

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD ON FEBRUARY 4, 2020**

Present were: Mayor Sam Synard
Deputy Mayor Gary Myles
Councillor Mike Brennan
Councillor Andy Edwards
Councillor Keith Keating
Councillor Loretta Lewis
Councillor Nora Tremblett

Also present: Alje Mitchell, Director of Planning & Development Control – A/CAO
Melanie Kilfoy, Director of Finance & Administration
Ben Letemplier, Director of Operations & Public Works
Robert Warr, Director of Recreation & Community Services
Petrina Power, Executive Clerk

Also present: Paul Herridge, The Southern Gazette

1. Call to Order

Mayor Synard called the meeting to order at 7:06 p.m. and welcomed everyone present.

2. Adoption of Agenda

Motion

MMC 2020 02 04/001R

Moved by Councillor Keating, seconded by Councillor Lewis

“BE IT RESOLVED the agenda be adopted.”

Motion carried unanimously.

3. Adoption of Minutes

Motion

MMC 2020 02 04/002R

Moved by Councillor Tremblett, seconded by Councillor Edwards

“BE IT RESOLVED the minutes of the regular Council meeting held on January 14, 2020, be adopted.”

Motion carried unanimously.

4. Business Arising from Regular Council Meeting

There was no Business Arising from the regular Council meeting of January 14, 2020, to bring forward.

5. Delegations

There were no scheduled Delegations.

6. Committee Reports

Planning & Development Committee

Councillor Brennan reviewed the minutes of the Planning & Development Committee held on January 23, 2020.

Motion

MMC 2020 02 04/003R

Moved by Councillor Brennan, seconded by Deputy Mayor Myles

“BE IT RESOLVED approval be given to write letters to the immediate neighbours of 325-327 Ville Marie Drive to advise that an application has been received to reconstruct a residence on the noted property for which a non-conforming use exists as per the Town’s Development Regulations, 2017.”

Motion carried unanimously.

Finance Committee

Councillor Edwards reviewed the minutes of the Finance Committee meeting held on January 22, 2020.

Motion

MMC 2020 02 04/004R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to pay an invoice received from Picco, White, McCarthy dated December 19/19 in the amount of \$414.00 including HST for the Assessment Review Commission Hearings that were scheduled to take place on December 6, 2019.”

Motion carried unanimously.

Motion

MMC 2020 02 04/005R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to pay Invoice No. CINV0440599 as received from BDO Canada LLP dated December 31/19 in the amount of \$7,141.50 including HST for interim billing of the audit for the year ending December 31, 2019.”

Motion carried unanimously.

Mayor Synard took a moment to thank the Committee and the Director of Finance & Administration for meeting financial deadlines, ensuring the Town's finances stay on track and ensuring there are no red flags.

Motion

MMC 2020 02 04/006R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to pay Invoice No. 20174431 as received from Burin Peninsula Regional Service Board dated January 7/20 in the amount of \$32,682.58 HST exempt for residential garbage collection for January, 2020.”

Motion carried unanimously.

Motion

MMC 2020 02 04/007R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to pay invoices as received from GM Malls L.P. on December 31/19 for the operating costs for rental space for the model ship collection and art gallery as follows:

- Invoice No. 880 dated January 1/20 in the amount of \$1,833.54 including HST
- Invoice No. 881 dated February 1/20 in the amount of \$1,833.54 including HST
- Invoice No. 882 dated March 1/20 in the amount of \$1,833.54 including HST.”

Motion carried unanimously.

Motion

MMC 2020 02 04/008R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to pay Invoice No. 888 as received from GM Malls L.P. dated January 15, 2020 in the amount of \$1,041.98 including HST for the electricity charges for the month of December 2019 for leased space for the model ship collection and art gallery.”

Motion carried unanimously.

Motion

MMC 2020 02 04/009R

Moved by Councillor Edwards, seconded by Deputy Mayor Myles

“BE IT RESOLVED approval be given to pay Invoice Nos. 201915260, 201915354 and 201915375 as received from TownSuite dated October 22, 2019, in the total amount of \$8,825.05 including HST for online technical support and services covering the period January 1, 2020, to December 31, 2020.”

Motion carried unanimously.

Motion

MMC 2020 02 04/010R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to pay Invoice No. 297862 as received from Cal LeGrow dated December 20/19 in the amount of \$1,064.00 HST exempt for the Travel Accident Policy effective January 1, 2020, to January 1, 2021.”

Motion carried unanimously.

Motion

MMC 2020 02 04/011R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to pay Invoice No. 4370-2020 as received from The Watchdog dated January 5, 2020 in the amount of \$179.40 including HST for the annual subscription renewal for January to December 2020.”

Motion carried unanimously.

Motion

MMC 2020 02 04/012R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to pay Invoice No. 10209 as received from Hospitality Newfoundland and Labrador dated December 16, 2019, in the amount of \$386.40 including HST for the 2020 Membership fees with funds to come from the 2020 Budget.”

Motion carried unanimously.

Motion

MMC 2020 02 04/013R

Moved by Councillor Edwards, seconded by Deputy Mayor Myles

“BE IT RESOLVED Council approve the November Monthly Claim received from the YMCA of Newfoundland and Labrador dated November 30/19 in the amount of \$26,239.76 and non-operational expenses in the amount of \$9,330.39 for a total of \$35,570.15.”

Motion carried unanimously.

Motion

MMC 2020 02 04/014R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to accept increased project funding under the 2019-2020 Fire Protection Vehicles Infrastructure Program from the Department of Municipal Affairs and Environment for Project No. FESNL190010 for a new firefighting vehicle in the amount of \$294,055.00, with the understanding that the funding is approved on a 70-30 Provincial-Municipal cost-shared basis and approval has been given for the Town to utilize the GST and partial HST rebate as part of the purchase and with the further understanding that the maximum Provincial Share for the vehicle is \$186,661.51 and the Municipal Share is \$79,997.79.”

Motion carried unanimously.

Motion

MMC 2020 02 04/015R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given for the Town of Marystown to become a member of the Burin Peninsula Joint Council, pursuant to the terms of the Burin Peninsula Joint Council Constitution and Bylaws.”

Motion carried unanimously.

Motion

MMC 2020 02 04/016R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given for the Acting Chief Administrative Officer, the Director of Finance & Administration and the Executive Clerk to attend the Professional Municipal Administrators Annual Convention 2020 taking place in Gander from June 17th to 19th, 2020.”

Motion carried unanimously.

Motion

MMC 2020 02 04/017R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given for Mayor Synard to attend the Urban Municipalities Committee Meeting taking place in Paradise February 14-16, 2020.”

Motion carried unanimously.

Motion

MMC 2020 02 04/018R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED Council ratify Poll Tax Ratification Listing No. 5-1 dated January 22, 2020, in the amount of \$2,490.32 as per policy.”

Motion carried unanimously.

Motion

MMC 2020 02 04/019R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED Council approve Accounts Payable Listing No. 8-1 as of January 7, 2020, in the amount of \$317,472.82 as per policy.”

Motion carried unanimously.

Motion

MMC 2020 02 04/020R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approve Accounts Payable Listing No. 8-2 as of January 22, 2020, in the amount of \$126,158.99 as per policy.”

Motion carried unanimously.

Motion

MMC 2020 02 04/021R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to pre-authorize payment of the following routine recurring invoices for the 2020 operating year, subject to review by the Finance Committee prior to the issuance of payments:

- North Atlantic – Gas Cards
- North Atlantic – Furnace Oil – Town Garage
- North Atlantic – Low Sulfur Fuel – Town Garage
- Alpha Chemicals – Water Treatment Plant
- Univar Canada Ltd. – Water Treatment Plant
- NL Power – Power Bills
- Bell Aliant – Phone Bills – Landlines, Faxes and Internet
- Telus - Cell Phones
- Pittman’s Electrical – Contract for Water Checks
- Animal Control Officer – Contract
- Indisputably Speckless Cleaners – Cleaning
- Burin Peninsula Waste Management Board – Waste Disposal Collection
- Postage on Call – Postage
- Modern Business Equipment – Postage Meter
- CIBC Mellon – Pension
- GM Malls LP – Rent and Electrical Billings for Museum Mall Space
- Johnson Controls/Tyco Integrated Fire & Security – Town Hall Alarm System
- BioMaxx Wastewater Solutions – Flow Meters
- Orkin Canada Corp. – Rodent Control
- MasterCard
- Workplace Health, Safety and Compensation Commission
- Payroll Deductions”

Motion carried unanimously.

Motion

MMC 2020 02 04/022R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to accept a tender bid from Clarenville Ford/Marystown Ford for the purchase of one four-door pickup truck for the Recreation Department at a cost of \$48,783.00 including HST as per the specifications provided in the tender, with the understanding that the purchase of the truck will be financed through the Town’s General Account.”

Motion carried unanimously.

Motion

MMC 2020 02 04/023R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given for the A/CAO, Director of Finance & Administration, Manager of Emergency Operations, Health & Safety (Fire Chief) and A/Town Clerk to attend a Professional Development Session (Harassment & Violence in the Workplace) & Membership Meeting in Clarendville on February 21, 2020.”

Motion carried unanimously.

Public Works Committee

Councillor Keating reviewed the minutes of the Public Works Committee meeting held on January 21, 2020.

Motion

MMC 2020 02 04/024R

Moved by Councillor Keating, seconded by Councillor Lewis

“BE IT RESOLVED approval be given for approval be given for the Water Treatment Operator to attend the 2020 Clean and Safe Drinking Water Workshop taking place March 24-26, 2020 in Gander, NL.”

Motion carried unanimously.

The Public Works Department was kept busy with two big snow storms. Despite the amount of snow received, the Department ensured the roads were plowed and widened out. The Department received several compliments and good feedback on their timely response to both storms; it was noted that several members of Council also received good feedback. The Department also kept in contact with the Fire Department to ensure a fast response in the event of an emergency.

Councillor Keating recommended a meeting be arranged with The Salvation Army to ensure readiness for the next big storm (ie., food, generators, etc.). Follow-up should also be made to review the Town’s Emergency Response Plan. Councillor Lewis advised that non-profits can reach out to the government for emergency preparedness kits. Councillor Keating requested that follow-up on the meeting with The Salvation Army be made through the Protection to Persons & Property Committee.

Amid the winter season, there is not a lot of activity in terms of capital works. The Town has received a funding approval for a joint project with the Provincial Government on McGettigan Boulevard. Councillor Keating recommended meeting with the Department of Transportation & Works soon to do some preliminary work on the project (ie., engineering) prior to spring.

The Water Treatment Plant is operating well. Water consumption is up, likely due to the fact that some residents are keeping taps open to ensure their water doesn’t freeze.

The Town’s equipment is running good and is well maintained.

The Town has received several emails regarding the release of the Provincial Waste Management Strategy Review. The Burin Peninsula Regional Service Board will be meeting tomorrow and will have more information following that meeting.

On January 22, 2020, the Town responded to a State of Emergency in Terrenceville where residents had been without water for a couple of days. As Eastern Director and a member of the Community Collaboration Committee, both through the MNL, a call for assistance was placed to Councillor Keating, who advised the rest of Council and the Public Works Department. As a member of a new Community Collaboration Committee, the Town is committed to assisting any community that needs assistance and, vice versa, can reach out for assistance from those same communities. The Town sent two workers and equipment to the Town of Terrenceville and restored water to the community. Councillor Keating commended the Public Works Department for their fast work.

Recreation Committee

Councillor Lewis reviewed the minutes of the Recreation Committee meeting held on January 22, 2020.

The Director of Recreation & Community Services is in the process of completing a Jump start application for funding towards a new Splash Pad. If successful, the Jump Start program is an excellent opportunity for the Town to secure additional funding towards the Splash Pad. Councillor Lewis commended Canadian Tire for offering the program and anticipates the Town's application will be submitted in the very near future. It's also anticipated that a Splash Pad Committee will soon be organized.

The Department's Community Enhancement Project to construct a building measuring 30' x 40' is now complete. The building will be used for storage and will provide a location for equipment maintenance. Councillor Lewis thanked all the workers involved in the project as well as the provincial government for providing funding to assist with the project. The older smaller building will be donated to the Burin Peninsula Chapter of MADD and the community garden to ensure electricity is available for community events.

Things are going well at the Kaetlyn Osmond Arena; there are plenty of hockey and figure skating events in the schedule.

Applications are being accepted under the Canada Summer Student Employment Program applications; the Department will be submitting applications over the next couple of weeks.

Councillor Lewis attended the Burin Peninsula Mental Health Coalition Meeting last week. There is a new grant for training in mental health that is now available. Community organizations, schools and not-for-profits can avail of funding in the amount of \$500.00 for training on mental health. Eastern Health has a poster to circulate which Councillor Lewis will forward to Town staff.

Roots of Hope is offering a suicide prevention awareness workshop in March and April. It's a free two-hour session. Interested parties are to contact Denika Ward of Eastern Health to arrange a workshop. The Recreation Committee will schedule a meeting in March; the date will be posted to the Recreation Department's Facebook Page once confirmed.

Approval has been received for a new LED System which will be installed once the ice at the arena is removed for the season.

The Town received a healthy living grant in the amount of \$1,500.00 from Eastern Health. With the grant, the Town purchased a number of small equipment items for the arena canteen.

The Southern Gazette featured an article on Mr. Joe Keating, who is a founding member of the Recreation Hockey League that began in Marystown forty-two years ago and is very involved in our Town's recreation and other activities. Councillor Lewis called Mr. Keating a legend who is well-respected by all who know him.

There are seven young men from the Marystown area who play on the Double A hockey team, a provincial elite team, that travels weekly in the eastern region. Councillor Lewis offered congratulations to the players and wished them all the best during the season.

Councillor Lewis reminded all residents to check the thickness of the ice during this time of year prior to venturing on ponds to ensure everyone's safety.

The snowman/snow sculpturing contest is going well with eight entries to date. There is still plenty of time to submit an entry. The Committee will be hosting a family snowman day/sliding day on the Town grounds in the near future where both adults and kids alike can make snowmen and enjoy music, hot dogs, hot chocolate etc.

This week is Eating Disorders Awareness Week; the Committee's Facebook Page will feature posts relating to the disorder.

Councillor Lewi congratulated Committee member Blake Cobran on being the recipient of two scholarships from Memorial University totaling \$25,000.00. Councillor Lewis wished Blake all the best in his future endeavors.

Councillor Lewis briefly touched on an incident that occurred at the Kaetlyn Osmond Arena and commended the Director of Recreation & Community Services and arena staff for their quick actions that led to a positive outcome.

Tourism & Special Events Committee

Deputy Mayor Myles reviewed the minutes of the Tourism/Special Events Committee meeting held on January 21, 2020.

The Committee members are continuing to volunteer with the Sacred Heart Academy Breakfast Program.

The Committee will host an event again this year during the annual Lions Winter Carnival. The Committee's variety show is scheduled for March 1st at St. Gabriel's Hall.

The Shining Seas Summer Festival will take place July 16th-19th; events and details are being planned.

Protection to Persons & Property Committee

Councillor Tremblett reviewed the minutes of the Protection to Persons and Property Committee meeting held on January 23, 2020.

Since the last meeting, the Marystown Volunteer Fire Department responded to several incidents, including two accidents near Garnish and Winterland. Councillor Tremblett commended the Department for their good work.

The Town has received funding in the form of a non-repayable \$10,000.00 grant through the Multi-Materials Stewardship Board's Community Waste Diversion Fund, which will be used to purchase a wood chipper/mulcher that is both mobile and self-contained. Councillor Keating advised the Burin Peninsula Regional Service Board may be interested in contributing additional funds to purchase a larger wood chipper in order to avail of it as well. Councillor Keating also advised other municipalities may be interested in contributing to the cost in return for use of the wood chipper and any mulch generated. Follow-up has started on getting quotes and follow-up is pending with municipalities that already have wood chippers to determine the appropriate size and specs. Councillor Keating suggested a small committee be established for this purpose.

Motion

MMC 2020 02 04/025R

Moved by Councillor Tremblett, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to install motion activated sensors on less frequently used areas of the Town Hall to enhance the cost efficiency of the building.”

Motion carried unanimously.

Councillor Tremblett advised that Premier Ball and Minister Haley will host a Women's Leadership Event at the Marystown Hotel on February 18th from 9:00 a.m. to 2:30 p.m. Seats are limited to 120 and tickets are on a first-come-first-served basis.

Model Ship Exhibition and Gallery Interim Helm Committee

Councillor Brennan reviewed the minutes of the Model Ship Exhibition and Gallery Interim Helm Committee meetings held on January 16th and 30th, 2020.

The vinyl window dressings are in place on all windows and glass doors at the leased space at the Marystown Mall. To date, there have been a lot of compliments from residents and interest in seeing the collection has peaked.

Motion

MMC 2020 02 04/026R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to accept a revised quote from The Vinyl Frontier Signs in the amount of \$2,305.75 including HST and installation for vinyl window dressings to cover all glass windows and doors at leased space at the Marystown Mall for the new Model Ship Exhibition and Gallery as the three front window dressings will be in color.”

Motion carried unanimously.

Councillor Edwards declared a conflict of interest for the next recommendation as the company in question is owned by his brother-in-law. Councillor Edwards removed himself from the Council Chambers.

Motion

MMC 2020 02 04/027R

Moved by Councillor Brennan, seconded by Councillor Keating

“BE IT RESOLVED approval be given to accept a quote for labour from Barry’s Master Contracting in the amount of \$2,817.50 including HST for the painting of space leased at the Marystown Mall for the Model Ship Exhibition and Gallery.”

Motion carried without the vote of Councillor Edwards who was in a declared conflict of interest.

Councillor Edwards returned to the Council Chambers.

Councillor Brennan thanked Aylward’s Home Hardware for donating the paint and primer for the Model Ship Exhibition and Gallery. Mayor Synard also thanked the company and asked that Councillor Edwards pass on Council’s thanks and appreciation to Mr. Aylward.

Councillor Brennan advised the Committee will be busy over the next few week uncrating the ships, cataloging inventory, etc. Work will also start on upgrading the electrical in the back portion of the leased space and repairing damaged areas of the flooring rather than doing a full replacement.

7. Correspondence

There was no Correspondence to bring forward.

8. Approvals to Purchase

Motion

MMC 2020 02 04/028R

Moved by Councillor Edwards, seconded by Deputy Mayor Myles

“BE IT RESOLVED approval be given to the Public Works Department to engage Cahill Technical Services to upgrade the Water Treatment Plant and Town Hall licenses to VTScada version 12.0 at a cost of \$15,467.11 including HST.”

Motion carried unanimously.

9. Regulations

There were no regulations to bring forward.

10. Other Business

Deputy Mayor Myles updated Council on the Parent Action Committee and the proposed school realignment. Last fall, the NL English School Board proposed two motions that would affect all four schools in the Burin-Marystown area, including the closure of Pearce Junior High. Following

a public meeting at St. Gabriel's Hall and a public meeting of the Board, the trustees decided to rescind the second of two motions. That motion in particular would have proposed grade reconfigurations and catchment realignments for Sacred Heart Academy and Donald C. Jamieson Academy. The Committee now needs to focus on the other motion, which would see the closure of Pearce Junior High in June 2020 and those grade 8 and 9 students attending a reconfigured MCHS for grade 8-12. A public school community meeting is scheduled for March 2nd at MCHS. The Parent Action Committee will be meeting one week from tonight in order to formulate a strategy.

Mayor Synard also attended the meeting on January 30th, as did Councillor Lewis, Councillor Tremblett and approximately two hundred other concerned residents. There were several speakers, including students of the affected schools who spoke on the impact that these decisions will have on their education and overall student life. Deputy Mayor Myles thanked the Parent Action Committee and the community for their support so far and hopes to move forward in the same momentum.

11. Notices of Motion

There were no Notices of Motion to bring forward.

12. Adjournment

The next Council meeting is scheduled for February 18, 2020.

Motion

MMC 2020 02 04/029R

Moved by Councillor Keating, seconded by Councillor Tremblett

“BE IT RESOLVED the meeting was adjourned at 7:50 p.m.”

Motion carried unanimously.

Sam Synard
Mayor

Petrina Power
A/Town Clerk