

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD ON NOVEMBER 2, 2021**

Present were: Mayor Brian Keating
Deputy Mayor Andrew Walsh
Councillor Mike Brennan
Councillor Andy Edwards
Councillor Keith Keating
Councillor Ray Nolan

Also present: Alje Mitchell, Chief Administrative Officer
Randy Brockerville, Director of Operations & Public Works
Craig Edwards, Director of Planning & Development Control
Melanie Kilfoy, Director of Finance & Administration
Petrina Power, A/Town Clerk

1. Call to Order

Mayor Keating called the meeting to order at 7:06 p.m.

2. Adoption of Agenda

Motion

MMC 2021 11 02/001R

Moved by Councillor Keating, seconded by Councillor Nolan

“BE IT RESOLVED the agenda be adopted.”

Motion carried unanimously.

3. Adoption of Minutes

Regular Council Meeting

Motion

MMC 2021 11 02/002R

Moved by Councillor Edwards, seconded by Councillor Nolan

“BE IT RESOLVED the minutes of the regular Council meeting held on October 26, 2021, be adopted.”

Motion carried unanimously.

Special Council Meeting

Motion

MMC 2021 11 02/003R

Moved by Councillor Keating, seconded by Councillor Edwards

“BE IT RESOLVED the minutes of the special Council meeting held on October 26, 2021, be adopted.”

Motion carried unanimously.

The minutes of a Council meeting with Marbase Marystown Inc. on October 14, 2021, were tabled for information purposes.

4. Business Arising from Regular and Special Council Meeting

There was no business arising from the regular or special Council meetings to bring forward.

5. Delegations

There were no scheduled delegations.

6. Committee Reports

Planning & Development Committee

Councillor Brennan reviewed the minutes of the Planning & Development Committee meeting held on October 28, 2021.

The Marystown Development Corporation is in receipt of a new lease offer for the rental space for the Model Ship Gallery. This item will be further discussed with the Marystown Development Corporation.

The Committee received a letter of concern from the Local Service District of Jean de Baie regarding the Town's approval of a sewage storage lagoon, noting it is too close to the community's back-up water supply as well as their artesian well. It was noted that any concerns of this nature will be addressed by the applicable government departments during their review and approval process.

Earlier this evening, Council discussed the Farmer's Market which is now currently occupied by the Heritage Run Tourism Association. There is interest in revitalizing a farmer's market; this will be discussed further.

Councillor Brennan expressed concern for the lack of cell phone coverage in various areas of the Burin Peninsula and noted there is an increase in dead zones where previously there was coverage. On a scale of one to ten, Councillor Brennan rated coverage at four and noted residents should also be very concerned about the lack of service and voice those concerns.

Motion

MMC 2021 11 02/004R

Moved by Councillor Brennan, seconded by Councillor Edwards

“BE IT RESOLVED that an application received from KelCo construction Inc. for Crown Land measuring 4ha for the purpose of a gravel, rock and borrow material quarry located approximately 1.6km from Columbia Drive be approved subject to submission of a Financial Guarantee Bond.”

Motion carried unanimously.

Motion

MMC 2021 11 02/005R

Moved by Councillor Brennan, seconded by Councillor Edwards

“BE IT RESOLVED that an application received from Bell Canada to construct a new cable/pole line within town boundaries (Garnish Pond Road to the Highway, Marystown) be approved.”

Motion carried unanimously.

Motion

MMC 2021 11 02/006R

Moved by Councillor Brennan, seconded by Deputy Mayor Walsh

“BE IT RESOLVED that an application received from MADD Burin Peninsula to erect a mock car wreck at the corner of McGettigan Boulevard and Ville Marie Drive as part of a Car Crash Awareness Campaign be approved subject to Town of Marystown fire and life safety approval.”

Motion carried unanimously.

Motion

MMC 2021 11 02/007R

Moved by Councillor Brennan, seconded by Deputy Mayor Walsh

“BE IT RESOLVED that an application received from a resident to construct an extension measuring 10’ x 14’ to an accessory building at 7A Dunphy’s Road be approved, subject to site inspection.”

Motion carried unanimously.

Motion

MMC 2021 11 02/008R

Moved by Councillor Brennan, seconded by Councillor Edwards

“BE IT RESOLVED approval be given to form a Marine Industrial Park Committee with the following members of Council:

- Deputy Mayor Andrew Walsh
- Councillor Keith Keating from the Finance Committee with Councillor Andy Edwards as back-up
- Councillor Mike Brennan from the Planning & Development Committee with Councillor Ray Nolan as backup
- Alje Mitchell, Chief Administrative Officer.”

Motion carried unanimously.

Finance Committee

Councillor Edwards reviewed the minutes of the Finance Committee meeting held on October 27, 2021.

Motion

MMC 2021 11 02/009R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to pay Invoice No. 21-267 received from CG HVAC Services Ltd. dated October 14/21 in the amount of \$460.00 for preventative maintenance of the HVAC equipment at the Town Hall.”

Motion carried unanimously.

Motion

MMC 2021 11 02/010R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to make a donation to the Red Dress Vigil hosted by Keyin College in the amount of \$100.00 as per the Donation, Grant and Sponsorship Policy.”

Motion carried unanimously.

Motion

MMC 2021 11 02/011R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED Council approve Accounts Payable Listing No. 8-1 as of October 15, 2021, in the amount of \$260,372.33 as per policy.”

Motion carried unanimously.

Motion

MMC 2021 11 02/012R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to amend Motion MMC 2019 12 03/023R from the Regular Council Meeting on December 3, 2019 as follows:

Motion

MMC 2019 12 03/023R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED Council approve Business Tax Adjustment Listing No. 5-2 dated November 27, 2019, in the amount of \$10,525.57 plus interest as per policy.”

Motion carried unanimously.”

Motion carried unanimously.

Councillor Edwards advised that the Town of Burin recently made a donation to the Burin Peninsula Ground Search and Rescue. The BPGSR, which serves the peninsula from Mile Hill to Point May, is housed in a portion of the Town’s Fire Hall and the Town also covers insurance for one of their vehicles. Councillor Edwards thanked the Town of Burin for their donation and advised that donations to the BPGSR from other communities are always welcome.

Motion

MMC 2021 11 02/013R

Moved by Councillor Edwards, seconded by Councillor Nolan

“BE IT RESOLVED approval be given to accept funding in the amount of \$100,000.00 under the 2021/2022 Fire Protection Vehicle Infrastructure Program from the Department of Justice and Public Safety towards the purchase of a new firefighting vehicle, Project No. FES-NL210009.”

Motion carried unanimously.

Public Works Committee

Councillor Keating reviewed the minutes of the Public Works Committee meeting held on October 27, 2021.

Since the election, Mayor Keating and Councillor Keating have both been appointed to the Burin Peninsula Regional Service Board as the Town’s representatives.

The Public Works Department has been busy installing catch basins and water hookups. Councillor Keating advised that October 15th was the deadline to request a water hookup.

Upgrades to Dunphy’s Road have been completed and the Creston Boulevard Road Upgrading Project has been awarded. As well, the drawings for the Ville Marie Drive Street Upgrading – Phase 2 Project are nearing completion, after which the project will go to tender.

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The splash pad is pending winterization until the next summer season.

The boil order that was implemented after a power failure at the Water Treatment Plant on October 17th has been lifted. The Department is looking into installing surveillance/security cameras at the plant and the pumphouse.

The Town's equipment is all operating well and preparations are being made for the upcoming winter season with two pieces of equipment ready for snow clearing operations. The Town's supply of salt will arrive soon.

The Committee had some discussion on an electric vehicle for the Public Works Department. There are funding programs to avail of; this item will be discussed during 2022 budget meetings.

There is an issue with residents placing bulk garbage to the curb days ahead of the scheduled bulk garbage collection day. Councillor Keating advised the public that the Town has the authority to collect that bulk garbage and dispose of it and charge all costs back to the resident. Councillor Keating advised if it continues to be an issue, the Town will start charging residents to remove it.

Follow-up is pending on the installation of a water meter for Marbase Marystown Inc. at the former shipyard.

The Department is following up on some complaints received from residents, such as guardrail repairs, before the snow comes. Mayor Keating advised residents they can call the Town or the Public Works Department if there are any issues the Town should address.

Motion

MMC 2021 11 02/014R

Moved by Councillor Keating, seconded by Deputy Mayor Walsh

“BE IT RESOLVED approval be given to hire a full-time Maintenance Operator for the Public Works Department.”

Motion carried unanimously.

Recreation Committee

Deputy Mayor Walsh advised there was no quorum for a Recreation Committee meeting and instead there was a discussion. Deputy Mayor Walsh reviewed the notes from that discussion held on October 27, 2021.

The Committee has received interest from a number of residents interested in becoming members. The Terms of Reference for the Committee was discussed again in terms of increasing the number of members permitted to serve on the Committee from 9 to 13.

There was some discussion on the Town's playgrounds. Some playgrounds were closed due to the liability associated with dilapidated equipment. Follow-up is pending on installing a streetlight in the area of the Greenwood Street playground.

Concerns were raised regarding the condition of some of the boardwalks and pathways on the Landing Place Pond Walking Trail and Jane's Pond Walking Trail, which will be addressed. A

number of repairs were completed last year by the Royal Canadian Army at no cost to the Town; it's hoped the army will be interested in returning to the area again next year.

Complaints have been received regarding the activation of YMCA memberships without member notification following a closure due to COVID. This item will be looked into once Council meets with the CEO of the YMCA.

Motion

MMC 2021 11 02/015R

Moved by Deputy Mayor Walsh, seconded by Councillor Edwards

“BE IT RESOLVED approval be given to amend the Recreation Committee Terms of Reference to increase the maximum number of voting volunteer members from nine to thirteen.”

Motion carried unanimously.

Motion

MMC 2021 11 02/016R

Moved by Deputy Mayor Walsh, seconded by Councillor Edwards

“BE IT RESOLVED approval be given to accept the following people as voting members of the Recreation Committee:

- Norma Appleby
- Sueann Clarke
- Jessica Isaacs Fulford
- Courtney Kilfoy
- Gladys Murray
- Melvin Nurse
- Sandra Power
- Rite Slaney
- Steve Stewart
- Mike Weiher”

Motion carried unanimously.

Mayor Keating advised the public that the issue with a shortage of lifeguards at the YMCA has been rectified for the time being. The facility is back in full operation as per COVID guidelines. The YMCA is still recruiting for certified lifeguards and is willing to train at no cost.

Tourism & Special Events Committee

In the absence of Councillor Hodder, Deputy Mayor Walsh reviewed the minutes of the Tourism & Special Events Committee meeting held on October 28, 2021.

The Committee had some discussion over the fact that motions are made to adopt the Committee's agenda and minutes and adjourn the meeting. It was agreed that this practice would cease.

The Committee netted approximately \$3,000.00 from the last outdoor bubble bingo that was hosted, which will be used for future events. The Committee will be looking for a larger budget for events in the 2022 budget.

A number of residents are interested in joining the Tourism & Special Events Committee as new members. It was confirmed that there is no limit on the number of allowable members as per the Committee's Terms of Reference.

Motion

MMC 2021 11 02/017R

Moved by Deputy Mayor Walsh, seconded by Councillor Edwards

“BE IT RESOLVED approval be given to accept the following people as voting members of the Tourism & Special Events Committee:

- Denise Butler
- Maxine Dodge
- Kelly Foster-Walsh
- Courtney Kilfoy
- Al Mallay
- Terry Power
- Krista Walsh
- Amanda Warren-Brennan”

Motion carried unanimously.

Both the Recreation Committee and the Tourism & Special Events Committee work well together and more emphasis will be placed on working together on various events.

Other residents have expressed an interest in occasionally volunteering on larger events as part of a sub-committee.

To help keep spirits up during the pandemic, Mayor Keating started an online video that included local children singing Don't Worry, Be Happy. At the time of the Tourism & Special Events Committee, the video had over 15,000 views. It has far exceeded that now.

Halloween was postponed due to COVID and the fall back to Alert Level 3. However, Deputy Mayor Walsh advised that once the area returns to Alert Level 2, Halloween will take place that first Sunday. Residents will have the option of going door-to-door or participating in the Trunk or Treat event happening at the mall parking lot or both.

Bonfire Night was also postponed and will take place after the return to Alert Level 2.

Deputy Mayor Walsh brought forward the idea for a new event which would involve burning old Christmas trees. Following the holidays, trees can be placed to the curb for collection by the Town and burned at a later date. It was noted that this event could take the place of Bonfire Night if that event is unable to go ahead prior to Christmas. Residents wishing to participate can advise the Town so their tree can go on a list for collection by a truck and trailer playing Christmas music. This event will be discussed more in the coming weeks.

Other events, such as the annual Christmas Tree Lighting, will either go ahead in person or virtually.

Protection to Persons & Property Committee

Councillor Nolan reviewed the minutes of the Protection to Persons & Property Committee meeting held on October 28, 2021.

Since the last Committee meeting, the Fire Department has responded to five calls for a total of seventy-nine calls for the year. Departmental meetings, training and inspections are taking place on an emergency basis and will resume their regular schedules following the return to Alert Level 2. Councillor Nolan advised he participate virtually in a meeting with the Department. The Junior Firefighter Program is on hold and will resume following the return to Alert Level 2.

Repairs to the Fire Hall's rear step will start this week.

Updates to the Emergency Management Plan have been made and new copies of the plan have been added to the Departments emergency operations centre bins located at the Town Hall. The mock emergency exercise that was scheduled will take place after the new year.

SCBA compressor service and maintenance has been postponed to the second week on November, pending the COVID Alert Level at that time.

An Occupational Health & Safety student will be starting a work term with the Fire Department while interviews for new firefighter recruits have been put on hold.

The Department recently made a donation to Friends of Daffodil Place in the amount of \$1,532.00. Daffodil Place supports those travelling from the peninsula to St. John's for cancer treatment.

As noted earlier, \$100,000.00 in funding under the 2021/2022 Fire Protection Vehicles Infrastructure Program has been approved for the Fire Department towards the purchase of a new firefighting vehicle.

There were no animal control or litter issues to bring forward. Councillor Nolan did note that litter prevention is not just a summer initiative and it's something residents and businesses should be aware of all year long to ensure a clean community.

Follow-up was made with Orkin Canada regarding pest control services provided to the Town. Fifty-seven traps have been placed in various areas of town and are being monitored. There are no areas of concern at this time.

Once the area returns to Alert Level 2, follow-up will be made to schedule a tour of the Fire Hall and training grounds for Council.

The RCMP provides the Town with monthly reports regarding various violations. Follow-up is pending on scheduling a meeting with the RCMP.

There have been a number of inquiries regarding streetlighting. Councillor Nolan advised residents to put their requests in writing and mail or email them to the Town for follow-up.

With the change in time approaching due to daylight savings, Councillor Nolan reminded residents to check the batteries in their smoke detectors when they turn the clocks back.

7. Correspondence

- Petition – Traffic Lights Petition 2021 for lights at the McGettigan Boulevard/Harris Drive/Ville Marie Drive intersection.

Councillor Keating advised this item should be forwarded to Mr. Jeff Dwyer, MHA, Premier Andrew Furey and the Department of Transportation & Infrastructure. This item will need to be discussed when McGettigan Boulevard is addressed.

- Letter from Department of Municipal and Provincial Affairs received October 28/21 re: congratulations to Council on being elected to Council – reminder about legislation to be familiar with and training to participate in.

Councillor Keating reminded Council of the importance of training. The MNL will have a session for Council on November 4th during the MNL Conference.

8. Approvals to Purchase

Councillor Edwards declared a conflict of interest for the following recommendation as he is employed by the company in question. Councillor Edwards removed himself from the Council Chambers.

Motion

MMC 2021 11 02/018R

Moved by Councillor Keating, seconded by Councillor Brennan

“BE IT RESOLVED approval be given for the Recreation Department to purchase ten steel doors, panic hardware, closures and frames for installation at the Kaetlyn Osmond Arena from Aylward’s Home Hardware at a cost of \$11,672.49 including HST.”

Motion carried without the vote of Councillor Edwards who was in a declared conflict of interest.

Council Edwards returned to the Council Chambers.

9. Regulations

There were no regulations to bring forward.

10. Other Business

Mayor Keating thanked the residents for reaching out to Council with their concerns, noting Council was available to work on behalf of the public.

11. Notices of Motion

There were no notices of motion to bring forward.

12. Adjournment

Motion

MMC 2021 11 02/019R

Moved by Councillor Keating, seconded by Deputy Mayor Walsh

“BE IT RESOLVED the meeting was adjourned at 7:49 p.m.”

Motion carried unanimously.

Brian Keating
Mayor

Petrina Power
A/Town Clerk