

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD ON JUNE 2, 2020**

Present were: Mayor Sam Synard
Deputy Mayor Gary Myles
Councillor Mike Brennan
Councillor Andy Edwards
Councillor Keith Keating
Councillor Loretta Lewis
Councillor Nora Tremblett

Also present: Alje Mitchell, Director of Planning & Development Control, A/CAO
Melanie Kilfoy, Director of Finance & Administration
Robert Warr, Director of Recreation & Community Services
Petrina Power, Executive Clerk, A/Town Clerk

1. Call to Order

Mayor Synard called the meeting to order at 7:17 p.m. and welcomed everyone to Council's online Zoom meeting.

2. Adoption of Agenda

Motion

MMC 2020 06 02/001R

Moved by Councillor Keating, seconded by Councillor Tremblett

"BE IT RESOLVED the agenda be adopted."

Motion carried unanimously.

3. Adoption of Minutes

Regular Council Meeting, May 19, 2020

Motion

MMC 2020 06 02/002R

Moved by Councillor Tremblett, seconded by Councillor Brennan

"BE IT RESOLVED the minutes of the regular Council meeting held on May 19, 2020, be adopted."

Motion carried unanimously.

Special Council Meeting, May 19, 2020

Motion

MMC 2020 06 02/003R

Moved by Councillor Tremblett, seconded by Councillor Lewis

“BE IT RESOLVED the minutes of the special Council meeting held on May 19, 2020, be adopted.”

Motion carried unanimously.

4. Business Arising from Regular and Special Council Meetings

There was no Business Arising from the regular or special Council meetings of May 19, 2020, to bring forward.

5. Delegations

There were no scheduled Delegations.

6. Committee Reports

Planning & Development Committee

Councillor Brennan reviewed the minutes of the Planning & Development Committee held on May 28, 2020.

Councillor Brennan advised that the Model Ship Exhibition and Gallery Interim Helm Committee hasn't met due to COVID-19 however, in addition to the model ships and artifacts, the Committee has received five boxes of books from the family of the late John Keith-King which are being stored at the gallery. It's anticipated that work at the gallery, including an inventory of the books, will be able to resume on June 8th when the Province is upgraded to Alert Level 3.

Councillor Edwards declared a conflict of interest for the first application tabled as the applicant in question is his brother-in-law. Councillor Edwards removed himself from the video conference.

Motion

MMC 2020 06 02/004R

Moved by Councillor Brennan, seconded by Councillor Keating

“BE IT RESOLVED that an application received from Derek Barry to operate Barry's Master Contract as a mobile business from 189 Bayview Street be approved.”

Motion carried without the vote of Councillor Edwards who was in a declared conflict of interest.

Councillor Edwards rejoined the conference video.

Motion

MMC 2020 06 02/005R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED that an application received from Crystal Hoskins to operate Shear Inspirations Hair Salon at 181-185 McGettigan Boulevard be approved subject to Fire & Life Safety, Government Services and site inspection.”

Motion carried unanimously.

Councillor Lewis declared a conflict of interest for the next application as the applicant in question is her spouse. Councillor Lewis removed herself from the video conference.

Motion

MMC 2020 06 02/006R

Moved by Councillor Brennan, seconded by Councillor Keating

“BE IT RESOLVED that an application received from a resident to construct an accessory building measuring 8’ x 10’ and a greenhouse measuring 8’ x 10’ at 23 Atlantic Street be approved subject to site inspection.”

Motion carried without the vote of Councillor Lewis who was in a declared conflict of interest.

Councillor Lewis rejoined the conference video.

Motion

MMC 2020 06 02/007R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED the following applications be approved subject to the approval of applicable government departments and/or agencies and any conditions stipulated:

- Resident, 16-8 Pidgeon’s Road – construct accessory building measuring 20’ x 20’ subject to site inspection
- Resident, 12 Creston Boulevard - construct accessory building measuring 20’ x 16’ subject to site inspection
- Resident, 615 Spanish Room - construct greenhouse measuring 16’ x 24’ subject to site inspection”

Motion carried unanimously.

Finance Committee

Councillor Edwards reviewed the minutes of the Finance Committee meeting held on May 27, 2020.

Motion

MMC 2020 06 02/008R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to pay Invoice No. 114742061 as received from Bell Conferencing dated May 19/20 in the amount of \$16.42 including HST for teleconferencing that took place in May 2020.”

Motion carried unanimously.

Motion

MMC 2020 06 02/009R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to award the tender for engineering services for the McGettigan Boulevard – Water and Sewer Project, Project No. 17-RNC-20-00018, to Progressive Engineering and Consulting Inc. in the amount of \$63,414.46 including HST.”

Motion carried unanimously.

Motion

MMC 2020 06 02/010R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to award the tender for the Marine Drive Water Laterals – Pidgeon’s Road to Kelly’s Pond Road Project, Project No. 17-SCF-19-00124, to Wally Drake’s Trucking Ltd. in the amount of \$209,889.95 including HST.”

Motion carried unanimously.

Motion

MMC 2020 06 02/011R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to write a letter to the Department of Municipal Affairs and Environment advising that the Tennis Court Upgrades Project, Project No. 17-MYCW-19-00076, is complete and request that the project be officially closed.”

Motion carried unanimously.

Motion

MMC 2020 06 02/012R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED Council approve Accounts Payable Listing No. 8-1 as of June 2, 2020, in the amount of \$50,059.81 as per policy.”

Motion carried unanimously.

Motion

MMC 2020 06 02/013R

Moved by Councillor Edwards, seconded by Deputy Mayor Myles

“BE IT RESOLVED approval be given to issue signing bonuses to twenty unionized employees at a cost of \$800.00 per person as per the 2020-2022 Collective Agreement between the Town of Marystown and CUPE Local 1896 in the amount of \$16,000.00.”

Motion carried unanimously.

Public Works Committee

Councillor Keating reviewed the minutes of the Public Works Committee meeting held on May 26, 2020.

The Committee has received some correspondence requesting speed bumps in various areas of town. Councillor Keating advised that any speed bumps in place last year will be put back in those locations. Anyone requesting a new speed bump should submit an email or letter to the town for the Committee’s discussion. The Committee has discussed the number of requests for speed bumps and the feasibility of putting speed bumps on every street. In this regard, Councillor Keating asked that Councillor Tremblett and Councillor Brennan, through the Protection to Persons 7 Property Committee, discuss the issue of speeding with the RCMP. It was noted that ATV’s speeding on roads has also increased.

The outside workers are continuing to work on two shifts in order to maintain social distancing and decrease risk of potential spread, which has worked well to date. The workers are keeping busy with asphalt repairs, water leak repairs, etc. As the asphalt companies are not set up in town yet, the outside workers have been missing their own asphalt. Councillor Tremblett commended the outside workers on their work ethic.

Capital Works projects are continuing to move forward with the engineering services being awarded for McGettigan Boulevard.

The equipment is working well with repairs made as necessary.

The Town’s salt and sand supply is still good. Councillor Keating noted the purchase of a sand screener last year was a good investment, which paid for itself in one winter season.

The Town will host a Clean-up Week from June 8th to 13th and will have dumpsters in place for the garbage collected. There have been no major issues with bulk garbage. Waste Management will resume bulk garbage collection this month. Councillor Tremblett noted that with the suspension of the bulk garbage collection service, a lot of residents have been bringing their items directly to the waste disposal site. Councillor Keating advised there hasn’t been a Waste Management meeting; he will keep Council updated.

Motion

MMC 2020 06 02/014R

Moved by Councillor Keating, seconded by Deputy Mayor Myles

“BE IT RESOLVED approval be given to purchase 688.51 tonnes of road salt from A. Harvey & Company Ltd. at a cost of \$109.40 per tonne for a total cost of \$86,621.44 including HST for the 2020-2021 winter season.”

Motion carried unanimously.

Motion

MMC 2020 06 02/015R

Moved by Councillor Keating, seconded by Councillor Edwards

“BE IT RESOLVED approval be given to submit an application for a Permit to Alter a Body of Water to the Water Resources Management Division of the Department of Municipal Affairs and Environment for the removal of two dilapidated wharves and the placement of armor rock at the location of the old Jerome Walsh Museum.”

Motion carried unanimously.

Councillor Keating advised that when the Town replaces old water lines with new and new laterals and curb stops are installed, the Town should make it a practice to remove the old water later and curb stop. There have been issues in the past with leaks in the old laterals or curb stops which, if on the Town side, ends up being a cost to the Town to repair.

Motion

MMC 2020 06 02/016R

Moved by Councillor Keating, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to speak with the Town’s engineers to discuss the possibility, on a go forward basis, of removing old waterlines when new water laterals and curb stops are installed during capital works projects to deter any issues arising from old water lines.”

Motion carried unanimously.

Recreation Committee

Councillor Lewis advised the Recreation Committee hasn’t met since the regular Council meeting of May 19, 2020, due to COVID-19. Councillor Lewis brought forward an update from the Recreation Committee.

June is Recreation Month and the Committee is working on some ideas to celebrate. Councillor Lewis encouraged everyone to stay tuned for a calendar of activities. Councillor Lewis has shared the Recreation NL calendar of activities to the Town’s Recreation Facebook Page.

The Town has received a grant to employ three students to do maintenance work on the Town’s grounds. The Town has received one high school position and is waiting for a reply on post-secondary students.

The Town is also advertising for five labourers for nice weeks on a JCP project.

The Director of Recreation & Community Services and the Director of Operations & Public Works met last week to discuss repairs to the Jane's Pond Walking Trail. One of the boardwalk bridges is beyond repair and will be completely replaced under Town forces, pending Council approval.

The Committee is waiting on a grant for the community garden; it's anticipated there will be news by the end of the week.

The Kaetlyn Osmond Scholarship has been advertised with a deadline of June 30th.

The Tely 10 Mile Road Race is joining other race organizers to move on June 3rd to mark Global Running Day. Participants can register for free and log in their walking, running, jogging and wheelchair kilometers to be part of a nation-wide initiative to celebrate movement. Local residents, Lou and Anne Marie Ryan, veteran runners with the Tely 10, have signed up to participate and all donations will go towards the Canadian Mental Health Association. Councillor Lewis encouraged residents to support the Ryans or any other resident who participates.

Tourism & Special Events Committee

Deputy Mayor Myles reviewed the minutes of the Tourism/Special Events Committee meeting held on May 26, 2020.

There was just one main item of discussion and that was Canada Day. Due to COVID-19, Canada Day Celebrations will have to take place virtually this year. The Committee is encouraging residents to celebrate within their bubble/double bubble/extended bubble and send their pictures and videos to the Town to post on Facebook as part of an online competition.

Motion

MMC 2020 06 02/017R

Moved by Deputy Mayor Myles, seconded by Councillor Keating

“BE IT RESOLVED that, in honour of Canada's 153rd birthday, approval be given to allot funds for the “Celebrate Canada Day Your Way” virtual Canada Day Celebrations in the amount of \$306.00 with the understanding that \$153.00 will be awarded to the winner of the Town's online Canada Day competition and an additional \$153.00 will be donated to a charity of the winner's choice.”

Motion carried unanimously.

An ad will be posted to the Town's social media accounts encouraging everyone to participate while practicing the rules of social distancing.

Protection to Persons & Property Committee

Councillor Tremblett reviewed the minutes of the Protection to Persons and Property Committee meeting held on May 28, 2020.

All repairs to the Fire Hall have been completed. Firefighters had been participating in online drills due to COVID-19; bi-weekly drills with two groups will begin this month to allow for social

distancing. The Department's new fire truck will be delayed by a month and is expected to arrive in September. Call-outs for the Fire Department have been minimal.

There are no major issues with animal control or anti-litter. A residential property did get inspected for litter/debris and the property owner was asked to clean up. There was an issue with a roaming dog in the Reddy Subdivision that the RCMP are now involved in. There has been an issue with dogs on Dober's Road that, although tethered, were still too close to the road and causing an issue for pedestrians. It's hoped the issue will be resolved soon. Residents are asked to keep in mind the length of the tether and the dog's reach when tethering their dogs to ensure enough tether while maintaining the safety of others.

Clean-up Week is scheduled for June 8-13, 2020. The Committee is encouraging residents to participate in the clean-up, keeping social distancing in mind, and noted some groups have already expressed an interest in doing a clean-up. It's anticipated that dumpsters will be placed in front of the Town Depot for central access. Councillor Tremblett also asked that residents not throw garbage (ie., takeout containers) out their vehicle windows and to bring it home where they can properly dispose of it. Councillor Tremblett advised that letters will be sent to the various businesses asking them to do a clean-up around their properties.

Motion

MMC 2020 06 02/018R

Moved by Councillor Tremblett, seconded by Councillor Brennan

"BE IT RESOLVED approval be given to issue a Clean-Up Order to the owner of property at 191 Marine Drive."

Motion carried unanimously.

Councillor Brennan advised that the dumpsters that will be put in place are for the community clean-up only and asked residents not to avail of them for bulk garbage. It was further noted that bulk garbage collection will take place that same week.

7. Correspondence

- Email from PMA dated May 25/20 re: request from a member town for guidance on how to deal with a backyard mechanic operating without a permit. Response received from Town of Bay Bulls that municipalities are authorized as per the Municipalities Act to issue a business tax bill without that business applying for a permit to operate.

Councillor Keating asked that the Protection to Persons & Property Committee review this item.

8. Approvals to Purchase

There were no Approvals to Purchase to bring forward.

9. Regulations

There were no Regulations to bring forward.

10. Other Business

Councillor Keating referenced the Public Procurement Act/Regulations and the decision by the Provincial Government to increase procurement thresholds, allowing municipalities to support local businesses. Mayor Synard recommended this item be discussed at the next Finance & Public Works Committee meetings.

Mayor Synard noted Council needs to have a discussion on how to expend the Town's Gas Tax Funds in terms of projects. Mayor Synard asked that Councillor Edwards, though the Director of Finance & Administration, bring forward a financial analysis comparative to this point last year to determine the Town's current financial position.

the Director of Recreation & Community Services asked the public to refrain from using ATVs and other off-road machines on the Town's grounds, especially near the YMCA where the grounds have already been damaged. There are several approved ATV trails that can be utilized instead.

Before adjourning, Councillor Lewis brought forward one more item.

Motion

MMC 2020 06 02/019R

Moved by Councillor Lewis, seconded by Councillor Keating

“BE IT RESOLVED approval be given to declare June 2020 as Recreation Month.”

Motion carried unanimously.

11. Notices of Motion

There were no Notices of Motion to bring forward.

12. Adjournment

Motion

MMC 2020 06 02/020R

Moved by Councillor Keating, seconded by Deputy Mayor Myles

“BE IT RESOLVED the meeting was adjourned at 7:54 p.m.”

Motion carried unanimously.

Sam Synard
Mayor

Petrina Power
A/Town Clerk