

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD ON MAY 19, 2020**

Present were: Mayor Sam Synard
Deputy Mayor Gary Myles
Councillor Mike Brennan
Councillor Andy Edwards
Councillor Keith Keating
Councillor Loretta Lewis
Councillor Nora Tremblett

Also present: Alje Mitchell, Director of Planning & Development Control, A/CAO
Melanie Kilfoy, Director of Finance & Administration
Robert Warr, Director of Recreation & Community Services
Petrina Power, Executive Clerk, A/Town Clerk

1. Call to Order

Mayor Synard called the meeting to order at 7:06 p.m. and welcomed everyone to Council's online Zoom meeting.

2. Adoption of Agenda

Motion

MMC 2020 05 19/001R

Moved by Councillor Tremblett, seconded by Councillor Lewis

"BE IT RESOLVED the agenda be adopted."

Motion carried unanimously.

3. Adoption of Minutes

Motion

MMC 2020 05 19/002R

Moved by Deputy Mayor Myles, seconded by Councillor Edwards

"BE IT RESOLVED the minutes of the regular Council meeting held on May 5, 2020, be adopted."

Motion carried unanimously.

4. Business Arising from Regular Council Meeting

There was no Business Arising from the regular Council meeting of May 5, 2020, to bring forward.

5. Delegations

There were no scheduled Delegations.

6. Committee Reports

Planning & Development Committee

Councillor Brennan reviewed the minutes of the Planning & Development Committee held on May 14, 2020.

Councillor Brennan advised that a survey has been completed on Crown Land on Ville Marie Drive formerly known as the CHCM Radio property. That survey now needs to be reviewed in terms of potential development.

Motion

MMC 2020 05 19/003R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to start the process of determining potential development of the former CHCM Radio property on Ville Marie Drive as per the survey completed.”

Discussion

Councillor Keating questioned whether the area was zoned as mixed use; Councillor Brennan confirmed that it was and asked Council to provide their comments regarding development. The land itself is a mix of different soil types, bogs, rock, etc., and will determine what development can take place. Mayor Synard advised that the Crown Lands Division has agreed to sell the land to the Town rather than require the Town to go through an application process. Council will need a meeting with Crown Lands to discuss the value of the land and determine the acreage required.

Motion carried unanimously.

Councillor Brennan referred to the Marine Industrial Park and the Town’s application for funding to develop a marginal wharf and laydown area. Councillor Brennan expressed concern for the project as the project is not moving forward as anticipated. A detailed proposal of Council’s plans to develop a marginal wharf and laydown area was sent to the government and Council has already gone through the tender process and selected a contractor for the project. However, the project cannot proceed without the necessary government funding (\$1.7 million). It’s crucial that blasting take place within the next couple months in order to move forward with further development; once that deadline has passed, all blasting must cease due to the salmon hatchery’s operations

The Town has been working on the development of a Marine Industrial Park since 2002. Countless hours and funds have been spent on the project developing needs assessments, drawings, business plans, etc. Once lots opened up for sale, the Town was fortunate enough to have Grieg NL move in and begin construction on a salmon hatchery. However, there are more opportunities to capitalize on than just the hatchery. The Town’s vision of having a marginal wharf and laydown area still needs to move forward. In 2019, the President and Vice President of ACOA visited the Marine Industrial Park and looked forward to the Town’s proposal for further development. Despite their accolades for the project, the proposal has still not received the necessary approval or funding it needs.

Council is anxious for a positive answer in order to move forward and open up economic development opportunities and employment. It needs to be made a priority before eggs are brought on site at the hatchery after which blasting cannot take place. Councillor Brennan noted the only way this project will move forward is if ACOA approves Council's proposal and responds to Council's request for funding.

Motion

MMC 2020 05 19/004R

Moved by Councillor Brennan, seconded by Councillor Keating

“BE IT RESOLVED the following applications be approved subject to the approval of applicable government departments and/or agencies and any conditions stipulated:

- Resident, 102 Ville Marie Drive – construct accessory building measuring 20' x 20'
- Resident, 48 Hillview Heights - construct accessory building measuring 18' x 26'
- Resident, 14 Isabella Street - construct greenhouse measuring 8' x 10'
- Resident, 398 Ville Marie Drive - construct accessory building measuring 8' x 12'
- Resident, 59 Markland Road - construct accessory building measuring 24' x 24'
- Resident, 17 Main Street - construct accessory building measuring 14' x 16'.”

Motion carried unanimously.

Motion

MMC 2020 05 19/005R

Moved by Councillor Brennan, seconded by Councillor Lewis

“BE IT RESOLVED the following applications be approved subject to the approval of applicable government departments and/or agencies and any conditions stipulated:

- Resident, 735 McGettigan Boulevard – construct accessory building measuring 20' x 24', subject to site inspection
- Resident, 3 Jones Rock (167 Bayview Street) - construct accessory building measuring 10' x 12', subject to site inspection”

Motion carried unanimously.

Councillor Brennan advised that the Model Ship Exhibition and Gallery Interim Helm Committee has not met since the last Regular Council Meeting due to COVID-19 restrictions however, the Committee is still actively seeking funding for staff, a computer system, shelving, etc. Until the Committee can get together in person, they are maintaining the status quo.

Finance Committee

Councillor Edwards reviewed the minutes of the Finance Committee meeting held on May 13, 2020.

Motion

MMC 2020 05 19/006R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to pay Invoice No. 86 as received from Burin Peninsula Joint Council dated January 1/20 in the amount of \$571.50 HST exempt for the 2020 Membership fees based on 2,286 households at a cost of \$0.25 per household.”

Discussion

It was questioned how active the Burin Peninsula Joint Council has been lately as it was noted the last meeting of the Council was October 27, 2019, and there hasn't been any recent correspondence. As the Council has asked to be involved with the MNL Board, it was felt the Council is still active but it was noted a letter should be written to the Council for a status update.

Motion carried unanimously.

Motion

MMC 2020 05 19/007R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to pay Invoice No. MSRF0000028523 as received from NOIA dated January 1/20 in the amount of \$992.45 including HST for 2020 Membership renewal fees.”

Motion carried unanimously.

Motion

MMC 2020 05 19/008R

Moved by Councillor Edwards, seconded by Councillor Lewis

“BE IT RESOLVED approval be given to pay the March 2020 Monthly Claim as received from the YMCA of Newfoundland and Labrador dated March 31/20 in the amount of \$48,329.97.”

Discussion

Council met via Zoom on May 18th to discuss this claim from the YMCA and the substantial increase in the claim. Council provides an annual operating grant to the YMCA for monthly operating costs that exceed revenue. During the 2020 budget process, Council agreed to an operating grant of \$325,000.00 for 2020. The YMCA closed its doors on March 17th due to COVID-19 and while revenue has dropped, Council anticipated expenses would drop as well. However, Council expressed concern over the increase in expenses in the March claim. Council agreed at the May 18th meeting to write a letter to the YMCA to express their concern and request clarification of some of the costs. It was the consensus of Council that there will be no additional funds over and above the approved operating grant. Councillor Keating noted he would be voting against payment of this claim until some clarification is received.

The motion was withdrawn for further clarification at the consensus of Councillor Edwards, who moved the motion, and Councillor Lewis, who seconded the motion.

*Town Council of Marystown
Regular Council Meeting
May 19, 2020*

Motion

MMC 2020 05 19/009R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to pay Invoice No. 2020-10 as received from LW Consulting dated May 8/20 in the amount of \$353.88 including HST for professional services during union negotiations.”

Motion carried unanimously.

Motion

MMC 2020 05 19/010R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to pay Invoice No. 23522 as received from Picco, White, McCarthy dated May 7/20 in the amount of \$230.00 including HST for professional services rendered in drafting a letter to the Town in relation to the Town’s financial audit.”

Motion carried unanimously.

Mayor Synard commended the Finance Committee for their work on the audit and still meeting the June 30th deadline despite COVID-19 interruptions.

Motion

MMC 2020 05 19/011R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to pay Interim Invoice No. CINV0604064 as received from BDO LLP dated April 30/20 in the amount of \$12,420.00 including HST for professional services in relation to the financial audit for the year ended December 31, 2019.”

Motion carried unanimously.

Motion

MMC 2020 05 19/012R

Moved by Councillor Edwards, seconded by Deputy Mayor Myles

“BE IT RESOLVED approval be given to call tenders for the Small Communities Fund – Marine Drive Water Laterals – Pidgeon’s Road to Kelly Pond Road Project No. 17-SCF-00124 as per an approval to call tenders received from the Department of Municipal Affairs and Environment.”

Motion carried unanimously.

Motion

MMC 2020 05 19/013R

Moved by Councillor Edwards, seconded by Deputy Mayor Myles

“BE IT RESOLVED Council ratify Tax Error Corrections Ratification Listing No. 5-1 dated April 30, 2020, in the amount of \$7,275.62 as per policy.”

Motion carried unanimously.

Motion

MMC 2020 05 19/014R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED Council approve Accounts Payable Listing No. 8-1 as of May 31, 2020, in the amount of \$491,775.33 as per policy.”

Motion carried unanimously.

Motion

MMC 2020 05 19/015R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to start the process of advertising for expressions of interest for the purchase of a parcel of land located on Greenwood Street Extension.”

Motion carried unanimously.

Councillor Keating referred back to the March 2020 Claim from the YMCA and the withdrawal of the recommendation to pay the claim and questioned whether Council should pay an amount equivalent to the March 2019 Claim until Council receives the requested clarification. It was noted that while Council still intends to pay the claim, the point of writing a letter to the YMCA is to request that clarification and to advise that Council will not be increasing this year's operating grant of \$325,000.00. It was noted that Councillor Lewis, Councillor Edwards and some of the staff will be meeting with the YMCA very soon and will proceed from there.

Public Works Committee

Councillor Keating reviewed the minutes of the Public Works Committee meeting held on May 12, 2020.

The Public Works Department is still working on two separate shifts each day. The equipment is in good working order with repairs made as necessary. The outside workers are continuing to repair potholes.

Councillor Keating has followed up with the A/CAO and Director of Operations & Public Works regarding bulk garbage as collections have been suspended until June; there are no major issues with bulk garbage.

Councillor Keating advised the Town has collected some bulk garbage placed at the curb and transported it to the waste disposal site; follow-up will be made with the Burin Peninsula Regional Service Board to determine if the Town can be reimbursed for any cost.

Councillor Keating advised there are still some wooden garbage boxes close to the road. Councillor Keating encouraged residents that if they don't need the box, they should place it at the curb for collection on bulk garbage day.

The Water Treatment Plant is operating well with no major issues.

The Town has received funding for the purchase of a wood chipper/mulcher from the MMSB. The Burin Regional Service Board is interested in partnering with the Town to purchase a larger, better wood chipper. Councillor Brennan questioned if the Committee has received any information on whether that would be permitted. The A/CAO advised he left messages for the MMSB but has not received any response; the A/CAO will try again. Councillor Keating advised he has a waste management meeting tomorrow evening and would be interested in knowing the MMSB's response prior to the meeting.

Recreation Committee

Councillor Lewis advised the Recreation Committee hasn't met since the regular Council meeting of May 5, 2020, due to COVID-19. Councillor Lewis brought forward an update from the Recreation Committee.

In addition to the walking trails, the track at the Track & Field Complex is now open. Councillor Lewis thanked Council for supporting the decision to reopen it. Councillor Lewis encouraged everyone to continue practicing social distancing and to show respect to all walkers. Directional signage is in place and users are expected to follow the guidelines. One of the Town's workers will get all of the fields fertilized tomorrow as part of their general maintenance to ensure the fields and the YMCA grounds are in good shape when they are reopened for public use. Work will start to install ice guard and shingles on the new building at the Track & Field Complex tomorrow with the help of the Public Works Department.

Minor maintenance and repairs are being done to the Kaetlyn Osmond Arena.

As noted earlier, Council will be reviewing the Town's annual operating grant and other operating expenses at the YMCA. An update will be brought forward to the public at a later date.

The playgrounds are not open yet, including the one at the Track & Field Complex.

The Town has submitted JCP applications for students both provincially and federally and is waiting for responses.

Canada Day Celebrations will not go ahead this year as in other years due to COVID-19 and the restrictions on large gatherings.

The Director of Recreation & Community Services continues to have meetings via Zoom with other municipalities concerning recreational activities during COVID-19. A meeting is scheduled for later today followed by another one on Thursday.

Recreation NL has reached out to Councillor Lewis and the Director of Recreation & Community Services regarding participating in some virtual gardening videos (gardening tips, gardening 101,

etc.) throughout the summer for the RNL website and YouTube. Local gardeners will be asked to do a short 1-2 minute video. Gord and Susan Brockerville have already participated in one video and Rod and Tina Degruichy will host the next one.

Councillor Lewis advised June 2020 is Recreation Month and encouraged everyone to get active.

Tourism & Special Events Committee

Deputy Mayor Myles advised the Tourism/Special Events Committee hasn't met since the last regular Council meeting of May 5, 2020, due to COVID-19.

Deputy Mayor Myles advised that his Committee is considering a virtual Canada Day event and is encouraging all residents to send their ideas/suggestions for a virtual celebration to the Town. Deputy Mayor Myles provided his contact information as well as contact information for the A/Town Clerk and Administrative Assistant. Deputy Mayor Myles stated he is looking forward to everyone's ideas on how to celebrate Canada Day without the large crowds.

Protection to Persons & Property Committee

Councillor Tremblett reviewed the minutes of the Protection to Persons and Property Committee meeting held on May 14, 2020.

Motion

MMC 2020 05 19/016R

Moved by Councillor Tremblett, seconded by Councillor Edwards

“BE IT RESOLVED approval be given to declare the week of May 24-30, 2020, as Early Childhood Educators Week.”

Motion carried unanimously.

Councillor Tremblett advised that operations are good at the Marystown Fire Hall. The final inspection on the Fire Hall restoration project was done and received good results.

The Fire Department usually hosts their annual Fill the Boot Drive for Muscular Dystrophy at this time of year however, COVID-19 has had an impact on that as well. While the Department cannot do the drive in person, they will be accepting donations online.

A fire ban has been implemented on most outdoor fires; to date, there have been no major calls.

There are no major issues to report with Animal Control.

One major issue of concern for Council is the Community Clean-up that has been postponed. This is the time of year when residents would be working together in groups to help clean Marystown of its litter but COVID-19 has resulted in restrictions on large groups. Of particular concern is the commercial area, most notably the area near the Peninsula Mall. A lot of people have cleaned up around their own properties and are taking their own bulk garbage to the waste disposal site but something needs to be done about the commercial area and it was questioned whether Burin Peninsula Waste Management could assist with the placement of dumpsters. Councillor Keating advised he will follow up with the Board at tomorrow's meeting, noting the first bulk garbage

collection will take place tentatively in June. Anyone wanting to do a clean-up, while staying in their bubble, can contact Councillor Tremblett or Councillor Brennan to have the bags collected; Councillor Tremblett again provided their contact numbers. Some clean-up around Jane's Pond has already been done.

Councillor Brennan questioned why Clean-up Weeks couldn't take place during COVID-19 provided everyone stay within their own family bubble and avoid large groups. Council could assist with picking up the bags of garbage and ensuring they are brought to the waste disposal site. Mayor Synard agreed that the town was in need of a major clean-up, especially near the malls, and agreed it could be done while practicing social distancing. Mayor Synard anticipated Burin Peninsula Waste Management would assist again this year with providing dumpsters, noting the best location for them would be in front of the Town Garage. Last year, dumpsters were located in various parts of town however, there were issues with the dumpsters quickly filling due to residents cleaning up their own properties and filling the dumpsters with bulk garbage such as appliances, furniture, etc. The Town will need to clarify that the bins are for community clean-up only once they are in place.

Councillor Brennan expressed disappointment in the fact that a lot of garbage originated from take-outs and questioned why people couldn't keep it in their cars until they could properly dispose of it. Mayor Synard commended the Committee for their work to date in trying to curb littering; Councillor Brennan thanked the Public Works Department for their assistance in erecting anti-litter signage.

Councillor Tremblett commended the Public Works Department on asphalt repairs to the roads.

7. Correspondence

There was no Correspondence to bring forward.

8. Approvals to Purchase

Motion

MMC 2020 05 19/017R

Moved by Councillor Edwards, seconded by Councillor Tremblett

"BE IT RESOLVED approval be given to the Administration Department to purchase printer ink cartridges from Triware at a cost of \$3,594.84 including HST."

Motion carried unanimously.

Motion

MMC 2020 05 19/018R

Moved by Councillor Edwards, seconded by Councillor Tremblett

"BE IT RESOLVED approval be given to the Fire Department to purchase 12mm laminate flooring for the Fire Hall from the Paint Shop at a cost of \$4,979.19 including HST."

Motion carried unanimously.

Motion

MMC 2020 05 19/019R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to the Public Works Department to purchase 6 bottles of chlorine gas from BRENNTAG Canada Inc. for the emergency backup chlorination system (408 kg) at a cost of \$2,737.68 including HST.”

Motion carried unanimously.

9. Regulations

There were no Regulations to bring forward.

10. Other Business

There was no Other Business to bring forward.

11. Notices of Motion

There were no Notices of Motion to bring forward.

12. Adjournment

Motion

MMC 2020 05 19/020R

Moved by Councillor Keating, seconded by Councillor Tremblett

“BE IT RESOLVED the meeting was adjourned at 8:05 p.m.”

Motion carried unanimously.

Sam Synard
Mayor

Petrina Power
A/Town Clerk