

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD ON SEPTEMBER 3, 2019**

Present were: Mayor Sam Synard
Deputy Mayor Gary Myles
Councillor Mike Brennan
Councillor Andy Edwards
Councillor Loretta Lewis
Councillor Nora Tremblett

Also present: Melanie Kilfoy, Director of Finance & Administration
Alje Mitchell, Director of Planning & Development Control
Robert Warr, Director of Recreation & Community Services
Petrina Power, Executive Clerk

1. Call to Order

Mayor Synard called the meeting to order at 7:04 p.m. and welcomed everyone present.

2. Adoption of Agenda

Motion

MMC 2019 09 03/001R

Moved by Councillor Tremblett, seconded by Councillor Lewis

“BE IT RESOLVED the agenda be adopted.”

Motion carried unanimously.

3. Adoption of Minutes

Regular Council Meeting, August 7, 2019

Motion

MMC 2019 09 03/002R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED the minutes of the Regular Council Meeting held on August 7, 2019, be adopted.”

Motion carried unanimously.

Special Council Meeting, August 12, 2019

Motion

MMC 2019 09 03/003R

Moved by Councillor Lewis, seconded by Deputy Mayor Myles

“BE IT RESOLVED the minutes of the Special Council Meeting held on August 12, 2019, be adopted.”

Motion carried unanimously.

Special Council Meeting, August 22, 2019

Motion

MMC 2019 09 03/004R

Moved by Councillor Tremblett, seconded by Councillor Lewis

“BE IT RESOLVED the minutes of the Special Council Meeting held on August 22, 2019, be adopted.”

Motion carried unanimously.

4. Business Arising from Regular/Special Council Meeting

There was no Business Arising from any of the Council meetings to bring forward.

5. Delegations

There were no scheduled Delegations.

6. Committee Reports

Planning & Development Committee

Councillor Brennan reviewed the minutes of the Planning & Development Committee meeting held on August 1, 2019.

Motion

MMC 2019 09 03/005R

Moved by Councillor Brennan, seconded by Councillor Lewis

“BE IT RESOLVED approval be given for the Director of Planning & Development Control to attend the 2019 Atlantic Asset Management Conference taking place September 5-6, 2019, in St. John’s.”

Motion carried unanimously.

Motion

MMC 2019 09 03/006R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED that an application received from Christine Vaillancourt/Seabourne Resources Inc. to perform mineral exploration on the Forest Access Road be approved.”

Motion carried unanimously.

Motion

MMC 2019 09 03/007R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED that an application received from a resident to construct an accessory building measuring 8’ x 10’ at 50B Main Street in Beau Bois be approved.”

Motion carried unanimously.

Motion

MMC 2019 09 03/008R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED that an application received from a resident to construct an accessory building measuring 20’ x 24’ at 6A Cyril Drake’s Road be approved, subject to site inspection.”

Motion carried unanimously.

Motion

MMC 2019 09 03/009R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED that an application received from residents to construct an extension measuring 16’ x 36’ to an existing residence at 9-11 Hollett’s Road be approved.”

Motion carried unanimously.

Motion

MMC 2019 09 03/010R

Moved by Councillor Brennan, seconded by Councillor Lewis

“BE IT RESOLVED that an application received from a resident to construct an accessory building measuring 12’ x 14’ at 165 Marine Drive be approved, subject to site inspection.”

Motion carried unanimously.

Motion

MMC 2019 09 03/011R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED that an application received from a resident to construct a residence measuring 19.5m x 10.5m at 2 Cheeke’s Road be approved, subject to second site inspection.”

Motion carried unanimously.

Motion

MMC 2019 09 03/012R

Moved by Councillor Brennan, seconded by Councillor Edwards

“BE IT RESOLVED that an application received from a resident to construct two duplexes (4 units) at Rogers Place approved, subject to site inspection.”

Motion carried unanimously.

Motion

MMC 2019 09 03/013R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED that an application received from a resident to construct a residence measuring 42’ x 28’ at 12 Atlantic Street be approved, subject to confirmation of a proper drainage system and site inspection.”

Motion carried unanimously.

Motion

MMC 2019 09 03/014R

Moved by Councillor Brennan, seconded by Councillor Lewis

“BE IT RESOLVED that an application received from a resident to construct an accessory building measuring 55’ x 40’ at 33-35 Markland Road be approved subject to proper drainage to ensure no impact to neighbouring properties, erection of privacy fencing or screening, removal of sea cans on site before construction starts and site inspection.”

Discussion

Councillor Brennan advised that through the Committee, Council has worked to address concerns from neighbouring residents regarding potential drainage issues, etc., and will ensure that the applicant follows the conditions put in place for his development.

Motion carried unanimously.

Motion

MMC 2019 09 03/015R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED that an application received from Dennis Rogers to construct a five (5) unit row dwelling measuring 150’ x 34’ at Rogers Place be approved, subject to second site inspection.”

Motion carried unanimously.

Finance Committee

Councillor Edwards reviewed the minutes of the Finance Committee meeting held on August 28, 2019.

Motion

MMC 2019 09 03/016R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to pay Invoice No. 294443 as received from Cal LeGrow dated July 24/19 in the amount of \$2,807.15 including RST for the New Demolition Derby Policy effective August 4-5, 2019.”

Discussion

It was noted that the cost of insuring the demolition derby event is high compared to revenue received and it was suggested that the Department shop for quotes for next year’s event.

Motion carried unanimously.

Motion

MMC 2019 09 03/017R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to pay Invoice No. 294962 as received from Cal LeGrow dated August 12/19 in the amount of \$3,539.70 including RST for the Fine Arts Floater effective June 28, 2019, to February 1, 2020.”

Motion carried unanimously.

Motion

MMC 2019 09 03/018R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to pay Invoice for File No. 2019301 as received from MacBeath Law dated August 19/19 in the amount of \$494.50 including HST for professional services regarding the Request for Proposals for the design build of the laydown area in the Marine Industrial Park.”

Motion carried unanimously.

Motion

MMC 2019 09 03/019R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to pay Invoice for File No. 2019298 as received from MacBeath Law dated August 19/19 in the amount of \$471.50 including HST for professional services regarding the sale of Lot 12 in the Marine Industrial Park.”

Motion carried unanimously.

Motion

MMC 2019 09 03/020R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to pay Invoice No. 009974 as received from the City of Mount Pearl dated August 15/19 in the amount of \$3,126.00 HST exempt with regards to the Climate Change Project that the Town is participating in.”

Motion carried unanimously.

Motion

MMC 2019 09 03/021R

Moved by Councillor Edwards, seconded by Deputy Mayor Myles

“BE IT RESOLVED approval be given to pay Invoice No. CINV0269374 as received from BDO Canada LLP dated August 13/19 in the amount of \$1,139.32 including HST for professional services with respect to refunds identified as part of the indirect tax recovery review of the Town of Marystown for the fiscal period 2015 to 2018.”

Motion carried unanimously.

Motion

MMC 2019 09 03/022R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED Council approve the July Monthly Claim as received from the YMCA of Newfoundland and Labrador dated July 31, 2019 in the amount of \$17,174.26.”

Motion carried unanimously.

Motion

MMC 2019 09 03/023R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to pay the following invoices as received from GM Malls L.P. as they relate to rented space for the Model Ship Collection:

- Invoice No. 797 dated August 8/19 in the amount of \$178.40 including HST for electricity charges for July 2019
- Invoice No. 798 dated August 9/19 in the amount of \$3,667.07 including HST for operational costs for July-August 2019”

Motion carried unanimously.

Motion

MMC 2019 09 03/024R

Moved by Councillor Edwards, seconded by Deputy Mayor Myles

“BE IT RESOLVED approval be given to sponsor a team comprised of firefighters to participate in the Burin Peninsula Health Care Foundation’s charity golf tournament on September 7/19 at a cost of \$500.00, as in previous years, as per the Donation, Grant and Sponsorship Policy.”

Motion carried unanimously.

Motion

MMC 2019 09 03/025R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to adjust the 2019 Business Tax for Account No. ANGIL001 in the amount of \$347.22 as the business will cease operations September 30, 2019, subject to site inspection.”

Motion carried unanimously.

Motion

MMC 2019 09 03/026R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to accept a tender bid and award the tender for a new firefighting vehicle, Project No. FES-NL190010, to Metalfab Ltd. in the amount of \$294,055.00 including HST, to be funded under the 2019/2020 Fire Protection Vehicles Infrastructure Program.”

Motion carried unanimously.

Motion

MMC 2019 09 03/027R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given for the Director of Finance & Administration and the Executive Clerk to attend the Professional Municipal Administrators Fall Training Forum taking place September 19-20, 2019 in Gander, NL.”

Motion carried unanimously.

Motion

MMC 2019 09 03/028R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to support Stingray Radio Stations’ Back to School Safety Program by sponsoring ten 30-second safety messages through 740 VOCI at a cost of \$201.25 including HST.”

Motion carried unanimously.

Motion

MMC 2019 09 03/029R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED Council ratify Property Tax Ratification Listing No. 5-1 (Senior’s Reductions) dated July 9, 2019, in the amount of \$5,600.00 as per policy.”

Motion carried unanimously.

Motion

MMC 2019 09 03/030R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED Council ratify Water & Sewer Tax Ratification Listing No. 5-2 dated July 9, 2019, in the amount of \$1,416.00 as per policy.”

Motion carried unanimously.

Motion

MMC 2019 09 03/031R

Moved by Councillor Edwards, seconded by Deputy Mayor Myles

“BE IT RESOLVED Council ratify Property Tax Ratification Listing No. 5-3 dated August 15, 2019, in the amount of \$5,116.05 as per policy.”

Motion carried unanimously.

Motion

MMC 2019 09 03/032R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED Council approve Accounts Payable Listing No. 8-1 as of September 3, 2019, in the amount of \$270,187.98 as per policy.”

Motion carried unanimously.

Motion

MMC 2019 09 03/033R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to reimburse interest accumulated for 2018 in the amount of \$234.06 and interest accumulated for 2019 in the amount of \$151.52 for Account No. GRACE001, for a total reimbursement in the amount of \$385.58.”

Motion carried unanimously.

Motion

MMC 2019 09 03/034R

Moved by Councillor Edwards, seconded by Deputy Mayor Myles

“BE IT RESOLVED approval be given to adjust 2017, 2018 and 2019 business tax for Account No. THEHE001 in the amount of \$5,587.50 plus interest accrued as per the Permissive Tax Exemption Policy.”

Motion carried unanimously.

Motion

MMC 2019 09 03/035R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given for Councillor Keating to attend the Emergency Wastewater Meeting taking place September 6, 2019 in St. John’s.”

Motion carried unanimously.

Public Works Committee

In the absence of Councillor Keating, Deputy Mayor Myles reviewed the minutes of the Public Works Committee meeting held on August 27, 2019.

Deputy Mayor Myles advised regular operations are progressing well with the Public Works Department working on asphalt repairs. Asphalt has been completed on two capital works projects – Wilson Street and Forest Road.

The Water Treatment Plant is operating well. Back-up issues for the Water Treatment Operator have been resolved and leaks in the compressor have been repaired.

A waste management meeting took place on August 28th. Councillor Keating was to have given an update at tonight's meeting; that update is pending at the next Regular Council Meeting.

Cost estimates for work on George Hodder Road and Sea Bonnie Place have been discussed but no decisions have been made yet. There was also a discussion regarding work needed on the road in the vicinity of the Jerome Walsh Museum; again, no decision was made.

Motion

MMC 2019 09 03/036R

Moved by Deputy Mayor Myles, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given for the Director of Operations & Public Works to obtain three quotes for the purchase of a new snow clearing blade and salter for the 2019 Ford F550 pickup.”

Motion carried unanimously.

Deputy Mayor Myles noted several projects are finishing up including Ville Marie Drive wherein new pavement and laterals were installed and a drainage issue was fixed. Deputy Mayor Myles commended the contractors and workers involved in all of the Town's projects.

Recreation Committee

Councillor Lewis advised the Recreation Committee hasn't met since the last regular Council meeting of August 7, 2019.

The Recreation staff have worked extremely hard to ensure attention has been given to all areas of recreation including the two trails, the open areas, the facilities, ball fields and other areas. While Marystown is very fortunate to have great facilities, they do come with a cost ie., maintenance and labour for staff to upkeep these facilities and grounds in their current condition. Councillor Lewis thanked the Recreation Department as well as the Public Works Department for their dedication to the facilities.

The canteen and washroom facility at the Kinsmen Softball Complex was freshly resingled this summer

Major work has gone into both the Jane's Pond Walking Trail and the Landing Pond Walking Trail. Board walk had been added along with walking stone to both trails to allow for a more comfortable walk. Freshly stained walkways and railing have been added to both trails and clean-ups have taken place.

Through a provincial grant, the Jane's Pond Walking Trail will receive funding this fall to increase awareness in our natural habitat. The funds will be used to provide signage and possibly extend the trail. There have been discussions of possibly starting up a cross country biking club in the near future. More information will be provided when available.

A new freshly paved pad has been installed by the Kinsmen field that will be used as a multipurpose sporting area (ie., basketball court/ ball hockey). The Town may host some 3-on-3 basketball tournaments as well as some ball hockey tournaments.

The tennis courts are now completed. They are the state-of-the-art tennis courts and are ready for tournament play. The Town can host any tennis tournament scheduled within our province and will be looking to doing so. Pictures of the tennis courts have been shared on the Town's Facebook Page. Councillor Lewis thanked the Tennis Association for their patience and understanding during the progress of this project.

Softball and soccer events were once again a huge success this year.

The Marystown Marlins Swim Club had another successful season and did really well at the provincial meet held in Gander on the August 23rd weekend. Some provincial medals were awarded to some of our own locals swimmers; Councillor Lewis congratulated all swimmers who competed.

Maintenance was ongoing all summer at the Kaetlyn Osmond arena had maintenance going on all summer. Occupational Health and Safety has ordered that a new carbon monoxide system go in all the arenas in the province so the Recreation Department is now following up on quotes.

The Arena has been freshly painted all throughout. No official date has been set for the ice season but will be announced once decided on.

Councillor Lewis commended the JCP workers for their work while with the Recreation Department this summer. They did a great job again this year to assist in ensuring the town is safe and beautiful. Councillor Lewis also noted the Town's student workers were a huge help to the department and wished them well with their studies as they return back to school.

The Mayors March is scheduled for September 22nd. As well, the first annual Kidney Walk will take place on September 29th in support of kidney dialysis with Diane Lake Parry as honorary chair.

Councillor Lewis announced that the Town is in the early planning stages for a new splash pad. Council needs to discuss the planning, funding, resources, design and location for the splash pad and will keep residents informed as updates become available.

Tourism & Special Events Committee

Deputy Mayor Myles advised that the Tourism & Special Events Committee hasn't met since the last regular Council meeting of August 7, 2019.

The Committee's main focus this summer was the Shining Seas Summer Festival. No financials are available yet but it's hoped to have those soon.

The festival was in the planning stages since last year. There were some challenges but overall, the festival was well received. Events such as Family Day with Sky High Amusements and the Mayor's Breakfast were very successful. Due to rain, Family Day was moved inside but still saw over 500 children participating in various activities, which were free of charge thanks to sponsorship by Grieg NL. The Mayor's Breakfast was attended by over 500 people.

The fireworks were some of the best ever. The flea market and party for persons with challenging needs went over well. New events were added, included glow bowling and outdoor bingo. Other groups came on board to sponsor events such as the MADD picnic and yoga/walk to Mary Mount by the Recreation Committee. The variety show raised funds for the Veterans Room at St. Gabriel's Hall while the gospel concert raised funds for the Relay for Life. Funds raised at the concert were to be split 50/50 between Sacred Heart Church and the Relay for Life Committee; the church ultimately donated their share of funds to the Relay for Life for a donation of approximately \$600.00 to the Canadian Cancer Society. Deputy Mayor Myles thanked Ms. Ann Coady for organizing the event.

Other events that went over well included the Little Bay Heritage Committee card game, the Marystown Kinnettes breakfast, the Salvation Army lunch, The Merge Family Night, the Relay for Life Committee lunch, the Marystown Lions Club bingo, the Sacred Heart Parish breakfast and the Mother Pucks breakfast.

There were a couple of disappointments. The pig roast was cancelled due to lack of ticket sales and the Big Splash concert also saw low ticket sales. The Committee will have to review the Big Splash and discuss the idea of whether to host another large concert.

It's anticipated the financials will be available in the next few weeks. Deputy Mayor Myles thanked all committee members and volunteers involved in the festival.

The Relay for Life event took place August 24th and raised over \$32,000.00 for the Canadian Cancer Society.

As noted earlier, the Mayors March for Heart Disease and Stroke will take place on September 22nd at the Track & Field Complex.

Protection to Persons & Property Committee

Councillor Tremblett reviewed the minutes of the Protection to Persons & Property Committee meeting held on August 29, 2019.

Operations are going well at the Marystown Volunteer Fire Department. The Junior Firefighters Program will start up again on September 11th with nine youth participating in the program. An invitation has been extended to Council to participate in the first half hour of the first session.

The Regional Service Board implemented the mandatory use of roll-out bins on July 1st and it's estimated that there is about 90% compliance within Marystown.

Motion

MMC 2019 09 03/037R

Moved by Councillor Tremblett, seconded by Councillor Edwards

“BE IT RESOLVED approval be given to adopt the Bulk Curbside Collection Policy.”

Motion carried unanimously.

Councillor Tremblett noted that the dates for bulk curbside collection are listed on the Burin Peninsula Waste Management website for the entire year. Residents are reminded to check the

website to ensure bulk garbage is put to the curb no earlier than the day of or the day before the scheduled collection.

Council will be requesting a meeting with the RCMP and one of the topics of discussion will be speeding, especially in areas that are newly paved.

There were no issues with animal control to bring forward.

7. Correspondence

- Invitation to the Opening of the Fall Session of the Court and the Introduction of The Honourable Justice Katherine O'Brien, September 12/19, Grand Bank Courthouse.

This item was tabled in the event a member of Council wished to attend.

- Invitation from the Burin Peninsula Hospital Auxiliary to celebrate their 50th anniversary, 2:00 – 4:00 p.m., September 25/19, Little Bay Heritage Centre.

Anyone interested in attending was asked to advise the Executive Clerk so she could RSVP.

- Email from MNL dated August 15/19 re: MNL Annual Convention & Trade Show, November 14-16/19, St. John's – 2nd Call for 2019 Resolutions, deadline September 13/19.

Anyone interested in attending was asked to advise the Executive Clerk so they could be registered.

8. Approvals to Purchase

Motion

MMC 2019 09 03/038R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to the Fire Department to purchase Fire Prevention Week material for school visitations and an open house from Firehall Book Store at a cost of \$3,579.58 including HST.”

Motion carried unanimously.

Motion

MMC 2019 09 03/039R

Moved by Councillor Edwards, seconded by Deputy Mayor Myles

“BE IT RESOLVED approval be given to the Fire Department to register three firefighters to attend the annual Firefighters Convention with NL Fire Services taking place September 27-30/19 in Gander at a cost of \$1,811.25 including HST.”

Motion carried unanimously.

Motion

MMC 2019 09 03/040R

Moved by Councillor Edwards, seconded by Councillor Lewis

“BE IT RESOLVED approval be given to the Fire Department to expend funds (travel, meals and hotel) for three firefighters to attend the annual Firefighters Convention taking place September 27-30/19 in Gander at a cost of \$2,812.48 including HST.”

Motion carried unanimously.

Motion

MMC 2019 09 03/041R

Moved by Councillor Edwards, seconded by Deputy Mayor Myles

“BE IT RESOLVED approval be given to the Recreation Department to purchase pavement for a basketball court (with maintenance done by Town forces) from Provincial Paving at a cost of \$5,329.68 including HST.”

Motion carried unanimously.

9. Regulations

There were no regulations to bring forward.

10. Other Business

There was no Other Business to bring forward.

11. Notices of Motion

There were no Notices of Motion to bring forward.

12. Adjournment

Motion

MMC 2019 09 03/042R

Moved by Councillor Lewis, seconded by Councillor Tremblett

“BE IT RESOLVED the meeting was adjourned at 7:48 p.m.”

Motion carried unanimously.

Sam Synard
Mayor

Petrina Power
A/Town Clerk