

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD ON NOVEMBER 17, 2020**

Present were: Mayor Sam Synard (via telephone)
Deputy Mayor Gary Myles
Councillor Mike Brennan
Councillor Andy Edwards
Councillor Keith Keating
Councillor Nora Tremblett

Also present: Alje Mitchell, Chief Administrative Officer
Melanie Kilfoy, Director of Finance & Administration
Ben Letemplier, Director of Operations & Public Works
Petrina Power, Executive Clerk, A/Town Clerk

1. Call to Order

As Mayor Synard was attending the meeting via telephone, Deputy Mayor Myles called the meeting to order at 7:07 p.m. and welcomed everyone present.

2. Adoption of Agenda

Motion

MMC 2020 11 17/001R

Moved by Councillor Keating, seconded by Councillor Tremblett

“BE IT RESOLVED the agenda be adopted.”

Motion carried unanimously.

3. Adoption of Minutes

Regular Council Meeting, November 3, 2020

Motion

MMC 2020 11 17/002R

Moved by Councillor Brennan, seconded by Councillor Edwards

“BE IT RESOLVED the minutes of the regular Council meeting held on November 3, 2020, be adopted.”

Motion carried unanimously.

Privileged Council Meeting, October 20, 2020

Motion

MMC 2020 11 17/003R

Moved by Councillor Tremblett, seconded by Councillor Keating

“BE IT RESOLVED the minutes of the privileged Council meeting held on October 20, 2020, be adopted.”

Motion carried unanimously.

Privileged Council Meeting, November 3, 2020

Motion

MMC 2020 11 17/004R

Moved by Councillor Keating, seconded by Councillor Edwards

“BE IT RESOLVED the minutes of the privileged Council meeting held on November 3, 2020, be adopted.”

Motion carried unanimously.

Privileged Council Meeting, November 9, 2020

Motion

MMC 2020 11 17/005R

Moved by Councillor Brennan, seconded by Councillor Edwards

“BE IT RESOLVED the minutes of the privileged Council meeting held on November 9, 2020, be adopted.”

Motion carried unanimously.

4. Business Arising from Regular and Privileged Council Meetings

There was no business arising from the regular or privileged Council meetings to bring forward.

5. Delegations

There were no scheduled delegations.

6. Committee Reports

Planning & Development Committee

Councillor Brennan reviewed the minutes of the Planning & Development Committee held on November 12, 2020.

Councillor Brennan advised the Committee had some discussion regarding the development of a new walking trail. The Committee is consulting with the Town’s engineering and looking into potential funding.

Work at the Model Ship Exhibition and Gallery is progressing well with restorations of the models nearing completion. Restorations are currently underway on the Queen Elizabeth and the Hood. Forty-one display cases have been painted and are ready for use while another fourteen display cases are still pending. The floor plan outlining how all aspects of the gallery are to be laid out has been completed. Some great work has been done over the past few months and the Committee is very excited for everyone to see the transition from model ships in storage and in need of repair to model ships on display. Councillor Brennan will have more information over the next couple of weeks regarding the completion of the gallery.

Motion

MMC 2020 11 17/006R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED that an application received from a resident for a Crown Land grant pursuant to a lease plus additional land at Jean de Baie for the purpose of extending the lot to accommodate an accessory building be approved.”

Motion carried unanimously.

Motion

MMC 2020 11 17/007R

Moved by Councillor Brennan, seconded by Councillor Edwards

“BE IT RESOLVED that an application received from a resident for a Crown Land license to occupy the shoreline and construct a wharf at 901 Ville Marie Drive be approved.”

Motion carried unanimously.

Motion

MMC 2020 11 17/008R

Moved by Councillor Brennan, seconded by Councillor Keating

“BE IT RESOLVED that an application received from a resident for a Crown Land grand pursuant to a lease at Round Pond for the purpose of a cottage be approved.”

Motion carried unanimously.

Finance Committee

Councillor Edwards reviewed the minutes of the Finance Committee meeting held on November 10, 2020.

Motion

MMC 2020 11 17/009R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to accept the September Monthly Claim received from the YMCA of Newfoundland and Labrador dated September 30/20 in the amount of \$21,487.10.”

Motion carried unanimously.

Motion

MMC 2020 11 17/010R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to pay the Annual Support Invoice for Account No. MARYS001 received from Town Suite Municipal Software dated November 9/20 in the amount of \$8,870.06 including HST for one year online technical support and services for the period January 1 to December 31, 2021.”

Motion carried unanimously.

Motion

MMC 2020 11 17/011R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to purchase one double block, size 3 ½” x 1 ¼” in the Marystown Lions Club Community Spirit Calendar at a total cost of \$120.00.”

Motion carried unanimously.

Motion

MMC 2020 11 17/012R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to adjust 50% of interest on Account No. MMDPR001, subject to the principal balance being paid in full.”

Motion carried unanimously.

Motion

MMC 2020 11 17/013R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED Council approve Accounts Payable Listing No. 8-1 as of November 10, 2020, in the amount of \$64,820.51 as per policy.”

Motion carried unanimously.

Motion

MMC 2020 11 17/014R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to purchase two \$50.00 gift cards as a donation to The Salvation Army for the opening of the Happy Tree taking place on November 20, 2020, as per the Donation, Grant and Scholarship Policy.”

Motion carried unanimously.

Public Works Committee

Councillor Keating reviewed the minutes of the Public Works Committee meeting held on November 10, 2020.

The Committee met with Fire Chief Bolt to discuss the Town’s Disaster Plan for the purpose of updating it and ensuring the proper equipment, contacts, etc., are in place in the event of a disaster. Follow-up will be made to test generators and other necessary equipment to ensure the Town is prepared for the upcoming winter months. Fire Chief Bolt is looking at preparing a condensed, quick version of the Disaster Plan for quick reference.

The deadline for applications for funding under the 2021-2022 Municipal Infrastructure Program was November 13, 2020; the Town has submitted several applications.

Regular operations are proceeding well and the Public Works Department is ready for snow clearing. The equipment has been out a couple of times already to salt and sand the roads.

The underground work and concrete pad for the new Splash Pad have been completed. The rest of equipment will be stored for the winter months and installed in the spring with a targeted Canada Day official opening.

The MIOX system at the Water Treatment Plant is not function; as such the Town has switched to using chlorine.

Councillor Keating advised there will be no change in Waste Management fees for 2021.

Recreation Committee

As Councillor Lewis was not present, there was no report from the Recreation Committee to bring forward.

Tourism & Special Events Committee

As Deputy Mayor Myles was chairing the Council meeting, Councillor Keating brought forward the following report from the Tourism & Special Events Committee:

The Town will partner with the Kinsmen Club to host the annual Santa Claus Parade on December 12, 2020. Due to the pandemic, residents will be asked to view the parade from their vehicles and refrain from gathering in groups along the sides of the roads. The parade route will be expanded

which will allow for more locations to park along the route so as to avoid clusters. More details will be made available at a later date.

Motion

MMC 2020 11 17/015R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given for the Town of Marystown to partner with the Kinsmen Club of Marystown as the main sponsor of the Santa Claus Parade taking place on December 12, 2020, and sponsor the event in the amount of \$500.00 as per the Donation, Grant and Sponsorship Policy.”

Discussion

Deputy Mayor Myles advised the parade will be a moving parade as opposed to the options of a stationary parade. The parade will consist of floats only – no walkers. As noted, residents will be asked to stay in their vehicles to view the parade and the route will be extended to create more side street parking along the route. If residents absolutely cannot view the parade from a vehicle, Deputy Mayor Myles advised that residents will be required to wear a mask and social distance.

Councillor Tremblett advised that the Marystown Volunteer Fire Department will host their annual Parade of Lights on December 13, 2020. More details will be available at a later date. Councillor Brennan suggested both parades take place on the same day so floats can participate in both. Councillor Tremblett advised that can be discussed with the Department.

Motion carried unanimously.

The annual Tree Lighting will also go ahead this year but again, due to the pandemic, the event will be different this year. Councillor Keating advised the event will be a smaller event, live-streamed through Facebook. A date for the tree lighting is pending.

Protection to Persons & Property Committee

Councillor Tremblett reviewed the minutes of the Protection to Persons and Property Committee meeting held on November 12, 2020.

The Committee also had a discussion with Fire Chief Bolt on the Disaster Plan; Fire Chief Bolt is also getting a plan in place for maintenance of the fire hydrants.

Motion

MMC 2020 11 17/016R

Moved by Councillor Tremblett, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to accept two Occupational Health and Safety work-term students from Keyin College for an eight-week term beginning January 2021.”

Motion carried unanimously.

Councillor Tremblett advised that there have been some issues with roaming dogs in the Reddy Subdivision and Dober's Road areas. Residents were advised that anyone who has an issue with roaming dogs should immediately call the Animal Control Officer so the situation can be dealt with and the dogs apprehended and the Town cannot act once the dogs have returned home and are tethered.

Christopher Smith was named 'Fire Chief for a Day' during Fire Prevention Week. Councillor Tremblett congratulated all winners and everyone who participated in the Marystown Volunteer Fire Department's contest during Fire Prevention Week. Christopher will take up his role as Fire Chief at a later date to be announced.

7. Correspondence

There was no Correspondence to bring forward.

8. Approvals to Purchase

Motion

MMC 2020 11 17/017R

Moved by Councillor Edwards, seconded by Councillor Brennan

"BE IT RESOLVED approval be given to the Recreation Department to purchase six Canada Flags measuring 72" x 144" from WINDO Enterprises Ltd. at a cost of \$1,031.96 including HST."

Motion carried unanimously.

9. Regulations

There were no regulations to bring forward.

10. Other Business

The Town received a lot of positive comments about displaying the flags during Remembrance Day as they helped residents reflect on the day given that the Remembrance Day service was closed to the public due to the pandemic. Mayor Synard thanked Councillor Brennan and Councillor Tremblett for their assistance in hanging the flags from the overpasses.

Mayor Synard acknowledged Karen Sharpe, a graduating student of MCHS, daughter of Linden and Penny Sharpe and niece to Councillor Brennan, who was awarded the Junior Jubilee Scholarship for the highest academic score in all of Newfoundland and Labrador. Mayor Synard recommended Council look into how to acknowledge this accomplishment at a later date, possibly with an invitation to the Council Chambers in the New Year.

Councillor Keating thanked Councillor Brennan and his Committee for their work on the trails and recommended residents have some input into the development of a new trail. Residents have been requesting more challenging trails and noted some residents will travel a great distance to hike certain trails for their challenges. It was noted this item should be discussed with the public for their ideas.

11. Notices of Motion

There were no notices of motion to bring forward.

12. Adjournment

Motion

MMC 2020 11 17/018R

Moved by Councillor Keating, seconded by Councillor Tremblett

“BE IT RESOLVED the meeting was adjourned at 7:35 p.m.”

Motion carried unanimously.

Gary Myles
Deputy Mayor

Petrina Power
A/Town Clerk