

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD ON FEBRUARY 18, 2020**

Present were: Deputy Mayor Gary Myles
Councillor Mike Brennan
Councillor Andy Edwards
Councillor Keith Keating
Councillor Loretta Lewis
Councillor Nora Tremblett

Also present: Alje Mitchell, Director of Planning & Development Control – A/CAO
Melanie Kilfoy, Director of Finance & Administration
Ben Letemplier, Director of Operations & Public Works
Robert Warr, Director of Recreation & Community Services
Petrina Power, Executive Clerk

Also present: Paul Herridge, The Southern Gazette

1. Call to Order

Deputy Mayor Myles called the meeting to order at 7:01 p.m. and welcomed everyone present.

2. Adoption of Agenda

Motion

MMC 2020 02 18/001R

Moved by Councillor Keating, seconded by Councillor Lewis

“BE IT RESOLVED the agenda be adopted.”

Motion carried unanimously.

3. Adoption of Minutes

Regular Council Meeting, February 4, 2020

Motion

MMC 2020 02 18/002R

Moved by Councillor Lewis, seconded by Councillor Tremblett

“BE IT RESOLVED the minutes of the regular Council meeting held on February 4, 2020, be adopted.”

Motion carried unanimously.

Special Council Meeting, February 11, 2020

Motion

MMC 2020 02 18/003R

Moved by Councillor Tremblett, seconded by Councillor Edwards

“BE IT RESOLVED the minutes of the special Council meeting held on February 11, 2020, be adopted.”

Motion carried unanimously.

4. Business Arising from Regular/Special Council Meetings

There was no Business Arising from the regular Council meeting of February 4, 2020, or the special Council meeting of February 11, 2020, to bring forward.

At this point Deputy Mayor Myles tabled a proclamation to declare the Month of March as Nutrition Month.

5. Delegations

There were no scheduled Delegations.

6. Committee Reports

Planning & Development Committee

Councillor Brennan reviewed the minutes of the Planning & Development Committee held on February 13, 2020.

Motion

MMC 2020 02 18/004R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED that an application received from a resident for a Crown Land grant pursuant to a lease for property at Garnish Pond be approved.”

Motion carried unanimously.

Motion

MMC 2020 02 18/005R

Moved by Councillor Brennan, seconded by Councillor Edwards

“BE IT RESOLVED that an application received from a resident for Crown Land at Round Pond for the purpose of constructing a remote cottage be approved, subject to site inspection.”

Motion carried unanimously.

Motion

MMC 2020 02 18/006R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED that an application received from a resident for Crown Land in Mooring Cove for the purpose of constructing a residence be approved, subject to site inspection.”

Motion carried unanimously.

Motion

MMC 2020 02 18/007R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED that an application received from a resident for Crown Land measuring 20m x 30m for the purpose of an extension to private land to allow the construction of an accessory building at 41 Back Road, Jean de Baie, be approved, subject to Local Service District approval and site inspection.”

Motion carried unanimously.

Motion

MMC 2020 02 18/008R

Moved by Councillor Brennan, seconded by Councillor Edwards

“BE IT RESOLVED that an application received from a Rhonda Scott to operate a Yoga Studio at 195-207 Ville Marie Drive (Marystown Mall) be approved, subject to Fire & Life Safety and site inspection.”

Motion carried unanimously.

Motion

MMC 2020 02 18/009R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED that an application received from a resident to construct an attached accessory building measuring 16’ x 16’ to an existing residence at 58 Marine Drive be approved, subject to site inspection.”

Motion carried unanimously.

Councillor Brennan declared a conflict of interest for the next recommendation due to his business relationship with the applicant’s employer. Councillor Brennan removed himself from the Council Chambers.

Motion

MMC 2020 02 18/010R

Moved by Councillor Tremblett, seconded by Councillor Edwards

“BE IT RESOLVED that an application received from a resident for a Laydown Yard on the Tolt Road for the purpose of storing miscellaneous material be rejected as per section 2.5.13 of the Town’s Development Regulations 2017 – Discretionary Decision-making Powers of Council – due to public concerns for safety caused by increased traffic and prohibited enjoyment of personal property, with the following understandings:

- all material currently stored on the Tolt Road is to be removed by May 31st
- no new material is to be stored on the Tolt Road
- actions are to be taken to control dust on the Tolt Road during the removal of material
- the Tolt Road is to be restored to its original state as per an inspection.”

Motion carried without the vote of Councillor Brennan who was in a declared conflict of interest.

Councillor Brennan returned to the Council Chambers and concluded his report.

Finance Committee

Councillor Edwards reviewed the minutes of the Finance Committee meeting held on February 12, 2020.

Motion

MMC 2020 02 18/011R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to pay Invoice No. 10209 as received from Hospitality Newfoundland & Labrador dated December 16, 2019 in the amount of \$386.40 including HST for the annual membership renewal for 2020.”

Motion carried unanimously.

Motion

MMC 2020 02 18/012R

Moved by Councillor Edwards, seconded by Councillor Lewis

“BE IT RESOLVED approval be given to pay Invoice No. 1428 as received from the Burin Peninsula Chamber of Commerce dated January 24, 2020 in the amount of \$265.00 HST exempt for the 2020 Membership fees.”

Motion carried unanimously.

Motion

MMC 2020 02 18/013R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED Council pay the December Monthly Claim as received from the YMCA of Newfoundland and Labrador dated December 31/19 in the amount of \$28,456.65.”

Motion carried unanimously.

Motion

MMC 2020 02 18/014R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to pay Invoice No. 202092700 as received from Town of Burin dated December 31, 2019, in the amount of \$4,662.97 HST exempt for 50% of the cost of Animal Control Services for the 2019 taxation year as per the contract signed between the Town of Marystown and the Town of Burin.”

Motion carried unanimously.

Motion

MMC 2020 02 18/015R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given adjust 2018 Property Tax and 2018 Water & Sewer Tax for Account No. THORD002 in the amount of \$890.00 plus applicable interest as two parcels of land located at 9 Crocker’s Point Road and 11 Crocker’s Point Road were combined as per a request received from the resident in February 2018.”

Motion carried unanimously.

Motion

MMC 2020 02 18/016R

Moved by Councillor Edwards, seconded by Councillor Lewis

“BE IT RESOLVED approval be given to purchase a gold sponsorship for the Marystown Lions 45th Annual Winter Carnival taking place February 25 to March 2, 2020 in the amount of \$80.00.”

Motion carried unanimously.

Motion

MMC 2020 02 18/017R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to purchase tickets for any member of Council attending the Burin Peninsula Chamber of Commerce Annual General Meeting taking place on March 5, 2020, at a cost of \$50.00 each HST exempt.”

Motion carried unanimously.

Motion

MMC 2020 02 18/018R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED Council approve Accounts Payable Listing No. 8-1 as of February 12, 2020, in the amount of \$212,375.62 as per policy.”

Motion carried unanimously.

Motion

MMC 2020 02 18/019R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED Council approve the following Permissive Tax Exemption Policy Applications:

- Grace Sparkes House Account No. GRACE001 for 2020 Business Tax in the amount of \$437.10 and 2020 Property Tax in the amount of \$3,496.80 for a total of \$3,933.90
- Lion’s Club of Marystown Inc. Account No. MARYS028 for 2020 Property Tax in the amount of \$1,816.80 and 2020 Business Tax in the amount of \$2,838.75 for a total of \$4,655.55
- Burin Peninsula Chamber of Commerce Account No. CHAMB001 for 2020 Business Tax in the amount of \$269.54
- The Merge Account No. PENTE001 for 2020 Property Tax in the amount of \$1,628.00
- Burin Peninsula Supported Employment Services Account No. BURIN011 for 2020 Business Tax in the amount of \$2,011.24
- CBDC Burin Peninsula Account No. BURIN013 for 2020 Business Tax in the amount of \$1,012.73
- Family Aid Centre Account No. FAMIL002 for 2020 Business Tax in the amount of \$1,421.25 and 2020 Property Tax in the amount of \$909.60 for a total of \$2,330.85
- Smallwood Crescent Community Centre Inc. Account No. SMALL001 for 2020 Business Tax in the amount of \$3,631.25
- The Heritage Run Tourism Association Account No. THEHE001 for 2020 Business Tax in the amount of \$2,591.25
- Used Furniture Store Account No. USED001 for 2020 Business Tax in the amount of \$757.20.”

Motion carried unanimously.

Councillor Tremblett declared a conflict of interest for the next two applications to be approved under the Town's Permissive Tax Exemption Policy and an application to be approved under the Donation, Grant and Sponsorship Policy as she is a member of the Board for the organization in question. Councillor Tremblett removed herself from the Council Chambers.

Motion

MMC 2020 02 18/020R

Moved by Councillor Edwards, seconded by Lewis

“BE IT RESOLVED Council approve the following Permissive Tax Exemption Policy Applications:

- St. Gabriel's Hall Account No. ST.GA001 for 2020 Property Tax in the amount of \$1,060.80
- St. Gabriel's Hall Account No. ST.GA002 for 2020 Business Tax in the amount of \$1,657.50.”

Motion carried without the vote of Councillor Tremblett who was in a declared conflict of interest.

Motion

MMC 2020 02 18/021R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED that an application received from St. Gabriel's Hall for a 2020 Heritage Grant in the amount of \$2,500.00 be approved as per the Town's Donation, Grant and Sponsorship Policy.”

Motion carried without the vote of Councillor Tremblett who was in a declared conflict of interest.

Councillor Tremblett returned to the Council Chambers.

Motion

MMC 2020 02 18/022R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED that an application received from the Marystown Heritage Museum for a 2020 Heritage Grant in the amount of \$2,500.00 be approved as per the Town's Donation, Grant and Sponsorship Policy.”

Motion carried unanimously.

Motion

MMC 2020 02 18/023R

Moved by Councillor Edwards, seconded by Councillor Lewis

“BE IT RESOLVED that an application received from the Marystown Lions Golden Age 50+ Club for a donation in the amount of \$2,000.00 be approved as per the Town's Donation, Grant and Sponsorship Policy.”

Motion carried unanimously.

Motion

MMC 2020 02 18/024R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to adjust 2019 Property Tax for Account No. GRIEG003 in the amount of \$280,000.00.”

Motion carried unanimously.

Motion

MMC 2020 02 18/025R

Moved by Councillor Edwards, seconded by Councillor Lewis

“BE IT RESOLVED approval be given for Mayor Synard to attend the MNL’s Eastern/Avalon Regional Meeting taking place in St. John’s on February 28th and 29th.”

Motion carried unanimously.

Motion

MMC 2020 02 18/026R

Moved by Councillor Tremblett, seconded by Councillor Edwards

“BE IT RESOLVED approval be given for Mayor Synard, Deputy Mayor Myles, Councillor Brennan, Councillor Keating and Councillor Tremblett to attend the Aquaculture Canada and WAS North America 2020 conference taking place in St. John’s from August 30th to September 2nd.”

Motion carried unanimously.

Public Works Committee

Councillor Keating reviewed the minutes of the Public Works Committee meeting held on February 12, 2020.

For the purpose of public information, Councillor Keating advised that the Town has 152 streets totaling approximately 85 kilometers. During major storms, it takes the Public Works Department considerable time to clear all streets of snow in a timely fashion. On behalf of the Department, Councillor Keating thanked the public for their positive comments during the winter season to date and thanked everyone for their patience as the Department works to keep our streets safe. Residents were advised of the Town’s afterhours number in the event of an afterhours emergency.

The Department has received a number of calls regarding the Town’s plows pushing snow into residential driveways. Councillor Keating apologized on behalf of the Department, noting it’s hard to control the snow deposited by the plows as it passes by. Councillor Keating advised that residents can call the Town if there are any major issues and staff will do their best to rectify them.

There was no update on capital works.

The Water Treatment Plant is operating well as is the Town's equipment, which undergoes regular repairs and maintenance.

The Department has been using more salt and sand this year over last year but the supply is still good to date.

Motion

MMC 2020 02 18/027R

Moved by Councillor Keating, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to adjust Account No. TAYLG002 in the amount of \$1,101.90 including HST as a portion of a waterline hookup that was completed at 179 Creston Boulevard is designated as property of the Town.”

Motion carried unanimously.

Motion

MMC 2020 02 18/028R

Moved by Councillor Keating, seconded by Councillor Brennan

“BE IT RESOLVED approval be given for the Town of Marystown to take ownership of Kimberly Place, with the understanding that the developer is responsible for all costs associated with the conveyance.”

Motion carried unanimously.

Deputy Mayor Myles commended the Public Works Department for their work during several snow storms. The majority of compliments received have been very positive, including how timely and efficient the Department has been. Deputy Mayor Myles asked that the Director of Operations & Public Works pass on Council's own compliments to the Department workers.

Deputy Mayor Myles did make note of one call in particular that he received from the driver of an ambulance that had gotten stuck. A call was placed to the Public Works Department and workers quickly responded to get the ambulance back on the road.

The Director of Operations & Public Works commended the Marystown Volunteer Fire Department for their fast response time as well. On February 15th, the Fire Department received a call at 10:15 p.m. about a house fire on Marine Drive. At 10:20 p.m., the first truck was on site and by 10:30 p.m., the Department had the blaze under control. Council also commended the Fire Department for their quick response during this difficult winter season.

Recreation Committee

Councillor Lewis advised the Recreation Committee hasn't met since the last regular Council meeting held on February 4, 2020.

Councillor Lewis advised that applications for funding for a splash pad have been submitted. One application has been submitted for gas tax and the other application was submitted for funding

through the Jump Start program. Councillor Lewis thanked everyone who worked on the applications and thanked Canadian Tire for offering the Jump Start Program.

The Recreation Committee will host a Family Fun Day with the date to be determined at a later date. The event will take place on the Town Grounds and residents can enjoy a fun day of sliding with music, food and snowman building.

Councillor Lewis thanked everyone for their snowman/snow sculpture entries to date and encouraged everyone to participate in the Town's contest.

Councillor Lewis, along with Councillor Tremblett and some of the Town staff, attended a Women's Leadership Event at the Marystown Hotel earlier today, noting it was a great event with some great keynote speakers.

Organizations can now apply for a \$500.00 grant through Eastern Health's 'Community Mental Health Initiative Fund'. Information regarding the grant has been posted to the Recreation Committee's Facebook Page. Councillor Lewis encouraged all organizations that can utilize the grant to submit an application. Councillor Lewis advised the Recreation Committee will apply for a grant to host a workshop for seniors.

Councillor Lewis advised that mental health workshops are being hosted in March and April.

The Director of Recreation & Community Services has applied for a healthy living grant, which, if approved, is worth up to \$10,000.00.

The Director of Recreation & Community Services will be out of town next week attending Arena Managers meetings. Staff at the arena will also be involved in some training.

Councillor Lewis encouraged all residents who want to celebrate an athlete, event, etc., to send the details through the Town's Recreation Facebook Page and they will be posted.

Tourism & Special Events Committee

As Deputy Mayor Myles was chairing the meeting, Councillor Lewis reviewed the minutes of the Tourism/Special Events Committee meeting held on February 11, 2020.

The Committee members are continuing to volunteer with the Sacred Heart Academy Breakfast Program and will be volunteering during the week of February 17-20, 2020.

The Committee received good response to their request for new members and will be welcoming their newest member in the near future.

The Committee will be participating in the Lions Winter Carnival again this year. The carnival will take place from February 25th to March 2nd, with the Committee's Variety Show taking place on March 1st. The Committee is currently rehearsing a comedy skit that has been prepared for the show and everyone is encouraged to attend.

The Shining Seas Summer Festival will take place July 16th-19th and a letter will be going out to businesses and organizations to sponsor the festival. Due to huge positive response from last year's event, the Committee will be submitting an application for a license to host another outdoor bingo during the festival.

Protection to Persons & Property Committee

Councillor Tremblett reviewed the minutes of the Protection to Persons and Property Committee meeting held on February 13, 2020.

The Committee met with Lieutenant Daniel Kelly of the Salvation Army to discuss the warm centre to be located at the Salvation Army Citadel. Renovations have been completed and the only item left is the installation of a generator. Follow-up is being made through electricians to confirm the appropriate size and cost of the generator. The Town will follow-up on potential funding through emergency preparedness programs to assist with the cost.

The Town is registered for the Pitch-In program which will take place in April. This will be an opportunity for residents of the town to pitch in and help clean up any garbage the spring thaw may uncover.

Councillor Tremblett advised that by July of this year, the one-time use retail shopping bag will be banned province-wide. It's hoped that this will reduce some of the litter around town.

Councillor Brennan suggested Council look into potential funding for the purchase of a drone for the Town, noting it could be used for tourism videos, to record damages following storms and to view areas of the town that are hard to reach by foot.

There are still several anti-litter campaign signs to erect. For now, they will be stored within the model ship rental space at the Marystown Mall until they can be erected this spring. It was noted there is still some interest from businesses in sponsoring a sign.

Motion

MMC 2020 02 18/029R

Moved by Councillor Tremblett, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to adopt the Community Flag Raising & Flag Protocol Policy.”

Motion carried unanimously.

Councillor Tremblett advised the Marystown Volunteer Fire Department has been busy. Upgrades and restorations are continuing on the Fire Hall.

There were no major issues relating to animal control to report.

Model Ship Exhibition and Gallery Interim Helm Committee

Councillor Brennan reviewed the minutes of the Model Ship Exhibition and Gallery Interim Helm Committee meetings held on February 13th, 2020.

All of the model ships have now been uncrated. Approximately 65% of them have sustained some damage. Some of it is minor damage and some, while not major, is extensive due to the size of some of the larger model ships. Two volunteers have been working on the ships but other experienced volunteers are welcome to assist. Councillor Brennan advised he will be reaching out to the public, via the media/social media, for volunteers.

Some parts are missing from the model ships. Councillor Brennan will be reaching out to Mr. David McCann, who had the models shipped from BC, for assistance in identifying and replacing those parts.

Some of the artwork has been inventoried; the rest is pending.

Follow-up is pending to design an ad for the HRTA guide that will be circulated to tourists. A 'teaser' picture will also be posted online to peak interest in the collection.

Councillor Brennan advised that Council met with Mr. Ches Crosbie, PC Opposition Leader, and he took the time to visit the gallery. Mr. Crosbie was very impressed with the collection and was very knowledgeable about the Hood and the Bismarck.

The Committee is currently working on identifying sources of funding to assist with getting the gallery open.

Motion

MMC 2020 02 18/030R

Moved by Councillor Brennan, seconded by Councillor Edwards

“BE IT RESOLVED approval be given for the Model Ship Exhibition & Gallery Interim Helm Committee to seek funding through possible grants and projects to meet the operational requirements for the Model Ship Exhibition & Gallery.”

Motion carried unanimously.

7. Correspondence

There was no Correspondence to bring forward.

8. Approvals to Purchase

Motion

MMC 2020 02 18/031R

Moved by Councillor Edwards, seconded by Councillor Lewis

“BE IT RESOLVED approval be given to the Fire Department to purchase six minitor pagers and chargers from Bell Mobility at a cost of \$3,668.50.11 including HST, with the understanding that the purchase will be partially budget through the Town's Communications Budget (50%) and the Department's Fundraising Account (50%).”

Motion carried unanimously.

9. Regulations

There were no Regulations to bring forward.

10. Other Business

There was no Other Business to bring forward.

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11. Notices of Motion

There were no Notices of Motion to bring forward.

12. Adjournment

Motion

MMC 2020 02 18/032R

Moved by Councillor Keating, seconded by Councillor Brennan

“BE IT RESOLVED the meeting was adjourned at 7:50 p.m.”

Motion carried unanimously.

Gary Myles
Deputy Mayor

Petrina Power
A/Town Clerk