

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD ON FEBRUARY 16, 2021**

Present were: Deputy Mayor Gary Myles
Councillor Mike Brennan
Councillor Andy Edwards
Councillor Keith Keating
Councillor Loretta Lewis
Councillor Nora Tremblett

Also present: Alje Mitchell, Chief Administrative Officer
Melanie Kilfoy, Director of Finance & Administration
Robert Warr, Director of Recreation & Community Services
Petrina Power, Town Clerk

1. Call to Order

Deputy Mayor Myles called the meeting to order at 7:13 p.m. and welcomed everyone to Council's online Zoom meeting.

2. Adoption of Agenda

Motion

MMC 2021 02 16/001R

Moved by Councillor Keating, seconded by Councillor Tremblett

"BE IT RESOLVED the agenda be adopted."

Motion carried unanimously.

3. Adoption of Minutes

Regular Council Meeting, February 2, 2021

Motion

MMC 2021 02 16/002R

Moved by Councillor Lewis, seconded by Councillor Tremblett

"BE IT RESOLVED the minutes of the regular Council meeting held on February 2, 2021, be adopted."

Motion carried unanimously.

Privileged Council Meeting, February 2, 2021

Motion

MMC 2021 02 16/003R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED the minutes of the privileged Council meeting held on February 2, 2021, be adopted.”

Motion carried unanimously.

Special Council Meeting, February 2, 2021

Motion

MMC 2021 02 16/004R

Moved by Councillor Lewis, seconded by Councillor Keating

“BE IT RESOLVED the minutes of the special Council meeting held on February 2, 2021, be adopted.”

Motion carried unanimously.

The following sets of minutes were tabled for information purposes:

- February 2, 2021, Council Meeting (Tax Issue)
- February 2, 2021, Council Meeting with CG HVAC Services
- February 4, 2021, Council Meeting with RCMP

4. Business Arising from Regular, Privileged and Special Council Meetings

There was no business arising from the regular, privileged or special Council meetings to bring forward.

5. Delegations

There were no scheduled delegations.

6. Committee Reports

Planning & Development Committee

Councillor Brennan reviewed the minutes of the Planning & Development Committee meeting held on February 11, 2021.

Councillor Brennan advised the Committee is waiting on information regarding additional infrastructure proposed for the Marine Industrial Park.

Employees who were working at the Model Ship Gallery have been laid off due to COVID-19. Councillor Brennan advised he has been approached by residents interested in volunteering at the gallery, some of whom have extensive experience in galleries, such as those in Ottawa, as well as

artwork. Councillor Brennan has discussed the possibility of displaying their product at the gallery however, things are progressing slowly due to the pandemic.

Motion

MMC 2021 02 16/005R

Moved by Councillor Brennan, seconded by Councillor Edwards

“BE IT RESOLVED that an application received from Blaire Cowan to operate Cowan’s Optical at 195-207 Ville Marie Drive (Marystown Mall) be approved.”

Motion carried unanimously.

Motion

MMC 2021 02 16/006R

Moved by Councillor Brennan, seconded by Councillor Keating

“BE IT RESOLVED that an application received G&H Specialties Inc. to construct a fence at 180-184 McGettigan Boulevard on the boundary at Ville Marie Drive and McGettigan Boulevard be approved, subject to site inspection.”

Motion carried unanimously.

Motion

MMC 2021 02 16/007R

Moved by Councillor Brennan, seconded by Councillor Lewis

“BE IT RESOLVED than an application received from Dennis Rogers to construct two duplexes, with two units plus a basement apartment per duplex, measuring 60’ x 34’ per duplex be approved, subject to site inspection.”

Motion carried unanimously.

Motion

MMC 2021 02 16/008R

Moved by Councillor Brennan, seconded by Councillor Edwards

“BE IT RESOLVED that an application received from a resident to construct an accessory building measuring 12’ x 14’ at 5 Barter’s Road be approved, subject to site inspection.”

Motion carried unanimously.

Finance Committee

Councillor Edwards reviewed the minutes of the Finance Committee meeting held on February 10, 2021.

Motion

MMC 2021 02 16/009R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to pay the December Monthly Claim as received from the YMCA of Newfoundland and Labrador dated December 31/20 in the amount of \$29,238.02.”

Discussion

Councillor Keating questioned whether that claim was on par with what was paid for December of the year prior. Councillor Edwards confirmed the claims were similar in cost.

Motion carried unanimously.

Motion

MMC 2021 02 16/010R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to pay Invoice No. 1453 as received from the Burin Peninsula Chamber of Commerce dated April 23, 2020 in the amount of \$200.00 HST exempt for four tickets to attend the 2020 AGM Banquet.”

Motion carried unanimously.

Councillor Tremblett declared a conflict of interest for the next recommendation as she is an executive member of St. Gabriel’s Hall Committee Inc. Councillor Tremblett removed herself from the Zoom meeting.

Motion

MMC 2021 02 16/011R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to adjust 2019 Water and Sewer Taxes in the amount of \$396.00 and 2020 Water and Sewer Tax in the amount of \$528.00 plus interest for Account No. ST.GA001 as the organization was charged twice under the one entity.”

Motion carried without the vote of Councillor Tremblett who was in a declared conflict of interest.

Councillor Tremblett rejoined the Zoom meeting.

Motion

MMC 2021 02 16/012R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED Council ratify writing a letter of support to Rock Networks Inc. to assist with securing funding from the Federal Government for high speed internet for the province.”

Motion carried unanimously.

Motion

MMC 2021 02 16/013R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED ratify writing a letter of support to the Department of Fisheries, Forestry and Agriculture in support of the Canadian Aquaculture Industry Alliance and a National Seafood Marketing Promotion.”

Motion carried unanimously.

Motion

MMC 2021 02 16/014R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED Council ratify Tax Error Corrections Ratification Listing No. 5-1 dated February 4, 2021, in the amount of \$18.30 as per policy.”

Motion carried unanimously.

Motion

MMC 2021 02 16/015R

Moved by Councillor Edwards, seconded by Councillor Lewis

“BE IT RESOLVED Council approve Accounts Payable Listing No. 8-1 as of February 10, 2021, in the amount of \$531,040.97 as per policy.”

Motion carried unanimously.

Motion

MMC 2021 02 16/016R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED Council approve the following Permissive Tax Exemption Policy Applications as per policy:

- Grace Sparkes House, Account No. GRACE001, for 2021 Business Tax in the amount of \$401.10 and 2021 Property Tax in the amount of \$3,208.80 for a total of \$3,609.90
- Lion’s Club of Marystown Inc., Account No. MARYS028, for 2021 Property Tax in the amount of \$1,816.80 and 2021 Business Tax in the amount of \$2,838.75 for a total of \$4,655.55
- The Merge, Account No. PENTE001, for 2021 Property Tax in the amount of \$1,628.00
- Burin Peninsula Supported Employment Services, Account No. BURIN011, for 2021 Business Tax in the amount of \$1,945.29
- CBDC Burin Peninsula, Account No. BURIN013, for 2021 Business Tax in the amount of \$979.59
- Family Aid Centre, Account No. FAMIL002, for 2021 Business Tax in the amount of \$1,425.00 and 2021 Property Tax in the amount of \$912.00 for a total of \$2,337.00
- Smallwood Crescent Community Centre Inc., Account No. SMALL001, for 2021 Business Tax in the amount of \$3,572.50
- Used Furniture Store, Account No. USED001, for 2021 Business Tax in the amount of \$757.34”

Motion carried unanimously.

Councillor Tremblett declared a conflict of interest for the next two recommendations as she is an executive member of St. Gabriel’s Hall Committee Inc. Councillor Tremblett removed herself from the Zoom meeting.

Motion

MMC 2021 02 16/017R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED Council approve the following Permissive Tax Exemption Policy Applications as per policy:

- St. Gabriel’s Hall, Account No. ST.GA001, for 2021 Property Tax in the amount of \$1,131.20
- St. Gabriel’s Hall, Account No. ST.GA002, for 2021 Business Tax in the amount of \$1,093.54
- St. Gabriel’s Hall, Account No. THEVI001, for 2021 Business Tax in the amount of \$544.39”

Motion carried without the vote of Councillor Tremblett who was in a declared conflict of interest.

Motion

MMC 2021 02 16/018R

Moved by Councillor Edwards, seconded by Councillor Lewis

“BE IT RESOLVED Council approve an application received from St. Gabriel’s Hall for a 2021 Heritage Grant in the amount of \$2,500.00 be approved as per the Town’s Donation, Grant and Sponsorship Policy.”

Motion carried without the vote of Councillor Tremblett who was in a declared conflict of interest.

Councillor Tremblett rejoined the Zoom meeting.

Motion

MMC 2021 02 16/019R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED Council approve an application received from the Marystown Heritage Museum for a 2021 Heritage Grant in the amount of \$2,500.00 as per the Town’s Donation, Grant and Sponsorship Policy.”

Motion carried unanimously.

Motion

MMC 2021 02 16/020R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED Council approve an application received from the Marystown Lions Golden Age 50+ Club for a donation in the amount of \$2,000.00 as per the Town’s Donation, Grant and Sponsorship Policy.”

Motion carried unanimously.

Motion

MMC 2021 02 16/021R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to credit Account No. FARRB001 in the amount of \$2,497.88 for taxes paid in the 2013-2015 Taxation Years for property located at 9 Marine Drive as the property was sold in August 2013, with the understanding that taxes for the 2013 Taxation Year will be pro-rated.”

Motion carried unanimously.

Motion

MMC 2021 02 16/022R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to amend the following motion from the regular Council meeting of December 15, 2020, to remove ‘including HST’ from the amount to be borrowed:

Motion

MMC 2020 12 15/026R

Moved by Councillor Keating, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to borrow funds from BMO Bank of Montreal in the amount of \$169,968.18 including HST, subject to the Department of Environment, Climate Change and Municipalities, for the municipal share of the following:

- *Purchase of 4x4 Backhoe Loader
Municipal Share - \$169,968.18
Loan Amount – 169,968.18
Fixed Rate Term Loan
Term: 5 Years
Amortization: 10 Years.”*

Motion carried unanimously.”

Motion carried unanimously.

Public Works Committee

Councillor Keating reviewed the minutes of the Public Works Committee meeting held on February 9, 2021.

The Department’s new John Deere backhoe was delivered last week. It’s a great addition to the Town’s fleet that also has a plow attachment for snow clearing; Deputy Mayor Myles concurred. Councillor Keating noted the old backhoe was 22 years old. To date, winter has been good with no major issues and there has been a lack of major snow. Councillor Keating noted that if the good winter continues and savings are realized, the Department could look at possibly purchasing another piece of equipment.

Due to the COVID-19 pandemic and the Alert Level 5 lockdown, the Public Works Department is working on a split-shift basis in order to maintain two separate teams of workers. Councillor Keating advised the public that the Department can be reached 24/7 by calling 277-1402. Councillor Keating advised Council and staff are also available.

The Town’s equipment is in good operating order, with repairs made as necessary.

The Water Treatment Plant is operating well, with consumption down. The MIOX system is operating well after recent repairs.

There were delays to waste collection last week due to the weather. Operations are going well at the waste disposal site.

Recreation Committee

Councillor Lewis advised the Recreation Committee hasn't met since the last regular Council meeting held on February 2, 2020. Councillor Lewis brought forward the following report:

Due to the entire province being moved back to COVID-19 Alert Level 5, all recreational facilities were shut down for at least two weeks. Cleaning staff and arena staff have been laid off in the interim.

The Director of Recreation & Community Services is in discussions with other arena managers on whether to keep the ice on at their respective arenas due to the cost associated with maintaining it. Some municipalities have already made the decision to remove the ice and end the season at their arenas. The Director of Recreation & Community Services had a Zoom meeting earlier this afternoon with all arena managers; Councillor Lewis will follow up with him for more information. Councillor Lewis noted follow-up is being made to get more information from Michelle Healey, the Director for Recreation & Sport with the Department of Tourism, Culture, Arts and Recreation, as she is the spokesperson for the Provincial Government who deals with these types of issues. The Town will keep residents informed as to what is happening at the Kaetlyn Osmond Arena.

The move back to COVID-19 Alert Level 5 has resulted in the following impact on recreational activities:

- gym and fitness facilities are closed, including yoga studios, swimming pools, tennis and squash facilities and arenas – for the Town, this means the pool/YMCA, Kaetlyn Osmond Arena and all outdoor facilities
- outdoor activities, including walking, hiking, or snowshoeing, are encouraged as long as physical distancing can be maintained between household bubbles and residents are not required to self-isolate for any reason

Maintaining good mental health during the pandemic is important. Dr. Fitzgerald has advised everyone to take good care of their own mental health by going outside for a walk and planning activities within their own bubble.

The Town finally has received some snow and the Snowman and Snow Sculpture Contest has been advertised. Ten entries have been received to date. Councillor Lewis encouraged kids and adults to get together and sculp some snow. The deadline to submit an entry is March 19th.

Tourism & Special Events Committee

Deputy Mayor Myles advised the Tourism & Special Events Committee has not met since the last regular Council meeting held on February 2, 2021, due to COVID-19.

As noted at the last Council meeting, the organizers of the Relay for Life event are hoping to host a fundraiser on April 25th (tentative) and have asked for the use of the Town's building and equipment, where needed. That event is still being planned, subject to further development as a result of being under COVID-19 Alert Level 5.

Protection to Persons & Property Committee

Councillor Tremblett reviewed the minutes of the Protection to Persons & Property Committee meeting held on February 11, 2021.

The Committee met with Joe Pittman, General Manager of Burin Peninsula Regional Waste Management. Constable Hood of the RCMP was also scheduled to attend the meeting but could not due to other commitments. The purpose of that meeting was to discuss civic addressing as it's an issue for waste management, the RCMP and the Town. It's difficult for first responders, including the Town's own Fire Department, to respond to calls for assistance if the property cannot be located due to the lack of civic addresses. All three parties discussed collaborating on a project given that each has done some work with regards to civic addressing. It was noted that there may be some federal funding that can be availed of to assist with the project and it may also be possible to avail of engineering students looking for practical experience as a part of their studies. Waste Management has completed approximately 90% of their project however, it is for collection purposes. That information would have to be customized to make it suitable for emergency response.

During that meeting, there was also some discussion on mile markers for the Burin Peninsula similar to those used on the Trans-Canada Highway. Mile markers would help motorists pinpoint their location when calling for emergency assistance.

It's hoped that with the assistance of federal funding and by collaborating and sharing information, the project will not be a huge cost to the Town.

Fire Chief Bolt has been keeping up-to-date on changes to emergency measures during the pandemic. Councillor Tremblett asked the public to keep the Fire Department and all responders in mind during the pandemic to ensure they stay safe while responding to calls. Residents can keep up to date with the Fire Department by following them on their social media sites and website.

There are no major issues with animal control or litter. Relocation of the ducks from the Greenwood Street/Canning Road area is ongoing. It is time-consuming and difficult at times due to the fact that residents are still feeding the ducks, making it difficult to lure them into the traps with food. Residents were asked again not to feed the ducks in order to facilitate the relocation.

The Fire Department has received a request for a letter of support from a company called Fire & Life Safety. The company will provide services currently not available in this area, including fire extinguisher inspections. As the service is needed here, Fire Chief Bolt has provided that letter of support.

7. Correspondence

- Email from MNL dated February 11/21 re: MNL COVID-19 Check-in with Members taking place February 17/21 at 11:00 a.m. via Zoom.

The CAO reminded Council of the meeting taking place tomorrow. Deputy Mayor Myles, Councillor Tremblett and the CAO are registered to participate. Anyone else interested can register using the link that was emailed or advise the Town Clerk.

8. Approvals to Purchase

Motion

MMC 2021 02 16/023R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to the Administration Department to purchase toner cartridges for various printers from Triware Technologies Inc. at a cost of \$2,960.10 including HST.”

Motion carried unanimously.

9. Regulations

There were no regulations to bring forward.

10. Other Business

With the move back to COVID-19 Alert Level 5, Councillor Keating reiterated the words of our health officials by advising residents to stay home, wash their hands, wear a mask and stay safe.

Deputy Mayor Myles commended residents who, for the most part, are being cooperative of the rules and following regulations. Whether we like them or not, the rules and regulations are in place to keep everyone safe and must be followed.

11. Notices of Motion

There were no notices of motion to bring forward.

12. Adjournment

Motion

MMC 2021 02 16/024R

Moved by Councillor Keating, seconded by Councillor Tremblett

“BE IT RESOLVED the Zoom meeting was adjourned at 7:54 p.m.”

Motion carried unanimously.

Gary Myles
Deputy Mayor

Petrina Power
A/Town Clerk