

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD ON JANUARY 24, 2023**

Present were: Mayor Brian Keating
Deputy Mayor Andrew Walsh
Councillor Bridget Hodder
Councillor Keith Keating
Councillor Gary Myles
Councillor Ray Nolan

Also present: Alje Mitchell, Chief Administrative Officer
Randy Brockerville, Director of Operations & Public Works
Melanie Kilfoy, Director of Finance & Administration
Robert Warr, Director of Recreation & Community Services
Petrina Power, Town Clerk

1. Call to Order

Mayor Keating called the meeting to order at 7:00 p.m.

2. Adoption of Agenda

Motion

MMC 2023 01 24/001R

Moved by Councillor Keating, seconded by Councillor Nolan

“BE IT RESOLVED the agenda be adopted.”

Motion carried unanimously.

3. Adoption of Minutes

Regular Council Meeting

Motion

MMC 2023 01 24/002R

Moved by Councillor Nolan, seconded by Councillor Hodder

“BE IT RESOLVED the minutes of the regular Council meeting held on January 10, 2023, be adopted.”

Motion carried unanimously.

Special Council Meeting

Motion

MMC 2023 01 24/003R

Moved by Councillor Keating, seconded by Councillor Myles

“BE IT RESOLVED the minutes of the special Council meeting held on January 10, 2023, be adopted.”

Motion carried unanimously.

4. Business Arising

There was no business to bring forward from the regular or special Council meetings.

5. Delegations

There were no scheduled delegations.

6. Committee Reports

Planning & Development Committee

Councillor Myles reviewed the minutes of the Planning & Development meeting held on January 19, 2023.

Motion

MMC 2023 01 24/004R

Moved by Councillor Myles, seconded by Councillor Hodder

“BE IT RESOLVED that an application received from Jayme Thornhill to operate The Spa Space as an aesthetics business at 176 Greenwood Street West be approved, subject to site inspection.”

Motion carried unanimously.

Motion

MMC 2023 01 24/005R

Moved by Councillor Myles, seconded by Councillor Keating

“BE IT RESOLVED that an application received from Kyle Murphy to operate Murphy’s RPM as an automotive repair garage at 186-194 McGettigan Boulevard be approved, subject to site inspection.”

Motion carried unanimously.

Motion

MMC 2023 01 24/006R

Moved by Councillor Myles, seconded by Councillor Hodder

“BE IT RESOLVED that an application received from a resident to remove a shed from property at 9 Barry’s Lane and construct an attached accessory building measuring 16’ x 24’ be approved, subject to site inspection.”

Motion carried unanimously.

Finance Committee

In the absence of Councillor Edwards, Councillor Keating reviewed the minutes of the Finance Committee meeting held on January 18, 2023.

Motion

MMC 2023 01 24/007R

Moved by Councillor Keating, seconded by Deputy Mayor Walsh

“BE IT RESOLVED approval be given to pay Invoice No. 838 received from Cal LeGrow Insurance dated December 16/22 in the amount of \$1,064.00 RST included for the renewal of the Travel Accident Policy effective January 1 to December 31, 2023, with funds to come from the 2023 Budget.”

Motion carried unanimously.

Motion

MMC 2023 01 24/008R

Moved by Councillor Keating, seconded by Councillor Nolan

“BE IT RESOLVED approval be given to pay Invoice No. 4370-2023 received from The Watchdog dated January 4/23 in the amount of \$188.60 HST included for the 2023 annual subscription renewal, with funds to come from the 2023 Budget.”

Motion carried unanimously.

Motion

MMC 2023 01 24/009R

Moved by Councillor Keating, seconded by Councillor Myles

“BE IT RESOLVED approval be given to pay Invoice No. 2018 received from Burin Peninsula Chamber of Commerce dated January 1/23 in the amount of \$265.00 HST exempt for 2023 Membership fees, with funds to come from the 2023 Budget.”

Motion carried unanimously.

Motion

MMC 2023 01 24/010R

Moved by Councillor Keating, seconded by Deputy Mayor Walsh

“BE IT RESOLVED approval be given to make a donation in the amount of \$50.00 to Ms. Maggie Jones to assist with the costs of travelling to the Czech Republic in July 2023 with Team Canada Youth Under 21 Ball Hockey to compete in the 2023 ISBHF World Championships, as per the Assistance to Affiliates Policy.”

Motion carried unanimously.

Motion

MMC 2023 01 24/011R

Moved by Councillor Keating, seconded by Councillor Hodder

“BE IT RESOLVED approval be given to adjust 50% of the interest on Account No. MCCA001 – Parcel ID 107012 as the principal and other 50% of the interest has been paid in full.”

Motion carried unanimously.

Motion

MMC 2023 01 24/012R

Moved by Councillor Keating, seconded by Councillor Hodder

“BE IT RESOLVED approval be given to appoint Mayor Keating as the 2023 Urban Municipalities Committee representative with Councillor Keating appointed as an alternate.”

Motion carried unanimously.

Motion

MMC 2023 01 24/013R

Moved by Councillor Keating, seconded by Councillor Hodder

“BE IT RESOLVED Council approve Tax Adjustment Listing No. 5-1 dated December 31, 2022, in the amount of \$50,900.00 as per policy.”

Motion carried unanimously.

Motion

MMC 2023 01 24/014R

Moved by Councillor Keating, seconded by Councillor Hodder

“BE IT RESOLVED Council approve Accounts Payable Listing No. 8-1 as of January 18, 2023, in the amount of \$264,477.14 as per policy.”

Motion carried unanimously.

Motion

MMC 2023 01 24/015R

Moved by Councillor Keating, seconded by Councillor Nolan

“BE IT RESOLVED approval be given to pre-authorize payment of the following routine monthly invoices for the 2023 operating year, subject to review by the Finance Committee prior to the issuance of payments:

- Eastlink – internet service for Town Hall and internet/phone for Marystown Model Ship Gallery”

Motion carried unanimously.

Motion

MMC 2023 01 24/016R

Moved by Councillor Keating, seconded by Deputy Mayor Walsh

“BE IT RESOLVED approval be given to accept funding on behalf of the Marystown YMCA in the amount of \$14,600.00 from the Department of Children, Seniors and Social Development for the purchase of an adult-sized change table in order to ensure inclusiveness, with the understanding the Town will contribute approximately \$1,000.00 as a financial/in-kind donation towards the installation of the table.”

Motion carried unanimously.

Public Works Committee

Councillor Keating reviewed the minutes of the Public Works Committee meeting held on January 18, 2023.

Councillor Keating advised the Committee met with the Town’s Water Treatment Operator to discuss the filters for the water treatment plant. The plant has been in operations for twelve years and the filters were given an estimated lifespan of ten years. The effectiveness of the filters has diminished dramatically and 144 filters will need to be replaced soon at an estimated cost of \$500,000.00. follow-up will be made to talk to staff with the Department of Municipal and Provincial Affairs to determine whether any funding would be available for this purchase. Councillor Keating advised that \$100,000.00 has already been set aside in the budget for the filters. Follow-up will be made to schedule the Water Treatment Operator and Mr. Steve Wheller of ENG Environmental to attend another Public Works Committee meeting.

Motion

MMC 2023 01 24/017R

Moved by Councillor Keating, seconded by Councillor Nolan

“BE IT RESOLVED approval be given to advertise a Limited Call for Consultant Services for the following projects:

- Creston Boulevard – Road Upgrades Project, Project No. 17-MYCW-22-00054
- Dober’s Road – Road Upgrades Project. Project No. 17-MYCW-22-00056”

Motion carried unanimously.

The Committee discussed the need to install a water meter at Grieg Seafarms to assist the Public Works Department in monitoring water consumption. Water consumption is up and residents were asked to advise the Department if they notice any leaks around town. Lost water is a cost to the Town and residents, especially with the increase in treatment supplies.

Regular operations are progressing well. The Department located a major leak at the Marbase location through their water meter. The Department is now working on two shifts for the winter season to accommodate snow clearing operations. The asphalt recycler has been used to repair some potholes and the outside workers have been following up on other regular maintenance during their shifts.

The Tolt Road project will be going to tender very soon.

Residents were advised that bulk garbage will cease for the winter months and resume again in April. Residents were asked not to put any bulk garbage to the curb after the last collection for the season.

Canning Bridge is still limited to a weight restriction of 8 tons. Follow-up will be made to request a meeting with the Minister of Transportation & Infrastructure and engineers for more information on the status bridge and any future updates.

Recreation Committee

Deputy Mayor Walsh reviewed the minutes of the Recreation Committee held on January 17, 2023.

Several projects have been completed at the Kinsmen and Lion's Club Softball Fields for the upcoming summer season. Bleachers, dugouts, netting and sand are some of the new features along with a new score clock for the Lion's Club Softball Field and new LED lighting for the Kinsmen Softball Field. A new tractor has been purchased that can be used to upgrade the fields. Follow-up will be made for new signage for both fields and the bases.

Deputy Mayor Walsh congratulated Committee Members Deidre Ryan and Megan Ryan for being included in the Burin Peninsula Volunteers Booklet that was released by the Community Sector Council Newfoundland and Labrador.

Deputy Mayor Walsh advised that the Community Sector Council is hosting a Recruitment of Youth Volunteers session at St. Gabriel's Hall on January 26, 2023. Follow-up will be made to contact Ms. Stephanie Janes of the CSC to request that she attend the next Recreation Committee Meeting as a delegate.

An issue has arisen regarding cleanliness at the Kaetlyn Osmond Arena. Deputy Mayor Walsh asked users of the arena to assist in keeping the arena clean by picking up garbage if they see it. Deputy Mayor Walsh noted the tournament hosts are responsible in keeping the arena clean. Deputy Mayor Walsh thanked the staff for the great work they do but noted everyone should work together to keep it clean between games. Deputy Mayor Walsh noted he's looking forward to more great tournaments at the arena.

The Director of Recreation & Community Services noted the arena is in good shaped but there are some issues that will need to be addressed in the spring. The arena will be busy every weekend

with tournaments until the season ends. The arena does rate very high in terms of cleanliness and the recent issue was the first raised in a very long time.

The YMCA has been very in the last few weeks since the pilot project for the YMCA was introduced. The numbers are strong at the YMCA with more seniors taking advantage of memberships. There are 146 new members and while the pilot project is still in the early stages, it does seem to be working as per the positive feedback received.

As noted earlier, the YMCA has received funding for an adult-sized change table. Deputy Mayor Walsh advised he was pleased to hear about the approval as the need has been an issue for a while. Deputy Mayor Walsh advised that anyone visiting the area can access the YMCA to use the change table – users do not have to have a membership just to use the change table. Deputy Mayor Walsh advised the change table will be set up in a private area and commended those who helped in securing the funding.

Deputy Mayor Walsh advised there has been a lot of discussion and research into equipment upgrades for various playgrounds in the Marystown area. Motions for gas tax funding were passed at the special Council meeting of June 29, 2022, however, it was noted they need to be amended due to a difference in cost estimates.

Motion

MMC 2023 01 24/018R

Moved by Deputy Mayor Walsh, seconded by Councillor Hodder

“BE IT RESOLVED approval be given to amend the following motions made at the special Council meeting of June 29, 2022, wherein approval was given to submit Capital Investment Plans to the Gas Tax Secretariat for funding for various playgrounds:

- MMC 2022 06 29/009S - increase funding for the Greenwood Street Playground Project from \$70,000.00 including HST to \$75,250.00 including HST
- MMC 2022 06 29/010S - increase funding for the Little Bay Playground Project from \$50,000.00 including HST to \$55,250.00 including HST
- MMC 2022 06 29/011S - increase funding for the Mooring Cove Playground Project from \$45,000.00 including HST to \$50,250.00 including HST
- MMC 2022 06 29/012S - increase funding for the Track & Field Playground Project from \$45,000.00 including HST to \$50,250.00 including HST.”

Motion carried unanimously.

Deputy Mayor Walsh noted that the budget for each of the four playgrounds noted was increased by \$5,250.00. It's anticipated applications will be submitted to the Gas Tax Secretariat very soon so the equipment can be ordered and received in time for the upcoming summer season. However, if there are delays in equipment availability, shipping, etc., it will be out of the Town's control. Deputy Mayor Walsh advised the inclusive playground project was cancelled so that existing playgrounds could be upgraded instead. Deputy Mayor Walsh noted a \$100,000.00 difference in required funding by doing the upgrades instead.

The Director of Recreation & Community Services noted the process has been a long one but it needed to be done right given the cost of equipment. It's hoped users will be pleased with Council's decision and that the new equipment will be a great addition to each playground. Deputy Mayor Walsh noted the process took time to coordinate – equipment had to be selected within a designated budget. The anticipated delivery date for the equipment is 6-7 months. The Director of Recreation & Community Services received an email confirming the equipment would be installed by this summer.

The CAO advised applications have to be submitted to the Gas Tax Secretariat first prior to ordering the equipment to ensure approval of each purchase. The secretariat meets as per a set schedule but it should not take long to get approval.

Tourism & Special Events Committee

Councillor Hodder reviewed the minutes of the Tourism & Special Events Committee held on January 17, 2023.

As noted by Deputy Mayor Walsh, the Community Sector Council is hosting a Recruitment of Youth Volunteers session at St. Gabriel's Hall on January 26, 2023. Any organization interested should attend the session.

Residents have asked when the Town would host a sliding party. Unfortunately, the recent weather has melted most of the snow so a date will be set once there is more snow. Councillor Hodder advised additional lighting will be installed on the Town grounds for safety purposes, however, it was noted that sliders using the sliding hill are doing so at their own risk and should be supervised.

The Committee will be hosting a couple of events for Valentine's Day. The Committee will host a dance for persons with disabilities on February 10th from 7:00 p.m. to 9:00 p.m. The Committee will also host a dance for seniors at the retirement home on February 8th from 2:00 p.m. to 4:00 p.m. The Committee also has plans to work with the graduating class of 2023 to host a dance for youths aged 8 to 15. More information will come forward on that event next week.

The Canada Day service/parade will be in Marystown this year after which all Canada Day celebrations will take place at the Track & Field Complex. There will be a Fun Day, fireworks and more.

The Shining Seas Summer Festival will take place from August 4th to 7th. There will be a full schedule of events similar to Come Home Year 2022 but on a smaller scale. The festival dance will take place at the arena on August 5th. Four outdoor bingo events have been scheduled for May, June, July and August to raise funds for the festival. Anyone interested in hosting an event during the festival were advised to get in contact with Councillor Hodder.

Mayor Keating noted an incident that occurred on the Town's sliding hill recently. Mayor Keating advised the tree near the base of the hill now has tires around its trunk for added safety and as noted, additional lighting is pending. Mayor Keating encouraged parents and adults to supervise the children using the hill to keep everyone safe from injury.

Protection to Persons & Property Committee

Councillor Nolan reviewed the minutes of the Protection to Persons & Property Committee meeting held on January 19, 2023.

There have been a few issues with roaming dogs as well as an issue with a scrapped vehicle that needs to be removed from a property.

The Marystown Volunteer Fire Department has been busy as usual. Since the last meeting, there have been three calls for service.

On behalf of the Fire Department, Councillor Nolan thanked Firefighter Freeman Beck for his service to the Department. Firefighter Beck left due to work commitments. Applications for new members are being accepted until February 1, 2023.

The Department has submitted an expression of interest to host the Provincial Fire Training School in Marystown in late May. As well, the Department is being considered as the host for the annual Fire Convention.

Councillor Nolan reminded Council and staff that the mock emergency event as it relates to the Town's Emergency Management Plan is scheduled for April 27, 2023.

The concrete has been completed on the bay floors at the Fire Hall and painting has also been completed. On behalf of the Department, Councillor Nolan thanked everyone who was involved and assisted.

Inspections and maintenance have been completed on the Fire Hall bay doors.

On behalf of Fire Chief Bolt, Councillor Nolan reminded residents to keep their chimneys clean and provide space around heaters in their homes.

The Department discussed locations for new crosswalks. There is a need for a crosswalk on McGettigan Boulevard in the area of the YMCA but given that McGettigan Boulevard is a provincial road, follow-up would need to be made with the Department of Transportation & Infrastructure for permission to install a crosswalk. The Committee also discussed a crosswalk for Ville Marie Drive near the Marystown Hotel. Anyone with additional suggestions or ideas for crosswalks can pass them along to the Town for discussion. The Public Works Department will follow up with the Department of Transportation & Infrastructure regarding a crosswalk for McGettigan Boulevard.

Residents were reminded to stay safe while walking at night and wear bright or reflective clothing. They were also reminded to use sidewalks where available and to walk facing traffic.

Finally, Councillor Nolan reminded residents that a meeting will take place at 7:00 p.m. on January 30th at the Town Hall for anyone interested in forming a Crimestoppers Committee on the Burin Peninsula. Executive members of Crimestoppers NL are planning to attend the meeting and all interested persons are welcome to attend.

Motion

MMC 2023 01 24/019R

Moved by Councillor Nolan, seconded by Councillor Keating

“BE IT RESOLVED approval be given to appoint Leeanne Augot, Administrative Assistant, as the Town’s backup ATIPP Coordinator with the understanding Petrina Power, Town Clerk, is the ATIPP Coordinator and Alje Mitchell, CAO, is the Head of the Public Body as required by the Access to Information and Protection of Privacy Act, 2015.”

Motion carried unanimously.

7. Correspondence

- Email from Marbase Marystown Inc. dated January 13/23 re: News Release – Cleanerfish – MOU with Miawpukek First Nation signed – both parties to begin working collaboratively on the hatchery project.

Councillor Keating noted the MOU was good news for Marbase Marystown Inc. and the Burin Peninsula. Mayor Keating advised he will be reaching out to Mr. Paul Antle to request a meeting in the near future for more updates on the operation.

8. Approvals to Purchase

Motion

MMC 2023 01 24/020R

Moved by Councillor Keating, seconded by Deputy Mayor Walsh

“BE IT RESOLVED approval be given to the Administration Department to purchase a shredder from Costco at a cost of \$2,529.99 including HST.”

Motion carried unanimously.

9. Regulations

There were no regulations to bring forward.

10. Other Business

Deputy Mayor Walsh noted there have been some comments regarding the new streetlights in Black Brook and the assumption that some of them have already burned out. Deputy Mayor Walsh advised the lights are not yet hooked up as NL Power ran out of material. It’s hoped NL Power will soon have more material so all 16 lights are lit up. There have been a lot of positive comments to date. With regards to the cost of the lights, Deputy Mayor Walsh clarified that the only expense to the Town will be the monthly operating cost as with all other streetlights (the Town did not pay to have them installed).

Councillor Keating advised residents that the Town’s 2023 Tax Structure was advertised in The Telegram as required by regulation and noted the loss of CHCM and The Southern Gazette is more noticeable when certain items need to be advertised. Follow-up will be made to advertise it more. Anyone with questions can call any member of Council.

Councillor Nolan encouraged residents to keep the streets of Marystown clean and take their garbage home in order to reduce litter in the spring. Bulk garbage collection is taking place this week and residents were encouraged to take advantage of it as it is the last collection until April.

Councillor Hodder noted it was great to see the Black Brook area being lit up with new streetlights. Councillor Hodder also received calls from residents concerned that some of the streetlights had already burned out so it was good news to hear they would be finished by the end of the month.

Mayor Keating was asked by EverWind Fuels to provide some clarity with regards to a rumour that the company has purchased the CFI facility in St. Lawrence. Mayor Keating advised residents that EverWind Fuels has not purchased CFI but EverWind Fuels is in talks with loading stations all over the province. Mayor Keating advised that a Burin Peninsula Energy Advisory Board has been established with representatives from the entire peninsula who are committed to working with any company interested in the Burin Peninsula. EverWind Fuels will be on the peninsula again in February and once more information is released to the Board that can be made public, it will be. Crown Land on the Burin Peninsula has been nominated for a wind energy project and Council and the Board will support any company that can bring a major wind energy project to the peninsula.

11. Notices of Motion

There were no notices of motion to bring forward.

12. Adjournment

Mayor Keating advised the next meeting would take place February 7, 2023.

Motion

MMC 2023 01 24/021R

Moved by Councillor Keating, seconded by Deputy Mayor Walsh

“BE IT RESOLVED the meeting was adjourned at 7:51 p.m.”

Motion carried unanimously.

Brian Keating
Mayor

Petrina Power
Town Clerk