

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD ON DECEMBER 3, 2019**

Present were: Mayor Sam Synard
Deputy Mayor Gary Myles
Councillor Mike Brennan
Councillor Andy Edwards
Councillor Loretta Lewis
Councillor Nora Tremblett

Also present: Alje Mitchell, Director of Planning & Development Control – A/CAO
Melanie Kilfoy, Director of Finance & Administration
Petrina Power, Executive Clerk

Also present: Colin Farrell, The Southern Gazette

1. Call to Order

Mayor Synard called the meeting to order at 7:08 p.m. and welcomed everyone present.

2. Adoption of Agenda

Motion

MMC 2019 12 03/001R

Moved by Councillor Lewis, seconded by Deputy Mayor Myles

“BE IT RESOLVED the agenda be adopted.”

Motion carried unanimously.

3. Adoption of Minutes

November 19, 2019, Regular Council Meeting

Motion

MMC 2019 12 03/002R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED the minutes of the regular Council meeting held on November 19, 2019, be adopted.”

Motion carried unanimously.

November 14, 2019, Meet and Greet with Aqualine/Scale

Motion

MMC 2019 12 03/003R

Moved by Councillor Tremblett, seconded by Deputy Mayor Myles

“BE IT RESOLVED the minutes of the Meet and Greet with Aqualine/Scale held on November 14, 2019, be tabled for information purposes.”

Motion carried unanimously.

November 19, 2019, Meeting with RCMP

Motion

MMC 2019 12 03/004R

Moved by Councillor Lewis, seconded by Deputy Mayor Myles

“BE IT RESOLVED the minutes of the meeting with the RCMP held on November 19, 2019, be tabled for information purposes.”

Motion carried unanimously.

November 27, 2019, Meeting with Jeff Dwyer, MHA

Motion

MMC 2019 12 03/005R

Moved by Councillor Brennan, seconded by Councillor Lewis

“BE IT RESOLVED the minutes of the meeting with Jeff Dwyer, MHA, held on November 27, 2019, be tabled for information purposes.”

Motion carried unanimously.

4. Business Arising from Regular Council Meeting

There was no Business Arising from the regular Council meeting of November 19, 2019, to bring forward.

5. Delegations

There were no scheduled Delegations.

Before proceeding further, Mayor Synard took a moment to explain why the men were wearing white ribbons.

The White Ribbon Campaign is a 16-day campaign (November 25-December 10) to end gender based violence. It's a campaign led by men to encourage all members of the community to bring awareness and action towards ending violence against women and invite others to take a role as well. By wearing white ribbons, Council and staff were standing with Grace Sparkes House and Burin Peninsula Voice Against Violence to prevent and end domestic and sexual violence.

6. Committee Reports

Planning & Development Committee

Councillor Brennan reviewed the minutes of the Planning & Development Committee meeting held on November 28, 2019.

Motion

MMC 2019 12 03/006R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED Council ratify the following applications:

- Resident, 109 Bayview Street – construct accessory building measuring 24’ x 20’
- Resident, 102 Marine Drive – construct wheel chair ramp on residence”

Motion carried unanimously.

Motion

MMC 2019 12 03/007R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED the following applications be approved subject to approval of applicable government departments and/or agencies and any conditions stipulated:

- Resident, Jean de Baie – Crown Land measuring 30m x 60m for the purpose of constructing a residence, subject to Crown Lands
- Resident, Jean de Baie – Crown Land extension to accommodate parking area and accessory building, subject to Crown Lands
- Resident, Garnish Pond – Crown Lands Grand pursuant to a lease, subject to Crown Lands”

Motion carried unanimously.

Motion

MMC 2019 12 03/008R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED that an application received from a resident to construct an accessory building measuring 36’ x 32’ at 936 Ville Marie Drive be approved.”

Motion carried unanimously.

Motion

MMC 2019 12 03/009R

Moved by Councillor Brennan, seconded by Councillor Lewis

“BE IT RESOLVED that an application received from a resident to construct an accessory building measuring 20’ x 18’ at Tolt Road be approved, subject to site inspection.”

Motion carried unanimously.

Motion

MMC 2019 12 03/010R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED that an application received from a resident to construct an accessory building measuring 8’ x 12’ at 57-63 Dober’s Road be approved.”

Motion carried unanimously.

Motion

MMC 2019 12 03/011R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED that an application received from a resident to construct an accessory building measuring 16’ x 12’ at 1 Northwest Trail be approved.”

Motion carried unanimously.

Motion

MMC 2019 12 03/012R

Moved by Councillor Brennan, seconded by Councillor Lewis

“BE IT RESOLVED that an application received from a resident to construct a residence measuring 52’ x 30’ at Memorial Drive be approved, subject to submission of survey, survey of house plans and second site inspection.”

Motion carried unanimously.

Finance Committee

Councillor Edwards reviewed the minutes of the Finance Committee meeting held on November 27, 2019.

The Committee met with Burin Peninsula Ground Search and Rescue to discuss a request from them to insure their new trailer. The organization services the entire Burin Peninsula, from Mile Hill to the tip of the peninsula. The BPGSR is one of 27 teams in the province and has been in Marystown for approximately 35 years. The Town has been supporting the BPGSR by providing space, heat and light at the Fire Hall, land for an accessory building and insurance for their vehicles. BPGSR has purchased a new trailer as a Command Post, valued at approximately \$74,000.00 including contents, which will service the entire peninsula. BPGSR fundraised a portion of the cost of the trailer while government funding covered the rest. The trailer is only insured while hitched to their truck which is why BPGSR approached the Town for insurance coverage at all times.

As the Town has been solely supporting BPGSR for several years and needs to be accountable for public funds, BPGSR was invited to a meeting to discuss lobbying support from the rest of the peninsula.

Deputy Mayor Myles advised that he, Councillor Brennan and Councillor Tremblett attended the Burin Peninsula Joint Council meeting held on November 30th and this item was brought to the floor. The consensus was that BPGSR would be invited to a future meeting to make a presentation on what they do in order to lobby more support for the organization. Many communities represented at the Burin Peninsula Joint Council meeting were not aware that Marystown was the only community supporting the organization.

Councillor Lewis stressed the importance of emergency services such as those provided by Burin Peninsula Ground Search and Rescue and its highly trained team members. The Town will continue to support BPGSR and will help them reach out for support from other communities through a letter under the signature of BPGSR as well as the Town and MHA Jeff Dwyer. Councillor Brennan noted the discussion at the BPJC meeting was positive with other towns indicating their support, suggesting that support be based on the size of each community. Overall, it was the consensus of those present at the BPJC meeting and Council that the BPGSR is an important regional services that needs to be maintained.

Motion

MMC 2019 12 03/013R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to pay Invoice No. 2020PCL#2 as received from the Heritage Run Tourism Association Inc. dated November 15, 2019 in the amount of \$2,126.40 HST exempt, based on a rate of \$0.40 per capita per the 2016 census of 5,316, for the 2020 Tourism Per Capita Levy with funds to come from the 2020 Budget.”

Motion carried unanimously.

Motion

MMC 2019 12 03/014R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to pay Invoice No. 2020-44 as received from Heritage Run Tourism Association Inc. dated November 15, 2019, in the amount of \$125.00 HST exempt for 2020 membership fees with funds to come from the 2020 Budget.”

Motion carried unanimously.

Motion

MMC 2019 12 03/015R

Moved by Councillor Edwards, seconded by Deputy Mayor Myles

“BE IT RESOLVED approval be given to pay Contract Invoice No. AR418669 as received from Modern Business Equipment Limited dated October 31, 2019, in the amount of \$658.95 including HST for the annual contract for the postage meter from November 18, 2019, to November 17, 2020.”

Motion carried unanimously.

Motion

MMC 2019 12 03/016R

Moved by Councillor Edwards, seconded by Deputy Mayor Myles

“BE IT RESOLVED approval be given to pay Invoice No. 1326484 as received from Belfor Property Restoration dated November 20/19 in the amount of \$2,883.49 including HST for the installation of the upper cabinets at the Summer Games Building with the understanding that fifty percent of the invoice will be reimbursed back from the Town’s insurance provider.”

Motion carried unanimously.

Motion

MMC 2019 12 03/017R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED Council approve the October Monthly Claim received from the YMCA of Newfoundland and Labrador dated October 31, 2019, in the amount of \$26,088.56.”

Motion carried unanimously.

Motion

MMC 2019 12 03/018R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to pay the 2020 Assessment Service Fee as received from Municipal Assessment Agency in the amount of \$76,700.00 based on 2,720 parcels and 230 tenants at \$26.00 each, with the understanding that the fee will be levied in quarterly invoices in the amount of \$19,175.00 with the first invoice being levied on January 2, 2020.”

Motion carried unanimously.

Motion

MMC 2019 12 03/019R

Moved by Councillor Edwards, seconded by Councillor Lewis

“BE IT RESOLVED approval be given to contribute \$900.00 towards the Fire Department’s annual Christmas Dinner, which is an annual donation in lieu of turkey gift cards represented by 30 members x \$30.00 each as per the Donation, Grant and Sponsorship Policy.”

Motion carried unanimously.

Motion

MMC 2019 12 03/020R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to make a donation in the amount of \$500.00 to Marystown Central High School’s annual Scholarship and Awards Program taking place on December 18th, 2019, as per the Donation, Grant and Sponsorship Policy.”

Motion carried unanimously.

Motion

MMC 2019 12 03/021R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to purchase Christmas and New Year’s ads from The Southern Gazette at a cost of \$220.23 including HST.”

Motion carried unanimously.

Motion

MMC 2019 12 03/022R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED Council ratify Poll Tax Ratification Listing No. 5-1 dated November 27, 2019, in the amount of \$7,175.16 as per policy.”

Motion carried unanimously.

Motion

MMC 2019 12 03/023R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED Council approve Business Tax Adjustment Listing No. 5-2 dated November 27, 2019, in the amount of \$10,525.57 as per policy.”

Motion carried unanimously.

Motion

MMC 2019 12 03/024R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED Council approve Accounts Payable Listing No. 8-1 as of December 3, 2019, in the amount of \$155,152.22 as per policy.”

Motion carried unanimously.

Motion

MMC 2019 12 03/025R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to accept the Prime Consultant Agreement as received from Edwards and Associates Ltd. for the Marine Drive Water Laterals – Pidgeon’s Road to Kelly’s Pond Road Project, Project No. 17-SCF-19-00124 for engineering fees in the amount of \$47,253.04 including HST; and

BE IT FURTHER RESOLVED approval be given for Mayor Synard and the A/Chief Administrative Officer to sign the Prime Consultant Agreement for the Marine Drive Water Laterals – Pidgeon’s Road to Kelly’s Pond Road Project, Project No. 17-SCF-19-00124 for engineering fees in the amount of \$47,253.04 including HST.”

Motion carried unanimously.

Motion

MMC 2019 12 03/026R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to rescind the following motion passed at the Regular Council Meeting of November 19, 2019:

Motion

MMC 2019 11 19/015R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to enter into a lease agreement with Aqua Sol Enterprises for the use of Lot No. 6 in the Marine Industrial Park.”

Motion carried unanimously.”

Motion carried unanimously.

Motion

MMC 2019 12 03/027R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to forward a letter to Aqua Sol Enterprises advising the company that it will need to enter into a lease agreement with the Town in order to continue occupying Lot No. 6 in the Marine Industrial Park.”

Motion carried unanimously.

Motion

MMC 2019 12 03/028R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to book the Marystown Hotel and Convention Centre for the Town’s Christmas Social which will take place on Saturday, December 21, 2019, at a cost of \$40.00 per person including HST with Council, management, staff and committee members to be included.”

Motion carried unanimously.

Public Works Committee

In the absence of Councillor Keating, Deputy Mayor Myles reviewed the minutes of the Public Works Committee meeting held on November 26, 2019.

The equipment is already for the winter season.

The Water Treatment Plant is operating well and the water main transmission line installation on McGettigan Boulevard is complete.

A request has been received from Grieg NL for street lighting at the intersection of McGettigan Boulevard and Kaetlyn Osmond Drive. The A/CAO will be following up on this item.

Motion

MMC 2019 12 03/029R

Moved by Deputy Mayor Myles, seconded by Councillor Edwards

“BE IT RESOLVED approval be given for the Director of Planning & Development Control to submit a request to Newfoundland Power to have three new street lights installed on Fox Hill.”

Motion carried unanimously.

Recreation Committee

Councillor Lewis reviewed the minutes of the Recreation Committee meeting held on November 27, 2019.

Since the last Council meeting, the Committee has welcomed new Committee member Corey Ducey.

The Director of Recreation & Community Services is in the process of obtaining quotes for the purchase of LED lighting for the Kaetlyn Osmond Arena, which will help with operational costs. This will be presented to Council during the 2020 budget process.

There was an issue with unsupervised children in the Warm Room. The Director of Recreation & Community Services forwarded a letter to those parents and since then, concerns have been limited.

The Mental Health Sub-Committee is seeking funding through a proposal for mental health first aid, which will be offered to the Town's first responders and anyone who wants to attend.

The Committee had some discussion on Jane's Pond. The area is very central to town with a great walking trail and the Committee is interested in further enhancing it. This item will be further discussed in the 2020 budget.

The Director of Recreation & Community Services has been conversing with Davis Industrial Hygiene regarding a new CO2 system for the arena. The system was inexpensively purchased and complies with the directives issued by Service NL. The system is pending installation.

The Montreal Massacre Walk will take place this Friday morning, December 6th, at Jane's Pond. Mayor Synard plans to attend and speak at the event. This Friday also commemorates National Day of Remembrance. Everyone is welcome to participate in the walk.

Tourism & Special Events Committee

Deputy Mayor Myles reviewed the minutes of the Tourism & Special Events Committee meeting held on November 26, 2019.

The last major event of the year for the Committee is the Annual Tree Lighting. There are also plans to decorate the Town Hall and the grounds. The tree lighting was to take place tomorrow but with rain in the forecast, Deputy Mayor Myles advised the Tree Lighting has now been rescheduled to Sunday, December 8th at 6:00 p.m. Deputy Mayor Myles noted the Keyin College carpentry shop has been working on some wooden cut-outs to decorate the grounds and for picture opportunities.

The Annual Kinsmen Santa Claus Parade is scheduled for December 14th; the Committee will be entering a float again this year.

The Committee is re-establishing the Citizen of the Year Award for next year, to be presented at some point in the fall.

Lastly, the Committee is working on putting together a Dinner and Show event for the Annual Lions Winter Carnival.

Protection to Persons & Property Committee

Councillor Tremblett reviewed the minutes of the Protection to Persons & Property Committee held on November 26, 2019.

Councillor Tremblett commended the Marystown Volunteer Fire Department on another successful food Drive this past weekend. The drive resulted in donations of over 2,500 pounds of food and other necessities and nearly \$1,200.00. The donations were evenly distributed to both food banks in Marystown. Councillor Tremblett applauded the firefighters for their continuous efforts, noting they are always front and center in the majority of community events.

Motion

MMC 2019 12 03/030R

Moved by Councillor Tremblett, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to declare December 3, 2019, as International Day of Persons with Disabilities where the Town of Marystown, in collaboration with organizations of people with disabilities, will continue to demonstrate its commitment to ensuring that people with disabilities can exercise their civic, political, social and cultural rights.”

Motion carried unanimously.

Mayor Synard read aloud and signed the proclamation declaring December 3rd as International Day of Persons with Disabilities.

Motion

MMC 2019 12 03/031R

Moved by Councillor Tremblett, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to issue a Clean-Up Order to the owner of property located at 67-77 Markland Road.”

Motion carried unanimously.

Councillor Tremblett noted that there is some garbage that has been accumulating again and with winter coming on, it will make for a messy spring. Councillor Tremblett encouraged residents and business owners to clean up garbage around their own properties to minimize the garbage exposed during spring thaw.

Councillor Brennan reminded everyone that Marystown is ‘our town’ and we need to keep it clean. Local businesses have been very impressed with the Committee’s anti-litter campaign and more anti-litter signage has been sponsored. There are also anti-litter stickers available for businesses to stick on their doors. A community effort is needed to raise awareness and the Committee is pleased with the campaign’s progress so far and is hopeful for a cleaner 2020.

Model Ship Exhibition and Gallery Interim Helm Committee

Councillor Brennan advised the Model Ship Exhibition and Gallery Interim Helm Committee hasn’t met since the last regular Council meeting held on November 19, 2019.

All model ships have been received as well as several pieces of artwork that have been donated for auction to help offset the cost of opening the gallery. A strong committee has been put together with members who have the necessary experience in getting the gallery doors open. The Committee has been meeting regularly and is working on getting quotes for various materials. Repairs/cleaning of the model ships and renovations to the space are expected to get underway soon. The goal is to open the gallery by Easter weekend. For now, the Committee is working on getting a budget in place and looking at various applicable funding programs.

7. Correspondence

There was no Correspondence to bring forward.

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8. Approvals to Purchase

Motion

MMC 2019 12 03/032R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to the Administration Department to purchase 42 Christmas Gift Cards from Sobeys in lieu of turkeys as per the Employee/Councillor Recognition Policies at a cost of \$1,260.00 including HST.”

Motion carried unanimously.

Motion

MMC 2019 12 03/033R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to the Fire Department to purchase 12 firefighter helmets from MicMac Fire Safety at a cost of \$5,589.00 including HST, with funds to come from the Fire Department’s fundraising account.”

Motion carried unanimously.

Motion

MMC 2019 12 03/034R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to the Fire Department to engage East Can Fire for annual pump and ladder testing service on the Ladder Apparatus and annual pump service on Engine No. 2 and Engine No. 3 at a cost of \$4,025.00 including HST.”

Motion carried unanimously.

Motion

MMC 2019 12 03/035R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to the Fire Department to engage East Can Fire to rebuild a pump primer and supply a pump lever cable, auto eject covers, red light lens and clear light lens at a cost of \$1,317.90 including HST.”

Motion carried unanimously.

Motion

MMC 2019 12 03/036R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to the Fire Department to expend remain funds in the Department’s honourarium at a cost of \$59,110.10 including HST.”

Motion carried unanimously.

Motion

MMC 2019 12 03/037R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to the Public Works Department to purchase a SnowDogg EX90 9’ Plow, installation included, from Western Hydraulics at a cost of \$9,085.00 including HST, with funds to come from the Water & Sewer (Materials) budget.”

Motion carried unanimously.

Motion

MMC 2019 12 03/038R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to the Public Works Department to purchase a Pressure Washer – 4000 PSI; 4 CPM 350,000 BTU; 14 Kohler Motor from Traction at a cost of \$5,284.25 including HST.”

Motion carried unanimously.

9. Regulations

There were no regulations to bring forward.

10. Other Business

Councillor Tremblett advised that during the Burin Peninsula Joint Council meeting, General Manager Joe Pittman did a presentation on what Burin Peninsula Waste Management is doing at the waste disposal site and some of the ideas they are working on. It was noted that anything that can’t be recycled or composted is proposed to ship to Robin Hood Bay. While shutting down the peninsula’s waste disposal site will save money, its short term-savings and costs will increase in the long-run for individual users and municipalities due to increased costs of trucks, gas and insurance. Councillor Tremblett suggested letters be written to the government to keep the peninsula’s waste disposal site in place. Councillor Tremblett also recommended inviting Mr. Pittman to make his presentation to Council.

Referring back to Councillor Tremblett’s comments, Mayor Synard also commended the Marystown Volunteer Fire Department for the work they do in the community. The firefighters are very community involved, well-trained and have some of the best equipment available. Councillor Tremblett concurred, noting Council has a great relationship with their Fire Department. Councillor Lewis noted it was great to see them engaging youth through the Junior Firefighters Program; Councillor Tremblett advised that because of that program, a former junior firefighter will be joining the Department.

Mayor Synard reflected back on a number of events that took place over the year – the Town inherited a million dollar plus model ship collection; the shipyard sold to Marbase Marystown Inc. and new employment is expected and new tax agreements were put in place with Kiewit Offshore Services, Marbase Marystown Inc. and Grieg NL. Mayor Synard advised that Mr. Paul Antle of Marbase Marystown Inc. is scheduled to be in Marystown on December 16th to do a

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presentation at St. Gabriel's Hall to advise on how the environmental assessment process will begin and on their first initiative, the lumpfish hatchery. More details on that event will be posted to Facebook at a later date.

In addition to those events, Council has been busy with several projects. The Fire Hall Exterior Upgrades and Restorations Project has been awarded and work is expected to start tomorrow, a new tennis court was constructed and a new splash pad is slated for next year.

Council also had a good discussion with MNH Jeff Dwyer on November 27th. They discussed Multi-Year Capital Works allocations as well as the McGettigan Boulevard Project. While there hasn't been any official news, that project is scheduled to start next year; MHA Dwyer will be meeting with the Minister of Transportation and Works to discuss the details.

An invitation was received for Council to attend a meeting regarding the realignment of schools in the Marystown/Burin area. Unfortunately, due to tonight's meetings, Council was not able to attend but expressed an interest in how the meeting went. It was noted that with two large companies now making their home in Marystown and the potential for new residents moving in and an increase in the population, now is not the time to begin closing schools.

At this point, the A/Town Clerk advised of a message received through the Town's Facebook Page and clarified that the food Drive that took place on Saturday past involved all emergency services. In addition to the Marystown Volunteer Fire Department, Marystown Ambulance and Burin Peninsula Ground Search and Rescue. Council apologized for the oversight and thanked all groups for their efforts in the food drive.

The final meeting for 2019 will take place on December 17th; Council will be adopting the 2020 budget at that time.

11. Notices of Motion

There were no Notices of Motion to bring forward.

12. Adjournment

Motion

MMC 2019 12 03/039R

Moved by Councillor Tremblett, seconded by Deputy Mayor Myles

“BE IT RESOLVED the meeting was adjourned at 8:02 p.m.”

Motion carried unanimously.

Sam Synard
Mayor

Petrina Power
A/Town Clerk