

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD ON JUNE 16, 2020**

Present were: Mayor Sam Synard
Deputy Mayor Gary Myles
Councillor Mike Brennan
Councillor Andy Edwards
Councillor Keith Keating
Councillor Loretta Lewis
Councillor Nora Tremblett

Also present: Alje Mitchell, Director of Planning & Development Control, A/CAO
Melanie Kilfoy, Director of Finance & Administration
Robert Warr, Director of Recreation & Community Services
Petrina Power, Executive Clerk, A/Town Clerk

1. Call to Order

Mayor Synard called the meeting to order at 7:08 p.m. and welcomed everyone to Council's online Zoom meeting.

2. Adoption of Agenda

Motion

MMC 2020 06 16/001R

Moved by Councillor Tremblett, seconded by Councillor Lewis

"BE IT RESOLVED the agenda be adopted."

Motion carried unanimously.

3. Adoption of Minutes

Regular Council Meeting, June 2, 2020

Motion

MMC 2020 06 16/002R

Moved by Councillor Edwards, seconded by Councillor Tremblett

"BE IT RESOLVED the minutes of the regular Council meeting held on June 2, 2020, be adopted."

Motion carried unanimously.

Special Council Meeting, June 2, 2020

Motion

MMC 2020 06 16/003R

Moved by Deputy Mayor Myles, seconded by Councillor Tremblett

“BE IT RESOLVED the minutes of the special Council meeting held on June 2, 2020, be adopted.”

Motion carried unanimously.

Special Council Meeting, June 8, 2020

Motion

MMC 2020 06 16/004R

Moved by Councillor Tremblett, seconded by Deputy Mayor Myles

“BE IT RESOLVED the minutes of the special Council meeting held on June 8, 2020, be deferred.”

Motion carried unanimously.

4. Business Arising from Regular and Special Council Meetings

There was no Business Arising from the regular or special Council meetings to bring forward.

5. Delegations

There were no scheduled Delegations.

6. Committee Reports

Planning & Development Committee

Councillor Brennan reviewed the minutes of the Planning & Development Committee held on June 11, 2020.

The Committee discussed concerns from licensed businesses about residents operating backyard businesses without a permit and not paying business taxes. Under the Municipalities Act, the Town shall impose a business tax to anyone operating a business within the municipality. Councillor Brennan advised the Committee will be looking into the Town’s authority to issue a business tax to any resident operating a business even without a permit to ensure fairness for all businesses.

Motion

MMC 2020 06 16/005R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED that an application received from a resident for a Crown Land Grant pursuant to a lease be approved.”

Motion carried unanimously.

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Motion

MMC 2020 06 16/006R

Moved by Councillor Brennan, seconded by Councillor Edwards

“BE IT RESOLVED that an application received from a resident for Crown Land on Main Street, Beau Bois, for the purpose of residential development be approved subject to Government Services (water & sewer), Town Zoning Regulations and site inspection.”

Motion carried unanimously.

Motion

MMC 2020 06 16/007R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED that an application received from R. Pittman Enterprises Ltd. to construct a warehouse measuring 70’ x 50’ at 11 Harris Drive be approved subject to site inspection.”

Motion carried unanimously.

Motion

MMC 2020 06 16/008R

Moved by Councillor Brennan, seconded by Councillor Edwards

“BE IT RESOLVED that an application received from a resident to construct an accessory building measuring 30’ x 26’ at 46 Creston Boulevard be approved.”

Motion carried unanimously.

Motion

MMC 2020 06 16/009R

Moved by Councillor Brennan, seconded by Councillor Lewis

“BE IT RESOLVED that an application received from a resident to construct an accessory building measuring 24’ x 28’ at 7-9 Pidgeon’s Road be approved.”

Motion carried unanimously.

Motion

MMC 2020 06 16/010R

Moved by Councillor Brennan, seconded by Councillor Edwards

“BE IT RESOLVED that an application received from a resident to construct an accessory building measuring 26’ x 26’ at 3 Gifford’s Road be approved.”

Motion carried unanimously.

Motion

MMC 2020 06 16/011R

Moved by Councillor Brennan, seconded by Councillor Lewis

“BE IT RESOLVED that an application received from a resident to construct a greenhouse measuring 10’ x 12’ at 1 Pidgeon’s Road be approved.”

Motion carried unanimously.

Motion

MMC 2020 06 16/012R

Moved by Councillor Brennan, seconded by Councillor Edwards

“BE IT RESOLVED that an application received from a resident to erect fencing at 389A Ville Marie Drive be approved.”

Motion carried unanimously.

Councillor Brennan advised the Model Ship Exhibition and Gallery Interim Helm Committee is hoping to meet next week to plan on how to move forward and prepare for Alert Level 1. The Committee hasn’t received any government funding for the museum yet.

Finance Committee

Councillor Edwards reviewed the minutes of the Finance Committee meeting held on June 10, 2020.

Motion

MMC 2020 06 16/013R

Moved by Councillor Edwards, seconded by Deputy Mayor Myles

“BE IT RESOLVED approval be given to adjust 2020 Water Taxes for Account No. DOBER007 as per the Notification of Change in Business Policy in the amount of \$531.00 as a business has ceased operations on the property.”

Motion carried unanimously.

Motion

MMC 2020 06 16/0014R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to declare June 24, 2020, as Municipal Awareness Day.”

Motion carried unanimously.

Motion

MMC 2020 06 16/015R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED Council ratify Tax Adjustment Ratification Listing No. 5-1 dated May 28, 2020, in the amount of \$26.65 as per policy.”

Motion carried unanimously.

Motion

MMC 2020 06 16/016R

Moved by Councillor Edwards, seconded by Deputy Mayor Myles

“BE IT RESOLVED Council approve Accounts Payable Listing No. 8-1 as of June 16, 2020, in the amount of \$77,139.46 as per policy.”

Motion carried unanimously.

Motion

MMC 2020 06 16/017R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to accept and sign the 2020-2022 Collective Agreement between CUPE Local 1896 and the Town of Marystown.”

Motion carried unanimously.

Motion

MMC 2020 06 16/018R

Moved by Councillor Edwards, seconded by Deputy Mayor Myles

“BE IT RESOLVED approval be given to accept the Prime Consultant Agreement from Progressive Engineering & Consulting Inc. for the Town of Marystown McGettigan Boulevard Water and Sewer Project No. 17-RNC-20-00018 in the amount of \$63,414.46, as per approval received from the Department of Municipal Affairs and Environment; and

BE IT FURTHER RESOLVED approval be given for Mayor Synard and the Acting Chief Administrative Officer to sign the Prime Consultant Agreement.”

Motion carried unanimously.

Motion

MMC 2020 06 16/019R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED Council approve the draft audited Financial Statements for the Year Ending December 31, 2019, as received from BDO Canada LLP; and

BE IT FURTHER RESOLVED approval be given for Mayor Synard and the Acting Chief Administrative Officer to sign the draft Financial Statements for the Year Ending December 31, 2019, and return them to BDO Canada LLP for preparation of the Final 2019 Audited Financial Statements.”

Motion carried unanimously.

Motion

MMC 2020 06 16/020R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to advertise a Request for Proposals for auditing services for the Town for a three-year period from January 1, 2021 to December 31, 2023.”

Motion carried unanimously.

Public Works Committee

Councillor Keating reviewed the minutes of the Public Works Committee meeting held on June 9, 2020.

The Public Works Department is continuing to make repairs to the asphalt and re-install speedbumps that were removed last winter season. There have been a number of requests from residents to have speedbumps placed in other areas of town due to issues with speeding however, Councillor Keating advised each speedbump costs approximately \$1,000.00. Enforcement of the speed limits, rather than speedbumps, is the proper solution to speeding. It was questioned if permanent speedbumps could be installed but the issue with those is the potential damage to equipment during snow clearing. Councillor Edwards questioned if they could be sponsored like the Anti-Litter Campaign signs. This item will be discussed further by the Public Works and Finance Committees to determine the feasibility of purchasing more speed bumps. Follow-up will be made with the RCMP regarding speeding.

The Water Treatment Plant is operating well and water consumption is on par with other years.

The equipment is working well with repairs made as necessary.

There haven't been any issues with waste management. Bulk garbage collection has resumed though there are delays due to the amount that has accumulated since the last collection in January. Councillor Keating noticed more wooden garbage boxes out for collection, which is good. Clean-up Week took place last week and went over well. There will be a waste management meeting tomorrow with further updates.

As Councillor Keating ended his report, the A/Town Clerk noted an error with the motion to advertise for RFPs for audit services.

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Motion

MMC 2020 06 16/021R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given rescind the following motion due to an error in the dates noted:

Motion

MMC 2020 06 16/020R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to advertise a Request for Proposals for auditing services for the Town for a three-year period from January 1, 2021 to December 31, 2023.”

Motion carried unanimously.

Motion carried unanimously.

Motion

MMC 2020 06 16/022R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to advertise a Request for Proposals for auditing services for the Town for a three-year period from January 1, 2020 to December 31, 2022.”

Motion carried unanimously.

At this point, Councillor Keating brought forward a recommendation he missed in his report.

Motion

MMC 2020 06 16/023R

Moved by Councillor Keating, seconded by Councillor Edwards

“BE IT RESOLVED approval be given to re-hire one unionized seasonal employee with the Public Works Department for a period of twenty weeks commencing June, 23, 2020.”

Motion carried unanimously.

Recreation Committee

Councillor Lewis advised the Recreation Committee hasn’t met since the regular Council meeting of June 2, 2020, due to COVID-19. Councillor Lewis brought forward an update from the Recreation Committee.

Recreational facilities are reopening under Alert Level three. Small group of twenty will be permitted with social distancing at all times and certain sports organizations will be responsible for submitting their individual COVID-19 safety plans to the Director of Recreation & Community

Services. All information is on the Recreation Facebook page and more information will follow as Alert Level two approaches.

One employee is back at the YMCA doing much needed outside maintenance to the grounds. A second employee is back with the Recreation Department and the Department is in the process of filling five positions for a JCP project. Maintenance work will continue as more recreation fields open up.

Councillor Lewis and the Director of Recreation & Community Services will review applications on Thursday that were submitted under the Canada Student Program through Advanced Education, Skills and Labour and will be doing interviews next week. Screening of applications has started. The Department is slowly catching up and approvals are coming in daily and weekly.

Maintenance is ongoing at the Kaetlyn Osmond Arena in anticipation of the upcoming winter season.

Maintenance will soon be completed on the Janes Pond walking trail system.

Three members of the Recreation Committee will be planting a fruit garden (rhubarb, strawberries etc.). The theme this year will be jam and the fruit will be picked to make jam in the fall.

The Director of Recreation & Community Services is continuing weekly meetings with the Provincial recreation team / seniors in town.

Preparation are underway to reopen the YMCA as Alert Level 2 approaches. More information will follow.

Tourism & Special Events Committee

Deputy Mayor Myles advised the Tourism/Special Events Committee hasn't met since the regular Council of June 2, 2020, due to COVID-19.

The Committee has had some discussion via messenger as all events are on hold due to COVID-19. In-person Canada Day plans have been cancelled and the event will be celebrated virtually.

Protection to Persons & Property Committee

Councillor Tremblett reviewed the minutes of the Protection to Persons and Property Committee meeting held on June 11, 2020.

The Fire Department is operating well with the members responding to a few calls and getting back to more regular drills. The Department will resume other operations as Alert Level 2 approaches.

There are no major issues with animal control or anti-litter. There was an issue with garbage on Harris Drive that has been rectified. The Community Clean-up went well; Councillor Tremblett thanked Bugden's Waste Disposal for the donation of a dumpster that was placed in front of the Town Garage for the clean-up. As mentioned earlier, bulk garbage has resumed but is delayed due to the amount of garbage that has accumulated since January. Councillor Tremblett asked that all residents, and especially businesses, help keep Marystown clean by cleaning up their own properties. Any resident who sees anyone throwing garbage around or illegally dumping is encouraged to report it. Four more anti-litter signs have been erected with two more pending.

Councillor Brennan and Councillor Tremblett have been busy passing out anti-litter stickers for businesses to put on their doors and windows and it was noted that it's encouraging to see so many businesses coming on board with the campaign. Anyone who wants stickers can call either Councillor.

7. Correspondence

There was no correspondence to bring forward.

8. Approvals to Purchase

Motion

MMC 2020 06 16/024R

Moved by Councillor Edwards, seconded by Deputy Mayor Myles

“BE IT RESOLVED approval be given for the Public Works Department to purchase a rosemount magnetic flow meter head replacement for the Water Treatment Plant at a cost of \$4,467.75 including HST.”

Motion carried unanimously

9. Regulations

There were no Regulations to bring forward.

10. Other Business

The Town hosted a Regional Food Banks Fundraiser for the four food banks on the Burin Peninsula on April 16th. Mayor Synard acknowledged a foundation in Ontario called Second Harvest and through the Sprott Foundation, Second Harvest is donating \$10,000.00 in Loblaws gift cards to the peninsula's food banks. Mayor Synard thanked Second Harvest, the Sprott Foundation and Loblaws for the generous donation.

11. Notices of Motion

There were no Notices of Motion to bring forward.

12. Adjournment

Motion

MMC 2020 06 16/025R

Moved by Councillor Keating, seconded by Councillor Tremblett

“BE IT RESOLVED the meeting was adjourned at 7:41 p.m.”

Motion carried unanimously.

Sam Synard
Mayor

Petrina Power
A/Town Clerk

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