

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD ON JUNE 6, 2023**

Present were: Mayor Brian Keating
Deputy Mayor Andrew Walsh
Councillor Andy Edwards
Councillor Bridget Hodder
Councillor Keith Keating
Councillor Ray Nolan

Also present: Alje Mitchell, Chief Administrative Officer
Randy Brockerville, Director of Operations & Public Works
Melanie Kilfoy, Director of Finance & Administration
Robert Warr, Director of Recreation & Community Services
Petrina Power, Town Clerk

1. Call to Order

Mayor Keating called the meeting to order at 7:03 p.m.

Before proceeding with the agenda, Councillor Keating took a moment to recognize the passing of Mr. Tom Baker, who served on Council with Councillor Keating from 1985 to 1989; they also served together with the Kinsmen. Mr. Baker was a well-respected resident of Marystown and had been voted Citizen of the Year on more than one occasion. Councillor Keating passed on condolences to his family on behalf of Council.

Mayor Keating called for a moment of silence for Mr. Baker, noting he will be greatly missed.

2. Adoption of Agenda

Motion

MMC 2023 06 20/001R

Moved by Councillor Keating, seconded by Councillor Hodder

“BE IT RESOLVED the agenda be adopted.”

Motion carried unanimously.

3. Adoption of Minutes

Motion

MMC 2023 06 20/002R

Moved by Councillor Nolan, seconded by Councillor Edwards

“BE IT RESOLVED the minutes of the regular Council meeting held on May 16, 2023, be adopted.”

Motion carried unanimously.

Motion

MMC 2023 06 20/003R

Moved by Councillor Edwards, seconded by Deputy Mayor Walsh

“BE IT RESOLVED the minutes of the special Council meeting held on May 16, 2023, be adopted.”

Motion carried unanimously.

Motion

MMC 2023 06 20/004R

Moved by Councillor Keating, seconded by Councillor Nolan

“BE IT RESOLVED the minutes of the special Council meeting held on May 16, 2023, be adopted.”

Motion carried unanimously.

The minutes of the Council meeting with the Marystown Volunteer Fire Department held on May 23, 2023, were tabled for information purposes.

4. Business Arising

There was no business arising to bring forward.

5. Delegations

There were no scheduled delegations.

6. Committee Reports**Planning & Development Committee**

Councillor Myles reviewed the minutes of the Planning & Development meeting held on June 1, 2023.

Mr. Terry Norman attended the meeting to discuss his application that had been deferred at the last Council meeting. Mr. Norman provided the Committee with more information for clarification purposes and Councillor Myles noted that application will come forward later in his report.

The Committee discussed the former CHCM land which the Town placed a Crown Land freeze on. That freeze will expire in October of this year; follow-up will be required to look into what Council wants to do with regards to future development of the land.

Motion

MMC 2023 06 20/005R

Moved by Councillor Myles, seconded by Councillor Hodder

“BE IT RESOLVED approval be given to write a letter to the Minister of the Department of Municipal and Provincial Affairs for permission to acquire ownership of the Government Wharf and harbour.”

Motion carried unanimously.

Motion

MMC 2023 06 20/006R

Moved by Councillor Myles, seconded by Councillor Hodder

“BE IT RESOLVED approval be given to adopt Municipal Plan Amendment No. 1, 2023, and Development Regulations Amendment No. 1, 2023, and schedule a public hearing for 7:00 p.m. on June 28, 2023, with Mr. Glen Picco of Picco & White Law Office as the presiding Commissioner.”

Motion carried unanimously.

Motion

MMC 2023 06 20/007R

Moved by Councillor Myles, seconded by Deputy Mayor Walsh

“BE IT RESOLVED Council ratify issuance of a Stop Work Order to Edward and Bailey Hynes for commercial renovations at 40 Queen Street.”

Motion carried unanimously.

Motion

MMC 2023 06 20/008R

Moved by Councillor Myles, seconded by Councillor Hodder

“BE IT RESOLVED Council ratify issuance of a Clean-Up Order to Roy Mayo for the clean-up of property at 63 Greenwood Street West.”

Motion carried unanimously.

Motion

MMC 2023 06 20/009R

Moved by Councillor Myles, seconded by Councillor Hodder

“BE IT RESOLVED Council ratify approval of the issuance of a permit to Michael Mallay to install 3,200’ of 2” waterline to a cottage on Tolt Road.”

Motion carried unanimously.

Motion

MMC 2023 06 20/010R

Moved by Councillor Myles, seconded by Deputy Mayor Walsh

“BE IT RESOLVED that an application received from Anthony R. Walters for a Crown Land Grant pursuant to a lease at Garnish Pond be approved.”

Motion carried unanimously.

Motion

MMC 2023 06 20/011R

Moved by Councillor Myles, seconded by Deputy Mayor Walsh

“BE IT RESOLVED that an application received from Edward and Bailey Hynes to do commercial renovations at 40 Queen Street to accommodate a hair salon be approved, subject to Service NL, Fire & Life Safety and site inspection.”

Motion carried unanimously.

Motion

MMC 2023 06 20/012R

Moved by Councillor Myles, seconded by Deputy Mayor Walsh

“BE IT RESOLVED that an application received from Edward and Bailey Hynes to operate Red Sky Salon (hair salon) at 40 Queen Street be approved, subject to Service NL, Fire & Life Safety and site inspection.”

Motion carried unanimously.

Motion

MMC 2023 06 20/013R

Moved by Councillor Myles, seconded by Councillor Nolan

“BE IT RESOLVED that an application received from Michael Terry Norman to operate Stellar Holdings – Land Development and Rentals at 130 Columbia Drive be approved, subject to occupancy permit and site inspection.”

Motion carried unanimously.

Motion

MMC 2023 06 20/014R

Moved by Councillor Myles, seconded by Councillor Hodder

“BE IT RESOLVED that an application received from Christina Mallay to operate Sweet Pea’s Garden, a family home child care, be approved, subject to government registration documents and site inspection.”

Motion carried unanimously.

Motion

MMC 2023 06 20/015R

Moved by Councillor Myles, seconded by Councillor Edwards

“BE IT RESOLVED that an application received from Jennifer Shave to operate an online sales home-based craft business at 58 Marine Drive be approved.”

Motion carried unanimously.

Motion

MMC 2023 06 20/016R

Moved by Councillor Myles, seconded by Deputy Mayor Walsh

“BE IT RESOLVED that an application received from Jeff Hodder to construct a seasonal residence measuring 38’ x 38’ at 33 Northwest Trail be approved, subject to an approved septic system design and site inspection.”

Motion carried unanimously.

Motion

MMC 2023 06 20/017R

Moved by Councillor Myles, seconded by Councillor Hodder

“BE IT RESOLVED that an application received from Charles Dicks to construct an extension measuring 8’ x 10’ to an accessory building at 14 Brake’s Subdivision be approved, subject to site inspection.”

Motion carried unanimously.

Motion

MMC 2023 06 20/018R

Moved by Councillor Myles, seconded by Deputy Mayor Walsh

“BE IT RESOLVED that an application received from Tyler Byrne to construct an accessory building measuring 30’ x 40’ at 150 Greenwood Street West be approved, subject to site inspection.”

Motion carried unanimously.

Motion

MMC 2023 06 20/019R

Moved by Councillor Myles, seconded by Councillor Edwards

“BE IT RESOLVED that an application received from Tim Isaacs to construct an accessory building measuring 14’ x 20’ at 606 Ville Marie Drive be approved, subject to site inspection.”

Motion carried unanimously.

Motion

MMC 2023 06 20/020R

Moved by Councillor Myles, seconded by Deputy Mayor Walsh

“BE IT RESOLVED that an application received from Al Lewis to construct a gazebo measuring 10’ x 10’ at 150 Marine Drive be approved, subject to site inspection.”

Motion carried unanimously.

Motion

MMC 2023 06 20/021R

Moved by Councillor Myles, seconded by Councillor Nolan

“BE IT RESOLVED that an application received from George Shave to construct a residence measuring 54’ x 24’ at Main Road, Spanish Room, be approved, subject to approved septic system design, submission of building plans, approval from the Local Service District of Spanish Room and site inspection.”

Motion carried unanimously.

Finance Committee

Councillor Edwards reviewed the minutes of the Finance Committee meeting held on May 31, 2023.

Motion

MMC 2023 06 20/022R

Moved by Councillor Edwards, seconded by Councillor Hodder

“BE IT RESOLVED approval be given to adjust the remaining interest on Account No. ADMIR001 as the outstanding principal amount and 50% of the interest has been paid in full.”

Motion carried unanimously.

Motion

MMC 2023 06 20/023R

Moved by Councillor Edwards, seconded by Councillor Myles

“BE IT RESOLVED approval be given to amend Motion 2023 05 16/025R made at the Regular Council Meeting held on May 16, 2023, to read as follows:

Motion

MMC 2023 05 16/025R

Moved by Councillor Edwards, seconded by Councillor Nolan

“BE IT RESOLVED that further to a letter received from the Department of Municipal and Provincial Affairs dated May 9, 2023, approving the Town’s Capital Investment Plan application for Gas Tax funding in the amount of \$455,418.52 for the purchase of filters for the Water Treatment Plant, it is understood that the balance of the required funding in the amount of \$266,013.26 will come from the Town’s General Account to cover the total cost of \$821,431.78 including shipping and HST for the filters.”

Motion carried unanimously.

Motion carried unanimously.

Motion

MMC 2023 06 20/024R

Moved by Councillor Edwards, seconded by Councillor Hodder

“BE IT RESOLVED approval be given to adjust the remaining interest on Account Nos. T.D.L001, PENIN005 and MARYS036 as the outstanding principal amounts and 50% of the interest has been paid in full.”

Motion carried unanimously.

Motion

MMC 2023 06 20/025R

Moved by Councillor Edwards, seconded by Councillor Hodder

“BE IT RESOLVED Council approve Accounts Payable Listing No. 8-1 as of May 31, 2023, in the amount of \$177,343.41 as per policy.”

Motion carried unanimously.

Motion

MMC 2023 06 20/026R

Moved by Councillor Edwards, seconded by Deputy Mayor Walsh

“BE IT RESOLVED approval be given to award the Kaetlyn Osmond Scholarship Award for CANSKATE to Gabriella Hannam in the amount of \$500.00.”

Motion carried unanimously.

Motion

MMC 2023 06 20/027R

Moved by Councillor Edwards, seconded by Deputy Mayor Walsh

“BE IT RESOLVED approval be given to award the Kaetlyn Osmond Scholarship Award for STARSKATE to Lily Joyce in the amount of \$500.00.”

Motion carried unanimously.

Public Works Committee

Councillor Keating reviewed the minutes of the Public Works Committee meeting held on May 31, 2023.

The Water Treatment Operator and Town Electrician both attended the last Committee meeting.

The Water Treatment Operator gave an update on the water treatment plant. A new pump was ordered for the plant which is still pending arrival. The VFDs that were ordered are on site. Both the pump and VFDs will be installed before the new filters. Mr. Steve Wheller of E.N.G. Environmental Technologies has suggested that basket strainers should also be installed before and after the pumps to decrease the amount of debris entering the pumps, which the Committee is in agreement with. The Water Treatment Operator is following up on quotes.

The plant is producing approximately 1.4 gallons of water per day, which is an increase of approximately 50 gallons a minute which is indicative of a leak or excessive usage. Councillor Keating reminded residents to call the Public Works Department if they hear running water in a street or see water where there shouldn't be water.

The Committee discussed the electrical status of the YMCA with the Town Electrician. The electrical work is currently contracted out but the Town will be looking into what maintenance can be done by the Town Electrician, such as changing out the lighting for more efficient LED lighting. The Town Electrician has already changed out the lighting on the Kinsmen softball field.

Councillor Keating commended both the Water Treatment Operator and Town Electrician for jobs well done.

The Town has received a request and petition for speed bumps in the Mount Vincent area however, Councillor Keating advised that while some residents in the area were in favour of the speed bumps, others weren't. The Town will not be installing speed bumps in that area.

A letter has been sent to Grieg Seafood NL requesting a meeting to discuss operations at the hatchery. There has been no response to date.

The Department of Transportation & Infrastructure has again invited the Town to participate in their tender for ice control materials for the 2023-2024 winter season. Follow-up is being made to determine the quantities needed so the information can be submitted prior to the deadline.

Motion

MMC 2023 06 20/028R

Moved by Councillor Keating, seconded by Councillor Hodder

“BE IT RESOLVED approval be given to purchase two 300Amp Multi-Purpose Oil Furnaces for the Town Garage, complete with burners, chimney/vents, oil lines and aerators, duct and materials, from North Atlantic at a cost of \$18,503.72 including HST and installation.”

Motion carried unanimously.

Motion

MMC 2023 06 20/029R

Moved by Councillor Keating, seconded by Councillor Hodder

“BE IT RESOLVED approval be given to purchase materials for the installation of a water meter at the Grieg Seafood NL site, which will be completed by Town forces, at a cost of \$17,249.54 including HST for materials with the understanding that Grieg Seafood NL will be responsible for the costs of the materials and installation as per the agreement between Grieg Seafood NL and the Town of Marystown.”

Motion carried unanimously.

The Public Works Department has been busy with several activities including asphalt repairs, dealing with leaks in Little Bay and installing a new 2” waterline, blivet repairs, sewer repairs and gutter cleanouts on Wilson Street and Forest Road. A request has been received for street sweeping in the Reddy Subdivision. Councillor Keating noted when time permits, the sweeper will be attached to the skid steer to fulfill that request.

There was nothing major to report in waste management. Two dumpsters were provided to the Town for Clean-up Weeks – one is located at the Anglican Church in Creston South and the other is behind the Town garage. It was noted the dumpster in Creston South will be moved to Little Bay so residents there can take advantage of it for a few days.

Motion

MMC 2023 06 20/030R

Moved by Councillor Keating, seconded by Councillor Nolan

“BE IT RESOLVED approval be given to reject all bids received on the Town’s tender on a 2007 Kobelco SK 170 LC Excavator as the bids received were not reflective of its value.”

Motion carried unanimously.

Motion

MMC 2023 06 20/031R

Moved by Councillor Keating, seconded by Councillor Edwards

“BE IT RESOLVED that further to Motion MMC 2023 05 09/025R made at the regular Council meeting of May 9, 2023, wherein approval was given to purchase a 2023 excavator with severe-duty bucket from Atlantic Powertrain Link-Belt in the amount of \$253,733.70 including HST and trade-in, the Committee is recommending the motion be amended to include the value of the trade-in of the Town’s old excavator in the amount of \$42,500.00.”

Motion carried unanimously.

Mayor Keating referenced the request for street sweeping in the Reddy Subdivision area. Mayor Keating noted there is ongoing construction in the area which has created some dust on the street in the area. Follow-up will be made to have the contractor address this issue rather than the Town.

Recreation Committee

Deputy Mayor Walsh advised the Recreation Committee hasn’t met since the last regular Council meeting of May 16, 2023, as the Committee participated in an outdoor bingo instead.

Motion

MMC 2023 06 20/032R

Moved by Deputy Mayor Walsh, seconded by Councillor Edwards

“BE IT RESOLVED approval be given to declare the month of June as Recreation Month.”

Motion carried unanimously.

Deputy Mayor Walsh publicly thanked Mr. Terry Norman of Stellar Equipment for the donation of fencing, posts and caps and noted it was greatly appreciated by the Recreation Department.

The Recreation Department will be looking into the minor sports program. The Town has excellent facilities and Council has decided that some changes are necessary in order to strengthen the program. To that end, the Town will be hiring a Summer Recreation Program Coordinator from spring to fall. This person will be an integral part of the Recreation Department. Deputy Mayor Walsh is looking forward to the hiring of a coordinator to work with the Recreation Department and help grow sports in the community. Deputy Mayor Walsh thanked Council for making the decision to hire a coordinator and thanks to Robert Warr, Director of Recreation & Community Services, for the work he does and the support he provides.

Tourism & Special Events Committee

Councillor Hodder advised the Tourism & Special Events Committee hasn’t met since the last regular Council meeting of May 16, 2023, as the Committee participated in an outdoor bingo instead.

Councillor Hodder thanked everyone who attended and supported the bingo. Councillor Hodder advised that at the next outdoor bingo of June 27th, tickets will go on sale earlier and cars will enter the Peninsula Mall parking lot in two lines instead of one to reduce the backlog of vehicles.

The June Father's Day Calendar Draw is underway. Councillor Hodder advised there are still tickets left for anyone who wants to get in on the draw. The big prize of \$1,000.00 will be drawn on June 18th.

The Model Ship Gallery opened during the Victoria Day weekend. Councillor Hodder noted it was great to see a class of children visiting the Model Ship Gallery earlier today. Councillor Hodder thanked the children for being so well-behaved and interested in history. Councillor Hodder also thanked the staff at the gallery for their knowledge and enthusiasm in sharing history. The gallery is open to anyone interested in visiting it.

Councillor Hodder advised that the annual Pride Walk will take place this year on June 16th. Councillor Hodder thanked Grace Sparkes House and Burin Peninsula Voice Against Violence for hosting the event. Councillor Hodder welcomed everyone to attend the event and wear their pride colours.

Protection to Persons & Property Committee

Councillor Nolan reviewed the minutes of the Protection to Persons & Property Committee meeting held on June 1, 2023.

An area in the vicinity of the former CHCM property on Ville Marie Drive will be inspected to determine placement of a new streetlight. Follow-up is also being made on a request for a streetlight for Butler's Road.

Follow-up will be made with the Burin Peninsula Regional Service Board to determine whether a monthly pick-up of electronic or e-waste could be implemented as these items are not collected during monthly bulk garbage collections.

During Clean-up Weeks, two dumpsters were provided to the Town to facilitate the clean-up. One was placed behind the Town Garage and the second was placed in the parking lot of the Anglican church in Creston South. The dumpsters in Creston South will be relocated to Little Bay for a few days to assist with clean-up in that area.

Discussions and plans regarding a possible satellite fire station for the south side of Canning Bridge are ongoing. The Town will write a letter to the peninsula's two MHA's and various government departments for possible funding and advice.

The Animal Control – Anti-Litter Officer received a few calls regarding roaming dogs.

The Animal Control – Anti-Litter Officer followed up with three residents on the removal of electronics from the curb and advised that because they are not picked up by the Burin Peninsula Regional Service Board, they are to be taken to the waste disposal site and deposited in the onsite e-waste bin. The Animal Control – Anti-Litter Officer is following up on a few clean-up orders and will have an update at the next Committee meeting.

Operations within the Marystown Volunteer Fire Department remain busy. There were no emergency calls received since the last Committee meeting.

Seven firefighters attended the annual Emergency Services Fire School in Grand Falls-Windsor and surrounding area. The firefighters received certifications and valuable information.

The Committee will be meeting with the Salvation Army on June 15th to discuss a potential emergency warming station

The peninsula was supposed to have three Forest Firefighter positions filled this season, but not all have been filled, which raises concerns in the event of a wildfire. A letter will be written to MHA Dwyer and other Ministers for an update and to voice concerns regarding the limited number of Forest Firefighters in the area. The need for these services has been evident with the forest fires in Nova Scotia. Councillor Nolan reminded all residents to be extra careful with outside fires.

Council and members of the Fire Department recently got together for their annual meeting wherein many topics were discussed. Councillor Nolan noted it great for the Town to have such a good working relationship with the Fire Department and thanked everyone who attended.

Emergency Services will be hosting Basic Emergency Management courses in Marystown from November 7th to 9th. Anyone interested in participating should contact Fire Chief Bolt.

Councillor Nolan thanked the Public Works Department for erecting signage for the Committee's Clean-up Weeks. While the weather didn't participate very much, there were some individuals and community groups who did their part in keeping Marystown clean. Councillor Nolan passed along his thanks and appreciation and encouraged all residents to continue doing their part.

7. Correspondence

There was no correspondence to bring forward.

8. Approvals to Purchase

Motion

MMC 2023 06 20/033R

Moved by Councillor Edwards, seconded by Councillor Nolan

"BE IT RESOLVED approval be given to the Public Works Department for the following purchases:

- Wolseley, culvert for intersection at Markland Road and Creston Boulevard - \$5,920.66 including HST
- Wolseley, day-to-day water and sewer materials - \$4,007.71 including HST"

Motion carried unanimously.

9. Regulations

There were no regulations to bring forward.

10. Other Business

Councillor Hodder advised her Committee is continuing with plans for the Shining Seas Summer Festival and Canada Day. More information will be posted as finalized.

Councillor Myles advised the annual Burin Peninsula Health Care Foundation's Radiothon went ahead on May 26th at the Summer Games Building. The event was a huge undertaking but a successful one, taking in approximately \$188,000.00 in donations. Councillor Myles took a moment to acknowledge the organizers and donors. Members of the Kinsmen were on site with hot dogs and hamburgers. The Kinsmen have had a long history with the Radiothon and Councillor Myles noted it was good to see a resurgence of the Kinsmen. Councillor Myles acknowledge the Town for the use of the Summer Games Building and on behalf of the Burin Peninsula Health Care Foundation, thanked Council for their donation.

With the need for employment in the area, Councillor Nolan noted it's great to see that the fluorspar mine in St. Lawrence has a new owner and is looking forward to it reopening.

Councillor Keating recently attended the FCM Conference in Toronto and advised there are a number of things he will be bringing back to the next meeting. One item of note was Ikea's Sell-back Program. Instead of old furniture going to waste, Ikea will buy back their old furniture, refurbish it, give it a new life and donate it to those in need. Waste management services are involved in the process. Councillor Keating was unsure if a similar program would work in this area but noted Council could look into bringing old furniture to the Model Ship Gallery to have it fixed up and donated, which is better than seeing it on the side of the road for garbage collection. It would help people in need with basic necessities. Councillor Keating noted this is something that could be looked at by a committee at a later date and noted he will bring back a full report on the FCM Conference at the next Council meeting.

Mayor Keating thanked the Marystown graduating kindergarten class for the opportunity to emcee their graduation, noting he had fun attending the event.

The Marystown Lions Club recently hosted its 49th annual Charter Night, which Mayor Keating attended. Plans will soon be underway for their 50th Charter Night, which will be a big event. The Marystown Lions have committed to volunteerism on the Burin Peninsula for the past 50 years, with members giving freely of their time and energy, and it is one of the longest running clubs.

Mayor Keating advised there haven't been many updates on Canning Bridge recently. The Department of Transportation & infrastructure has approached five companies for an Expression of interest. Council will ask for another update and meeting with the Department and will update the public when more information is known.

Mayor Keating took a moment to reflect on the life on Mr. Tom Baker, noting he was a close personal friend. Mayor Keating passed on his condolences to his family.

Councillor Edwards advised he was at the music store near Canning Bridge one day and noticed three vehicles, two of them from Burin, turn around near the bridge because they didn't realize it was closed. Councillor Edwards questioned the current signage in place and noted there may be a need for better signage to ensure motorists don't travel all the way to one side of the bridge without

realizing they can't travel it to the other side. Mayor Keating agreed and noted the CAO will follow up with the Department of Transportation & Infrastructure on this item.

11. Notices of Motion

There were no notices of motion to bring forward.

12. Adjournment

Mayor Keating advised the next meeting would take place June 20, 2023.

Motion

MMC 2023 06 20/034R

Moved by Councillor Keating, seconded by Councillor Edwards

“BE IT RESOLVED the meeting was adjourned at 7:49 p.m.”

Motion carried unanimously.

Brian Keating
Mayor

Petrina Power
Town Clerk