is being further investigated.

The Marystown Volunteer Fire Department has been busy, with four calls for service received since the last Committee meeting.

Correspondence and discussions are still ongoing regarding a satellite fire station for the south side while Canning Bridge is closed. Discussions are also ongoing with the Department of Transportation & Infrastructure regarding a swing gate for the bridge as vehicles have been reported and seen crossing the bridge despite the barricades that have been put in place.

On behalf of the Fire Department and the Town, Councillor Nolan welcomed new firefighter Josh Kelly to the Department.

Motion

MMC 2023 06 20/004R

Moved by Councillor Nolan, seconded by Councillor Edwards

“BE IT RESOLVED approval be given to go to tender for the sale of one Space Kap previously used by the Fire Department.”

Motion carried unanimously.

Motion

MMC 2023 06 20/005R

Moved by Councillor Nolan, seconded by Councillor Keating

“BE IT RESOLVED approval be given to go to tender for the sale of one Tow Dolly previously used by the Fire Department.”

Motion carried unanimously.

A request for a streetlight at the end of the Harris Drive Business Park as well as one in the area of the former CHCM building at the end of Ville Marie Drive and one on Butler’s Road are being investigated.

Councillor Nolan thanked everyone who helped in any way with the Town’s annual Clean-up Weeks Campaign. Councillor Nolan mentioned the Marystown Kinsmen/Kinettes Clubs, the Marystown Lions Club, Smallwood Crescent Community Centre, Burin Peninsula Brighter Futures, the Sparks/Brownies/Guides groups and RCSCC 121 Mary Rose Sea Cadets. Councillor Nolan also thanked the many other individuals who took pride in their properties/businesses and helped with the clean-up of the town. Councillor Nolan reminded everyone that community pride and property clean-up is not just a two-week event – it’s a year-round effort and Councillor Nolan thanked everyone who continues to participate year-round.

Tourism & Special Events Committee

Councillor Hodder reviewed the minutes of the Tourism & Special Events Committee meeting held on June 13, 2023.

Councillor Hodder reminded everyone that the next outdoor bingo will take place on June 27th at 7:00 p.m. on the peninsula Mall parking lot. Volunteers are needed so the sale of bingo cards and 50/50 tickets can start at 5:30 p.m.

MADD Burin Peninsula will host a Candlelight Service of Hope and Remembrance at the MADD Burin Peninsula Memorial Gardens on June 24th at 1:00 p.m. Everyone is invited to attend.

Councillor Hodder reviewed events for Canada Day. 5 Dock Row will host an outdoor block party on June 30th and the Town will host a memorial service on the Town grounds (cenotaph) the morning of July 1st which will be followed by events at the Track and Field Complex in the afternoon and fireworks in the evening.

Plans are moving ahead on the Shining Seas Summer Festival and a schedule of events is being formed, which Councillor Hodder hopes will be posted online very soon.

Work is progressing on a new promotional brochure for the Town. The Administrative Assistant has drafted a new brochure for tourists which should be circulated soon.

Recreation Committee

Deputy Mayor Walsh reviewed the minutes of the Recreation Committee meeting held on June 13, 2023.

Maintenance is being completed on the exterior and interior of the Kaetlyn Osmond Arena. The Department will be looking at going to tender to replace the rubber matting and Keep Cool will be in the area in September to do some maintenance.

The YMCA launched a new two-week pass at a cost of \$45.00. The pass is for two consecutive weeks and can better accommodate schedules for those working on turnaround. The new pilot seems to be working out well and discussions are pending on whether the pilot should be implemented permanently. Currently under the new pricings, a senior membership is just \$30.00 per month.

There were some complaints raised regarding the concrete barriers placed between the YMCA and the Tourist Chalet. This will be discussed further with more information to be tabled at a later date.

Work on the fields and playgrounds is proceeding as planned with some new workers hired. New sand for the softball diamonds has been ordered. Work is being done on the trails and other outdoor facilities as well as some indoor maintenance.

Following an Annual General Meeting last week, a new Executive for the Minor Soccer Association has been put in place. Meetings will be scheduled soon for the purpose of getting programs up and running.

There were some discussions regarding canteen services at the Track and Field Complex. Follow-up will be made with those operating it to discuss services for this year.

Mayor Keating advised there will be a meeting with the YMCA this Thursday, June 22nd, wherein the YMCA Camp for Children will be discussed.

Finance Committee

Councillor Edwards reviewed the minutes of the Finance Committee meeting held on June 14, 2023.

Motion

MMC 2023 06 20/006R

Moved by Councillor Edwards, seconded by Councillor Nolan

“BE IT RESOLVED approval be given to pay Interim Invoice No. CINO2367783 received from BDO Canada LLP dated May 31/23 in the amount of \$12,973.15 HST included for professional services for the Town’s audit financial statements for the year ended December 31, 2022.”

Motion carried unanimously.

Motion

MMC 2023 06 20/007R

Moved by Councillor Edwards, seconded by Councillor Hodder

“BE IT RESOLVED approval be given to pay an Invoice for File No. 2022599 received from Appleby Picco Law dated June 7/23 in the amount of \$2,106.23 HST included for professional fees relating to Municipal Taxes of a property on Ville Marie Drive.”

Motion carried unanimously.

Motion

MMC 2023 06 20/008R

Moved by Councillor Edwards, seconded by Deputy Mayor Walsh

“BE IT RESOLVED Council approve payment of the April Monthly Claim received from the YMCA of Newfoundland and Labrador dated April 30/23 in the amount of \$24,718.61.”

Motion carried unanimously.

Mayor Keating noted that the grant for April 2023 is on par with the grant for April 2022. The grant for this year is up slightly but it was noted that membership is up and more people are using the facility, which was Council’s goal in implementing a new pilot project to introduce lower fees. Councillor Edwards noted Council began discussing lower fees for seniors about three years ago and now they are finally at a more affordable rate. And as noted, the cost for the Town is up slightly however, the offset is that more people are using the facility.

Motion

MMC 2023 06 20/009R

Moved by Councillor Edwards, seconded by Deputy Mayor Walsh

“BE IT RESOLVED approval be given to sponsor the Marystown Volunteer Fire Department’s Junior Firefighter Program in the amount of \$500.00 as per the Town’s Donation, Grant and Sponsorship Policy.”

Motion carried unanimously.

Motion

MMC 2023 06 20/010R

Moved by Councillor Edwards, seconded by Councillor Nolan

“BE IT RESOLVED Council approve the Donation, Grant and Sponsorship Application received from the Southern Classic Car Club for their Annual Car Show in the amount of \$125.00 as per policy, subject to receipt of budget for the event.”

Motion carried unanimously.

Motion

MMC 2023 06 20/011R

Moved by Councillor Edwards, seconded by Deputy Mayor Walsh

“BE IT RESOLVED Council approve Accounts Payable Listing No. 8-1 as of June 14, 2023, in the amount of \$174,196.72 as per policy.”

Motion carried unanimously.

Public Works Committee

Councillor Keating reviewed the minutes of the Public Works Committee meeting held on June 14, 2023.

Councillor Keating advised the Wastewater Systems Effluent Regulations have been published in the NL Gazette. Municipalities have been invited to join representatives from the Department of Environment and Climate Change to hear more about amendments that have been proposed and will have 60 days (until July 26th) make a presentation and provide feedback from a Newfoundland and Labrador perspective. Councillor Keating advised the Town will be making a presentation in consultation with Abydoz Environmental Inc. and BMS North America.

The Town received correspondence regarding extreme water pressures throughout town along with a recommendation that the Town install a pressure reducing valve at Fox Hill. As it is not cost effective for the Town to install a PRV at Fox Hill, Councillor Keating recommended residents install one in their home to protect against high water pressures.

Several requests have been received for more speed bumps to be installed on various streets. As the Town has exhausted its supply of speed bumps, this item will be addressed in the next budget with regards to purchasing more.

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The Public Works Department has been busy with various regular operations. Some grubbing has been done on the shoulder of Ville Marie Drive by the former shipyard. The area was an eyesore as wind-blown garbage would get caught up in the bushes and along the fence. The area looks good now and the Town will look into seeing the area. Councillor Keating thanked the Department and outside workers for their efforts, noting the area should be much easier to keep clean now.

The outside workers installed a new culvert on Markland Road. They also made repairs to a catch basin and pipe on Ville Marie Drive and repaired a waterline in Little Bay. Screening of materials in Black Brook is ongoing.

New asphalt has been installed on Markland Road and there is a small area left to pave on Ville Marie Drive. The McGettigan Boulevard project should start soon. New waterline and sewer piping are in the ground on Tolt Road although paving is not expected to occur until around September/October.

The new filters for the water treatment plant are on-site but will not be installed until a new bypass and other components have been installed.

Two hundred tonnes of salt have been ordered for the 2023-2024 winter season.

Motion

MMC 2023 06 20/012R

Moved by Councillor Keating, seconded by Councillor Edwards

“BE IT RESOLVED approval be given to amend Motion MMC 2023 06 06/029R made at the regular Council meeting of June 6, 2023, to read as follows:

“BE IT RESOLVED approval be given to purchase materials for the installation of a water meter at the Grieg Seafood NL site, which will be completed by Town forces, at a cost of \$17,249.54 including HST for materials with the understanding that Grieg Seafood NL will be responsible for the costs of the materials and installation as per the agreement between Grieg Seafood NL and the Town of Marystown.”

Motion carried unanimously.

Correspondence has been received regarding the Accessibility Act, which came into law on December 3, 2021. As per the Act, all public entities, including the Town, are required to develop and implement an accessibility plan, which must be made public, by December 31, 2023. On average, one in four persons has a disability. The Town will be working on its Accessibility Plan with the Protection to Persons & Property Committee using the guidelines provided by the Department of Children, Seniors and Social Development.

On Friday past, Minister John Abbott, the new Minister of the Department of Transportation & Infrastructure, was at the Town Hall to meet with Mayor Keating, Councillor Keating and the CAO. Minister Abbott has committed to following up on the replacement of Canning Bridge.

Councillor Edwards commented on the concerns regarding water pressure, noting the Town’s water treatment plant and storage tank are on a hill. Any residences close to the water treatment

plant or sea level will experience higher pressures than those that are at higher elevations and as such, will require the installation of a PRV.

Planning & Development Committee

In the absence of Councillor Myles, Councillor Nolan reviewed the minutes of the Planning & Development meeting held on June 15, 2023.

Councillor Nolan advised a letter was sent to Marystown Marbase Inc. requesting a meeting to discuss any updates on operations at the former shipyard site. A response was received to advised a meeting will not be scheduled and the Town would be provided with new updates when available.

Motion

MMC 2023 06 20/013R

Moved by Councillor Nolan, seconded by Councillor Hodder

“BE IT RESOLVED that an application received from Bradley John Murphy for a Crown Land Grant for a residential development on Kelly’s Pond Road be approved.”

Motion carried unanimously.

Motion

MMC 2023 06 20/014R

Moved by Councillor Nolan, seconded by Councillor Edwards

“BE IT RESOLVED that an application received from Heather & James Paul and Colleen & Bryan Murphy to operate Happy Pets Inc. Pet Supplies at 25-57 Columbia Drive (Peninsula Mall) be approved, subject to Service NL approval, Fire & Life Safety and site inspection.”

Motion carried unanimously.

Motion

MMC 2023 06 20/015R

Moved by Councillor Nolan, seconded by Councillor Hodder

“BE IT RESOLVED that an application received from Rupert Pittman to construct a warehouse measuring 24’ x 46’ at 11 Harris Drive Business Park be approved, subject to Service NL approval, Fire & Life Safety and site inspection.”

Motion carried unanimously.

Motion

MMC 2023 06 20/016R

Moved by Councillor Nolan, seconded by Councillor Hodder

“BE IT RESOLVED that an application received from Smallwood Crescent Community Centre to construct an accessory building measuring 8’ x 8’ at 12 Smallwood Crescent be approved, subject to site inspection.”

Motion carried unanimously.

Motion

MMC 2023 06 20/017R

Moved by Councillor Nolan, seconded by Councillor Keating

“BE IT RESOLVED that an application received from Jasmine Williams to construct an accessory building measuring 12’ x 14’ at 201 Creston Boulevard be approved, subject to approval by the property owner and site inspection.”

Motion carried unanimously.

Motion

MMC 2023 06 20/018R

Moved by Councillor Nolan, seconded by Councillor Hodder

“BE IT RESOLVED that an application received from Barry Walsh to construct a residence measuring 55’ x 45’ at 16 Dock Point Street be approved, subject to approved septic system design and site inspection.”

Motion carried unanimously.

Motion

MMC 2023 06 20/019R

Moved by Councillor Nolan, seconded by Councillor Edwards

“BE IT RESOLVED that an application received from William Pittman to construct an accessory building measuring 7’ x 20’ at 23-27 Mount Vincent Crescent be approved subject to site inspection.”

Motion carried unanimously.

Motion

MMC 2023 06 20/020R

Moved by Councillor Nolan, seconded by Deputy Mayor Walsh

“BE IT RESOLVED that an application received from Patrick Bonnell to construct an extension measuring 12’ x 16’ to an existing residence at 7 Rebecca’s Road be approved, subject to site inspection.”

Motion carried unanimously.

Motion

MMC 2023 06 20/021R

Moved by Councillor Nolan, seconded by Councillor Edwards

“BE IT RESOLVED that an application received from Murray Crew to construct a veranda & Planter and do general repairs (replace shingles on accessory building) be approved, subject to site inspection.”

Motion carried unanimously.

7. Correspondence

- Email from Department of Municipal and Provincial Affairs dated June 13/23 re: increase to Municipal Operating Grants re: MOGS will increase by approximately 13.6% as a result of \$6 million increase in MOGs for 2023 and 2024.

Councillor Keating brought this item forward and tabled it for information purposes.

- Email from BDO Canada dated June 13/23 re: Draft Financial Statements for the Year Ended December 31, 2022.

Councillor Keating brought this item forward and tabled it for information purposes.

At this point, Mayor Keating took a moment to welcome Ms. Kelsey Kilfoy to the Town and to her position as Director of Planning & Economic Development; Ms. Kilfoy started in her position yesterday, June 19th. The Director of Planning & Economic Development combines two positions – the Director of Planning & Development Control and Manager of Economic Development. The economic development aspect of the position will be crucial to promoting Marystown and attracting new business.

8. Approvals to Purchase

Councillor Edwards brought forward one item that was omitted from his previous report.

Motion

MMC 2023 06 20/022R

Moved by Councillor Edwards, seconded by Councillor Hodder

“BE IT RESOLVED approval be given to allow a one-time exception on spending limits to the CAO to facilitate the issuance of a purchase order in the amount of \$821,431.78 including HST and shipping for the purchase of filters for the water treatment plant.”

Motion carried unanimously.

There were no other approvals to purchase to bring forward.

9. Regulations

There were no regulations to bring forward.

10. Other Business

Deputy Mayor Walsh questioned if there was any update on the McGettigan Boulevard project. Mayor Keating advised Nortech Construction will start the project around the end of June or early July but actual start date depends on subcontractors completing other projects they are working on. The project will definitely be started by July and is estimated to take three weeks to finish but given the unknowns, that timeframe could change. It was noted new streetlighting will be installed along McGettigan Boulevard.

Mayor Keating thanked all residents for their patience during ongoing road upgrading projects.

Councillor Keating congratulated Ministers John Abbott, Paul Pike, Krista Lynn Howell, Elvis Loveless and John Haggie on their new portfolios following a Cabinet shuffle.

Motion

MMC 2023 06 20/023R

Moved by Councillor Keating, seconded by Councillor Edwards

“BE IT RESOLVED approval be given to write letters to Ministers John Abbott, Paul Pike, Krista Lynn Howell, Elvis Loveless and John Haggie to congratulate them on their new positions following a cabinet shuffle and invite them to Marystown for a meeting at their convenience.”

Motion carried unanimously.

Councillor Keating noted Nortech Construction did a great job at installing the new traffic lights at the intersection of McGettigan Boulevard and noted once the other work is finished, McGettigan Boulevard will have a new look.

With Canning Bridge closed to traffic, more pedestrians are using the bridge which has resulted in garbage being left on the bridge and some residents are not cleaning up after their pets. Councillor Edwards reminded residents to be respectful of others by properly disposing of their garbage and pets’ waste.

Councillor Edwards advised there have been a lot of complaints with regards to modified vehicle exhaust systems, particularly in areas where speed bumps have been installed. Some drivers are slowing down to drive over the speed bumps and then immediately revving up, especially at night. Councillor Edwards was uncertain what the Town could do except follow up with the RCMP to ensure tickets are issued for modified exhaust systems. Mayor Keating noted there is a provincial law but it is difficult to enforce.

Councillor Hodder brought forward the following recommendation omitted from her previous report.

Motion

MMC 2023 06 20/024R

Moved by Councillor Hodder, seconded by Deputy Mayor Walsh

“BE IT RESOLVED approval be given for the Town to partner with MADD Burin Peninsula to host a Candlelight Service of Hope and Remembrance at the MADD Gardens on June 24th at 1:00 p.m.; and

BE IT FURTHER RESOLVED approval be given for the Town to purchase a cake for the event, with the Town and MADD logos, at an approximate cost of \$90.00.”

Motion carried unanimously.

Councillor Hodder advised she received several emails from parents wondering about another Splash n Boots show. The Town hosted a couple of shows last year but this year, it will be hosted by St. Gabriel’s Hall. Councillor Hodder advised those looking for tickets to get in contact with Ms. Nora Tremblett.

In recent days, Mayor Keating has been in the media speaking on property assessments and property taxes. Many property assessments have increased in Marystown and higher assessments usually means higher property taxes unless the Town adjusts the mil rate. Mayor Keating advised that property assessments are based on housing sales in the area of the property being assessed. Mayor Keating advised there was a meeting with Mr. Don Hearn, Executive Director and Chief Executive Officer with the Municipal Assessment Agency, and he explained how the assessment process works. The new assessments will not come into effect until January 1, 2024, so they will not affect this year's property taxes but Council will have to review the numbers during the 2024 budget process and possibly reduce the mil rate to reduce taxes as necessary

Councillor Keating reminded residents that they do have the right to appeal their property assessment within 60 days of the date of the notice. The fee to appeal is \$25.00.

As noted earlier, Minister John Abbott is now the new Minister for the Department of Transportation & Infrastructure. While Minister Abbott was in the Marystown area, he met with Mayor Keating, Councillor Keating and the CAO and advised Canning Bridge would be a priority for his Department. Mayor Keating advised a new bridge will be constructed as per protocols and will involve the Department of Fisheries, Forestry and Agriculture as well as Crown Lands. The Department received quotes on a new bridge rather than going through the RFP process, which saved time.

Mayor Keating advised Minister Abbott visited the Marine Drive area and agreed the road is in terrible condition. He also looked at the Ville Marie Drive overpass and will bring issues regarding the asphalt to his Department's attention. It was noted the structural aspect of the overpass is good.

Mayor Keating advised the Department is looking at either a causeway or another bridge to replace Canning Bridge. The Department is leaning towards a causeway but there's no further information beyond that. Mayor Keating advised the Town has the support of the Department and the MHA and will not be giving up on the replacement of the bridge. The timeline is still 3-5 years but the Department will try to complete the project closer to three years. As always, the Town will provide updates to the public when received.

Mayor Keating advised that right now, operations at the YMCA will not change. While the Town is still operating at a deficit, there are more people using the facility than before. Therefore, the pilot project will likely stay in effect until the end of the year.

Mayor Keating advised Council will be evaluating the Town's roads with regards to upgrades for the next round of capital funding.

EverWind Fuels recently hosted a supplier session at the Marystown Hotel. Whether EverWind Fuels gets the nomination from the Provincial Government, the company will proceed with their project. EverWind Fuels has already received approval to proceed with erecting seven towers and will do so utilizing their own funding. It's hoped there will be more positive announcements in the near future.

Council continues to follow up with Marystown Marbase Inc., Grieg Seafoods NL and Kiewit for any updates and Council looks forward to bringing prosperity back to the Burin Peninsula.

11. Notices of Motion

There were no notices of motion to bring forward.

12. Adjournment

Mayor Keating advised the next meeting would take place July 4, 2023.

Motion

MMC 2023 06 20/025R

Moved by Councillor Keating, seconded by Councillor Edwards

“BE IT RESOLVED the meeting was adjourned at 7:56 p.m.”

Motion carried unanimously.

Brian Keating
Mayor

Petrina Power
Town Clerk