

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD ON MARCH 7, 2023**

Present were: Mayor Brian Keating
Deputy Mayor Andrew Walsh
Councillor Andy Edwards
Councillor Bridget Hodder
Councillor Keith Keating
Councillor Ray Nolan

Also present: Alje Mitchell, Chief Administrative Officer, A/Town Clerk
Randy Brockerville, Director of Operations & Public Works
Melanie Kilfoy, Director of Finance & Administration
Robert Warr, Director of Recreation & Community Services
Leeanne Augot, Administrative Assistant

1. Call to Order

Mayor Keating called the meeting to order at 7:00 p.m.

Prior to the regular Council meeting, Mr. Alje Mitchell was appointed A/Town Clerk at an earlier special Council meeting for the purpose of any meetings to be held on March 7, 2023, in the absence of the Town Clerk.

2. Adoption of Agenda

Motion

MMC 2023 03 07/001R

Moved by Councillor Keating, seconded by Councillor Hodder

“BE IT RESOLVED the agenda be adopted.”

Motion carried unanimously.

3. Adoption of Minutes

Regular Council Meeting

Motion

MMC 2023 03 07/002R

Moved by Councillor Nolan, seconded by Hodder

“BE IT RESOLVED the minutes of the regular Council meeting held on February 21, 2023, be adopted.”

Motion carried unanimously.

Special Council Meeting

Motion

MMC 2023 03 07/003R

Moved by Councillor Hodder, seconded by Councillor Edwards

“BE IT RESOLVED the minutes of the special Council meeting held on March 1, 2023, be adopted.”

Motion carried unanimously.

Other Council Meetings

The minutes of the Council meeting with MP Churence Rogers held on March 1, 2023, were tabled for information purposes. Mayor Keating advised that it was a good meeting and programs in relations to Canning Bridge were discussed.

4. Business Arising

There was no business to bring forward from the regular or special Council meetings.

5. Delegations

Mayor Keating advised that, prior to the Regular Council Meeting, Council met with the Board of Directors for Grace Sparkes House. Mayor Keating advised that the meeting went very well and Council looks forward to working in conjunction with the Board in the future.

6. Committee Reports

Planning & Development Committee

Councillor Myles sent his regards for his absence during the meeting. Councillor Nolan reviewed the minutes of the Planning & Development meeting held on February 28, 2023.

Councillor Nolan advised that one tender bid was received and opened for the proposed development of a subdivision on Greenwood Street West. The Committee will schedule a meeting with the company to have further discussions on the proponents of the development.

Motion

MMC 2023 03 07/004R

Moved by Councillor Nolan, seconded by Councillor Hodder

“BE IT RESOLVED approval be given to hire a Director of Planning & Economic Development for the Town of Marystown.”

Discussion

Councillor Nolan advised that this position is currently vacant however, it has been budgeted for. A job description and job posting will be created prior to advertising.

Motion carried unanimously.

Finance Committee

Councillor Edwards reviewed the minutes of the Finance Committee meeting held on February 28, 2023.

Motion

MMC 2023 03 07/005R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED that a request for financial assistance received from a student of Marystown Central High School to assist with travel costs to attend SHAD Canada’s 2023 Enrichment Program be approved in the amount of \$100.00.”

Motion carried unanimously.

Motion

MMC 2023 03 07/006R

Moved by Councillor Edwards, seconded by Deputy Mayor Walsh

“BE IT RESOLVED approval be given to provide financial support to the Marystown Minor Hockey Association for Provincial Tournaments taking place at the Kaetlyn Osmond Arena by advertising in their booklet in the amount of \$100.00.”

Motion carried unanimously.

Motion

MMC 2023 03 07/007R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to provide financial assistance through the Town of Marystown Assistance to Affiliates Program to Ryan Moulton who will be competing with the NLSA Boys Under 16 Provincial Soccer Team representing the province in two competitions in 2023 – one in Ontario and one in England - in the amount of \$150.00.”

Motion carried unanimously.

Motion

MMC 2023 03 07/008R

Moved by Councillor Edwards, seconded by Councillor Hodder

“BE IT RESOLVED approval be given to engage the services of Appleby Picco Law regarding assessments of parcels of land in the Marine Industrial Park.”

Motion carried unanimously.

Motion

MMC 2023 03 07/009R

Moved by Councillor Edwards, seconded by Deputy Mayor Walsh

“BE IT RESOLVED approval be given adjust fifty percent of the interest on Account No. HENNA003 as the principal and remaining fifty percent of the interest has been paid in full.”

Motion carried unanimously.

Motion

MMC 2023 03 07/010R

Moved by Councillor Edwards, seconded by Deputy Mayor Walsh

“BE IT RESOLVED Council approve an application received from the Marystown Lions Golden Age 50+ Club for a donation in the amount of \$2,000.00 as per the Town’s Donation, Grant and Sponsorship Policy.”

Motion carried unanimously.

Motion

MMC 2023 03 07/011R

Moved by Councillor Edwards, seconded by Councillor Nolan

“BE IT RESOLVED Council approve an application received from the Little Bay Heritage Committee for a 2023 Heritage Grant in the amount of \$2,500.00 as per the Town’s Donation, Grant and Sponsorship Policy.”

Motion carried unanimously.

Motion

MMC 2023 03 07/012R

Moved by Councillor Edwards, seconded by Councillor Hodder

“BE IT RESOLVED approval be given to approve the application as per the Town’s Permissive Tax Exemption Policy received from the Lion’s Club of Marystown Inc. Account No. MARYS028 for 2023 Property Tax in the amount of \$1,757.50 and 2023 Business Tax in the amount of \$2,688.40 for a total of \$4,446.20”

Motion carried unanimously.

Motion

MMC 2023 03 07/013R

Moved by Councillor Edwards, seconded by Councillor Hodder

“BE IT RESOLVED approval be given to approve the application as per the Town’s Permissive Tax Exemption Policy received from the Little Bay Heritage Centre Account No. LITTL001 for 2023 Property Tax in the amount of \$924.80 and 2023 Business Tax in the amount of \$1,414.40 for a total of \$2,339.20”

Motion carried unanimously.

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Motion

MMC 2023 03 07/014R

Moved by Councillor Edwards, seconded by Councillor Nolan

“BE IT RESOLVED approval be given to approve the application as per the Town’s Permissive Tax Exemption Policy received from The Merge Account No. PENTE001 for 2023 Property Tax in the amount of \$1,566.55”

Motion carried unanimously.

Motion

MMC 2023 03 07/015R

Moved by Councillor Edwards, seconded by Councillor Hodder

“BE IT RESOLVED approval be given to approve the application as per the Town’s Permissive Tax Exemption Policy received from Heritage Run Tourism Association Account No. THEHE001 for 2023 Business Tax in the amount of \$1,851.20”

Motion carried unanimously.

Motion

MMC 2023 03 07/016R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to amend Motion MMC 2023 02 21/012R made at the Regular Council meeting of February 21, 2023 to read as follows:

Motion

MMC 2023 02 21/012R

Moved by Councillor Edwards, seconded by Councillor Hodder

“BE IT RESOLVED approval be given to submit a Capital Investment Plan Application to the Gas Tax Secretariat for funding in the amount of \$455,418.35 for the purchase of filters for the Water Treatment Plant with the understanding that the funding will come from existing/cancelled Gas Tax Projects as follows:

- Levi’s Road Upgrades, Project No. 153-2015-5407 in the amount of \$132,916.68
- Splash Pad, Project No. 153-2020-7008 in the amount of \$123,912.66
- McGettigan Boulevard Water & Sewer Upgrades, Project No. 153-2010-1794 – in the amount of \$2,954.59
- Municipal Plan, Project No. 153-2021-2150 in the amount of \$1,613.56
- Little Bay Waterman Replacement, Project No. 153-2021-7351 in the amount of \$6,673.82”

Motion carried unanimously.”

Motion carried unanimously.

Motion

MMC 2023 03 07/017R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED Council approve Accounts Payable Listing No. 8-1 as of March 1, 2023, in the amount of \$404,865.66 as per policy.”

Motion carried unanimously.

Councillor Edwards advised that three tender bids were received for the purchase of a new pumper truck for the Marystown Fire Department as follows:

- Metalfab Fire Trucks \$615,851.92 HST included
- Fort Garry Fire Trucks \$758,956.30 HST included
- Dependable Emergency Vehicles \$798,087.35 HST included

Motion

MMC 2023 03 07/018R

Moved by Councillor Edwards, seconded by Councillor Nolan

“BE IT RESOLVED approval be given to accept the tender bid from Metalfab Fire Trucks for the purchase of a Pumper Truck for the Marystown Fire Department at a tender bid of \$615,851.92 including HST.”

Motion carried unanimously.

Deputy Mayor Walsh declared a conflict of interest for the next item as he is the recipient in question. Deputy Mayor Walsh removed himself from the Council Chambers.

Motion

MMC 2023 03 07/019R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to pay a miscellaneous expense claim to a Councillor for loss of income as per Section 7 of the Municipalities Councillor Remuneration and Reimbursement Regulations to attend mandatory training on the Municipal Code of Conduct as required by the Municipal Conduct Act.”

Motion carried without the vote of Deputy Mayor Walsh who was in a declared conflict of interest.

Public Works Committee

Councillor Keating reviewed the minutes of the Public Works Committee meeting held on February 28, 2023.

Councillor Keating advised of a complaint received from a resident of Creston North regarding a smell of sewer inside their residence. Councillor Keating advised that an inspection of the area was completed with no reports of smell in the area however, with the vent pipes and low ceiling, at times a resident can experience this depending on how high the ceiling level is.

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Councillor Keating advised an email was received from residents of Hillview Heights regarding salting of the road. This will be followed up on by the Public Works Department.

Councillor Keating advised a letter was sent to the Department of Transportation and Infrastructure requesting the installation of amber lights at the intersection of the Creston Causeway and Charlotte Avenue as well as the intersection of the Creston Causeway and Ville Marie Drive to deter speeding in the area. Council is waiting for a reply from the Department of Transportation and Infrastructure. Street lights will be installed at the end of Creston Boulevard.

Councillor Keating advised that February was a busy month with snow clearing operations and ice control.

Motion

MMC 2023 03 07/020R

Moved by Councillor Keating, seconded by Councillor Edwards

“BE IT RESOLVED approval be given to go to tender for the purchase of a new excavator for the Public Works Department.”

Motion carried unanimously.

Councillor Keating thanked the Provincial Government for the announcement of funding for the McGettigan Boulevard Project and the Canning Bridge Project and advised that the public will be informed when additional information is received.

Recreation Committee

Deputy Mayor Walsh reviewed the minutes of the Recreation Committee meeting held on February 28, 2023.

Ms. Stephanie Janes from the Burin Peninsula Community Sector Council attended the Recreation Committee meeting as a delegate. Ms. Janes provided information regarding what is offered by the Community Sector Council such as training and education sessions as well as assistance with the establishment of not-for-profit organizations and funding applications.

Deputy Mayor Walsh advised that all is operating well at the Kaetlyn Osmond Arena and the arena staff is doing a great job of keeping the place functioning and clean.

Deputy Mayor Walsh advised that the Marystown YMCA has been busy with 192 new members in January and 69 new members in February. The Marystown YMCA is celebrating its 7th Anniversary on Saturday, March 11, 2023, from 9:00 a.m. – 2:00 p.m. This is open to the public with a free swim, games, snacks and prizes to be won.

Deputy Mayor Walsh advised that the playground equipment has been ordered.

Tourism & Special Events Committee

Councillor Hodder reviewed the minutes of the Tourism & Special Events Committee meeting held on February 28, 2023.

Councillor Hodder advised that there is a Sliding Party scheduled for Sunday, March 12, 2023, from 2:00-4:00 p.m. here on the Town Hall Grounds, weather permitting.

Councillor Hodder advised that plans for Canada Day Celebrations and the Shining Seas Summer Festival have begun. Councillor Hodder encouraged any organizations that would like to host an event during both celebrations to contact Councillor Hodder or Deputy Mayor Walsh. Councillor Hodder also welcomed all communities on the Burin Peninsula to join Marystown in the Canada Day Celebrations. An invitation will be sent to all municipalities on the Burin Peninsula prior to Canada Day.

Councillor Hodder advised that the Newfoundland and Labrador Tourism Portal is open and the Town of Marystown has the Shining Seas Summer Festival included in the portal. Events will also be announced on the Town's Tourism and Special Events Facebook Page.

Councillor Hodder advised that she attended the Hospitality Newfoundland and Labrador Conference last week in Gander, NL. Councillor Hodder asked that anyone with a hotel, bed and breakfast or accommodations available contact her to have a list provided to the Information Centers. There is so much to offer on the Burin Peninsula and Council will continue to promote what is available.

Councillor Hodder advised that tomorrow, March 8, 2023, is International Women's Day and the theme for this year is Embracing Equality. Prior to the meeting, Council showed support of International Women's Day and embracing equality by having a photo taken which will be posted to Facebook.

Protection to Persons & Property Committee

Councillor Nolan reviewed the minutes of the Protection to Persons & Property Committee meeting held on February 28, 2023.

Motion

MMC 2023 03 07/021R

Moved by Councillor Nolan, seconded by Councillor Edwards

"BE IT RESOLVED approval be given to declare March 6, 2023, as World Lymphedema Day."

Motion carried unanimously.

Motion

MMC 2023 03 07/022R

Moved by Councillor Nolan, seconded by Councillor Hodder

"BE IT RESOLVED approval be given to declare the month of March as Red Cross Month."

Motion carried unanimously.

Councillor Nolan advised that there were a few calls regarding roaming dogs. Councillor Nolan issued a reminder that as per the Town's Dog Regulations, all dogs must be on leashes. Councillor Nolan also advised that signage has been ordered for Clam Pond Road to advise that all dogs must be kept on leashes.

Councillor Nolan advised that during the Fire Department Report, Fire Chief Bolt advised that operations are busy and included a regional training course that was hosted by the Marystown Volunteer Fire Department on Alternate Fuels and Electric Vehicles. There were 34 in attendance for this course. The Fire Department has received two calls for services since the last meeting. Councillor Nolan also advised the Fire Chief Bolt has drafted an expression of interest for the rental of a storage facility on the south side of Marystown to house one of the pumper trucks. This will be posted to the Town's Facebook Page once it is reviewed. Fire Chief Bolt will also be researching the cost of a possible Town owned storage building for this purpose.

Councillor Nolan advised that the Marystown Volunteer Fire Department has a new member, Josh Hodder. The Town would like to thank Mr. Hodder for his interest in the Marystown Volunteer Fire Department.

Councillor Nolan advised the Fire Chief Bolt recently met with the new Salvation Army Officer and further conversation will take place in the near future with a possible partnership with the Town.

Councillor Nolan advised that, through the Finance Committee report, the Marystown Volunteer Fire Department is very thankful to the Town for accepting the tender bid from Metalfab Fire Truck. The new pumper truck will be replacing a pumper truck that is approximately 25 years old. Councillor Nolan also thanked Fire Chief Bolt, Fire Department Officers and members for their input into the tender of the pumper truck.

Councillor Nolan advised that a few requests regarding street lights are being followed up on, including Butler's Road and the intersection of Creston Boulevard and Route 220.

Motion

MMC 2023 03 07/023R

Moved by Councillor Nolan, seconded by Deputy Mayor Walsh

"BE IT RESOLVED approval be given to appoint Ms. Cindy Picco, Barrister, Appleby Picco Law, as the external contact for the purpose of filing a complaint of harassment and/or discrimination as per the Town's Harassment Policy and update the policy with that information."

Motion carried unanimously.

7. Correspondence

There was no correspondence to bring forward.

8. Approvals to Purchase

Motion

MMC 2023 03 07/024R

Moved by Councillor Edwards, seconded by Deputy Mayor Walsh

“BE IT RESOLVED approval be given to the Fire Department to expend funds for early bird registration for two OHS Committee Chairpersons to attend the annual NL Occupational Health and Safety Association Conference in Gander from May 10th to 12th, 2023, at a cost of \$974.63 including HST.”

Motion carried unanimously.

Motion

MMC 2023 03 07/025R

Moved by Councillor Edwards, seconded by Deputy Mayor Walsh

“BE IT RESOLVED approval be given to the Fire Department to expend funds for estimated expenses for two OHS Committee Chairpersons to attend the annual NL Occupational Health and Safety Association Conference in Gander from May 10th to 12th, 2023, (travel, meals and accommodations) at a cost of \$1,221.00 including HST.”

Motion carried unanimously.

9. Regulations

There were no regulations to bring forward.

10. Other Business

Deputy Mayor Walsh questioned if the installation of the amber lights on Creston Causeway will be the expense of the Town or the Department of Transportation and Infrastructure. It was advised that this will be an expense of the Department of Transportation and Infrastructure.

Councillor Keating advised that during the 2023 Municipal Budget, there was a discussion regarding a \$10,000 grant be included for the purpose of recruiting a student doctor to the area. The Chief Administrative Officer will review the budget to determine if the \$10,000.00 grant was included in the budget.

Councillor Nolan, on behalf of Council and staff, sent condolences to the family and friends of the late Mr. Harry Cooze. Mr. Cooze was a pillar of the community and donated many volunteer hours to organizations in the area. Thoughts and prayers are with the Cooze family.

Councillor Edwards brought forward concerns regarding the speed limit on Columbia Drive and Creston Causeway. Councillor Edwards encouraged the public to be cautious of the speed zones in the area.

Councillor Hodder advised that the intersection of Columbia Drive and Creston Causeway is also very dark at night without proper lighting in the area. Mayor Keating advised that there is no

power pole in the vicinity of the intersection however, the possibility of flashing lights or reflective tape is an option. This will be reviewed by Council.

Mayor Keating advised the public that there is an issue with the relay on the traffic lights at the Sobeys intersection. Information was placed on the Town's Facebook Page advising that the new relays are ordered and the area will be evaluated in the coming days.

Mayor Keating advised that many announcements have been received for funding through the provincial government. The Town appreciates those announcements and until it is completed, the Town will continue to update the public with information as it is received. Mayor Keating wanted to thank the general public for their patience and being courteous during the upgrades and maintenance of the roads and infrastructure. Council continues to work with Newfoundland Power to have street lights installed and the Department of Transportation and Infrastructure to have speed limits reduced and amber lights placed on affected roads. Mayor Keating advised that Marystown will see a lot of construction during the 2023 season and requested the public's patience during that time.

11. Notices of Motion

There were no notices of motion to bring forward.

12. Adjournment

Mayor Keating advised the next meeting would take place March 21, 2023.

Motion

MMC 2023 03 07/026R

Moved by Councillor Keating, seconded by Councillor Edwards

“BE IT RESOLVED the meeting was adjourned at 7:42 p.m.”

Motion carried unanimously.

Brian Keating
Mayor

Alje Mitchell
A/Town Clerk