

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD ON JULY 2, 2019**

Present were: Mayor Sam Synard
Deputy Mayor Gary Myles
Councillor Mike Brennan
Councillor Andy Edwards
Councillor Keith Keating
Councillor Loretta Lewis
Councillor Nora Tremblett

Also present: Melanie Kilfoy, Director of Finance & Administration
Ben Letemplier, Director of Operations & Public Works
Alje Mitchell, Director of Planning & Development Control
Robert Warr, Director of Recreation & Community Services
Petrina Power, Executive Clerk

1. Call to Order

Mayor Synard called the meeting to order at 7:04 p.m. and welcomed everyone present.

2. Adoption of Agenda

Motion

MMC 2019 07 02/001R

Moved by Councillor Lewis, seconded by Councillor Tremblett

“BE IT RESOLVED the agenda be adopted.”

Motion carried unanimously.

3. Adoption of Minutes

Regular Council Meeting, June 18, 2019

Motion

MMC 2019 07 02/002R

Moved by Councillor Keating, seconded by Councillor Tremblett

“BE IT RESOLVED the minutes of the Regular Council Meeting held on June 18, 2019, be adopted.”

Motion carried unanimously.

Council Meeting with Concerned Residents, June 18, 2019

Motion

MMC 2019 07 02/003R

Moved by Councillor Lewis, seconded by Deputy Mayor Myles

“BE IT RESOLVED the minutes of the Council Meeting with Concerned Residents held on June 18, 2019, be adopted.”

Motion carried unanimously.

Privileged Council Meeting, June 18, 2019

Motion

MMC 2019 07 02/004R

Moved by Councillor Keating, seconded by Councillor Lewis

“BE IT RESOLVED the minutes of the Privileged Council Meeting held on June 18, 2019, be adopted.”

Motion carried unanimously.

Special Council Meeting, June 28, 2019

Motion

MMC 2019 07 02/005R

Moved by Councillor Tremblett, seconded by Councillor Lewis

“BE IT RESOLVED the minutes of the Special Council Meeting held on June 28, 2019, be adopted.”

Motion carried unanimously.

4. Business Arising from Regular/Privileged/Special Council Meeting

There was no Business Arising from any of the Council meetings to bring forward.

5. Delegations

Mayor Synard recognized Mallory Spencer, Jude Stapleton and their families who were present. About a year ago, Council decided to create a new scholarship in the amount of \$1,000.00 in the name of Kaetlyn Osmond as a way of acknowledging all of her accomplishments as a figure skater. The scholarship was broken down into two categories – CANSKATE skaters and STARSKATE skaters – and each recipient would be awarded \$500.00. Four CANSKATE and five STARSKATE applications were received and Mayor Synard, Councillor Lewis and Cindy Pardy of the Tourism & Special Events Committee formed a committee for the purpose of reviewing each application. Applications were reviewed anonymously and independently rated.

The recipient of the Kaetlyn Osmond Scholarship for CANSKATE is five-year old Jude Stapleton, son of Shane and Barbara Stapleton. Jude just graduated kindergarten at Sacred Heart

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Academy and the 2018-2019 Ice Crystals Figure Skating Season was Jude's first year of figure skating. Jude's scholarship will be used for his second year of skating.

The recipient of the Kaetlyn Osmond Scholarship for STARSKATE is Mallory Spencer, daughter of Jacqueline Fewer. Mallory started the Ice Crystals Figure Skating Program at the age of 4 and has been skating for 12 years. Mallory will be completing her final year of figure skating with the Ice Crystals Figure Skating Club in the 2019-2020 figure skating year. Mallory will use her scholarship to train as a figure skating coach.

Council presented each recipient with their scholarships and a certificate.

6. Committee Reports

Planning & Development Committee

Councillor Brennan reviewed the minutes of the Planning & Development Committee meeting held on June 27, 2019.

Motion

MMC 2019 07 02/006R

Moved by Councillor Brennan, seconded by Councillor Tremblett

"BE IT RESOLVED that an application received from Antonia Slaney to operate Antonia's Online Deals! (online sale of merchandise) be approved."

Motion carried unanimously.

Finance Committee

Councillor Edwards reviewed the minutes of the Finance Committee meeting held on June 26, 2019.

Motion

MMC 2019 07 02/007R

Moved by Councillor Edwards, seconded by Councillor Keating

"BE IT RESOLVED approval be given to pay Invoice No. CINV0128857 as received from BDO Canada LLP dated April 30, 2019 in the amount of \$4,968.00 including HST for professional services in relation to HST information."

Motion carried unanimously.

Motion

MMC 2019 07 02/008R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to accept funding from the Atlantic Canada Opportunities Agency under the Regional Economic Growth Innovation Program for the development and implementation of a community branding strategy, new website and various marketing activities in support of the aquaculture industry, with the understanding that the Town’s share in the amount of \$14,440.00 will come from unallocated funds.”

Motion carried unanimously.

Motion

MMC 2019 07 02/009R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to sign the agreement between the Atlantic Canada Opportunities Agency and the Town of Marystown for funding under the Regional Economic Growth Innovation Program.”

Motion carried unanimously.

Motion

MMC 2019 07 02/010R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to write off interest in the amount of \$300.00 for Account No. GRIEG003 as the account was not invoiced on an annual basis for payment as per a tax agreement.”

Motion carried unanimously.

Motion

MMC 2019 07 02/011R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED Council approve Accounts Payable No. 8-1 as of June 18, 2019, in the amount of \$94,468.05 as per policy.”

Motion carried unanimously.

Motion

MMC 2019 07 02/012R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED Council approve Accounts Payable Listing No. 8-2 as of July 2, 2019, in the amount of \$232,967.87 as per policy.”

Motion carried unanimously.

Motion

MMC 2019 07 02/013R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to award the CANSKATE Kaetlyn Osmond scholarship to Jude Stapleton in the amount of \$500.00 to assist with the costs associated with figure skating, education and further development.”

Motion carried unanimously.

Motion

MMC 2019 07 02/014R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to award the STARSKATE Kaetlyn Osmond Scholarship to Mallory Spencer in the amount of \$500.00 to assist with the costs associated with figure skating, education and further development.”

Motion carried unanimously.

Motion

MMC 2019 07 02/015R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to accept five proposals for the sale of the 2009 Pontiac Torrent SUV as follows:

- Fred Brake \$634.80 including HST
- Bern Farrell \$2,990.00 including HST
- John Gover \$690.00 including HST
- Jerry Miller \$345.00 including HST
- Art Saunders \$920.00 including HST

BE IT FURTHER RESOLVED approval be given to award the proposal to sell the 2009 Pontiac Torrent SUV to Bern Farrell at a cost of \$2,990.00 including HST.”

Motion carried unanimously.

Motion

MMC 2019 07 02/016R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED Council appoint Alje Mitchell, A/Chief Administrative Officer, as staff signing authority on all accounts for the Town of Marystown and remove Dennis Kelly, Chief Administrative Officer, as signing authority.”

Motion carried unanimously.

Mayor Synard noted Mr. Kelly retired from the position of Chief Administrative Officer on June 28th.

Public Works Committee

Councillor Keating reviewed the minutes of the Public Works Committee meeting held on June 25, 2019.

Councillor Keating advised that the Town has received approval from the Department of Municipal Affairs and Environment to proceed with the Water Transmission Main Replacement Project. The project will go to tender this Friday, July 5th.

Requests have been received for speed bumps in the Markland Road and Harris Drive/Summer Games Building areas. The Director of Operations & Public Works is following up on quotes for the speed bumps.

A quote in the amount of 47,400.00 plus HST has been received from BMS North America for the installation of an ultraviolet light on the blivet located on Bayview Street. Follow-up is necessary to identify funds for the purchase.

Motion

MMC 2019 07 02/017R

Moved by Councillor Keating, seconded by Councillor Edwards

“BE IT RESOLVED approval be given to go to tender for engineering services for the Marine Drive Water Laterals – Pidgeon’s Road to Kelly’s Pond Road Project with the understanding that funding will be allocated subject to Council’s approval.”

Motion carried unanimously.

Motion

MMC 2019 07 02/018R

Moved by Councillor Keating, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to implement a policy that bulk garbage is to be placed at the curb no earlier than the day of or the day before bulk collection, with the understanding that if items are placed at the curb before this specified time, the Town will collect and dispose of the bulk garbage at the expense of the property owner.”

Discussion

Councillor Brennan advised that he has observed bulk garbage being placed at the curb a day or two following bulk garbage collection, resulting in bulk garbage sitting at the curb for close to a month. It’s unsightly and takes away from the efforts of others to keep Marystown clean. Councillor Brennan expressed his support for the motion and encouraged more people to sign up for the Town’s emails to ensure they are aware of what is happening in town. This item will be posted on the Town’s Facebook Page.

Motion carried unanimously.

Councillor Keating advised that approximately 90% of residents are in compliance with the Burin Peninsula Regional Service Board's policy on Mandatory roll-out bins. July 1st was the date when bins would become mandatory. It was noted that there are still some wooden garbage boxes at the curb that need to be removed. Residents can dispose of the bins by keeping them intact, marking them for disposal and placing them at the curb for collection on bulk garbage day.

Curb and gutter installation will start on Wilson Street tomorrow. Originally, only curb was to be installed on Forest Road but as the two roads connect with each other, it was recommended Forest Road be upgraded to both curb and gutter to keep it continuous.

Motion

MMC 2019 07 02/019R

Moved by Councillor Keating, seconded by Councillor Edwards

“BE IT RESOLVED approval be given to upgrade the curb installation on Forest Road to both curb and gutter at an additional approximate cost of \$2,125.00 plus HST as per the recommendation of the Town's engineers, Edwards & Associates Limited.”

Motion carried unanimously.

As noted, curb and gutter installation will start tomorrow and finish late this week or early next week after which paving should start. It was noted that along with Forest Road and Wilson Street, the tennis court will be paved as will Ville Marie Drive if upgrades are completed by then.

Residents on Wilson Street have been advised that as each side of the street is prepared for curb and gutter, they are to park on the opposite side of the street or in the lower parking lot at the Track and Field Complex to allow the curb and gutter to properly cure.

Recreation Committee

Councillor Lewis advised the Recreation Committee hasn't met since the last regular Council meeting.

Councillor Lewis congratulated the two recipients of the Kaetlyn Osmond Scholarships and thanked everyone who applied.

An invitation has been extended to organizations and businesses to sponsor a bed in the community garden. There are six garden beds available; the Town has already planted in three.

The Special Olympics were another huge success thanks to organizers Trudy Harris-Power, Lori Hunt, Gord Brockerville and workers from the Town of Marystown.

Canada Day was a huge success despite the weather. The luncheon at the Summer Games Building went over extremely well.

Summer programs are starting up this week and three summer students have been employed by the Town.

Paving of the new tennis court will start soon.

Benjamin Circus will be at the arena on July 16, 2019.

The Recreation Committee will host a yoga session on the Town grounds during the Shining Seas Summer Festival as well as a walk to the Mary Mount. Two tentative dates have been selected. More information will be brought forward at a later date.

Maintenance work will start on the trails this week.

Tourism & Special Events Committee

Deputy Mayor Myles reviewed the minutes of the Tourism & Special Events Committee meeting held on June 25, 2019.

Motion

MMC 2019 07 02/020R

Moved by Deputy Mayor Myles, seconded by Councillor Keating

“BE IT RESOLVED approval be given for the Town to enter into an agreement with Targa Newfoundland and Labrador for the hosting of the Marystown and Mooring Cove stages of the annual Targa Rally and Bambina events for 2019.”

Motion carried unanimously.

It was noted the Bambina didn't go ahead on June 30th as planned. The Targa Rally is scheduled to take place in September.

Despite the weather, Memorial Day/Canada Day went over well. The parade and Memorial Day Service took place outside followed by a luncheon at the Summer Games Building. Due to rain, the afternoon's events took place at the arena. Deputy Mayor Myles commended everyone on a job well done.

The committee's biggest upcoming event is the Shining Seas Summer Festival. A schedule of events is drafted and should be finalized in a week or two. The Committee will be meeting again in another week to finalize the schedule. Deputy Mayor Myles advised that cash floats will be needed for two of the events during the festival.

Motion

MMC 2019 07 02/021R

Moved by Deputy Mayor Myles, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to advance the Tourism & Special Events Committee funds from the Town's General Account in the amount of \$4,000.00 to assist with events hosted during the 2019 Shining Seas Summer Festival as follows:

- Outdoor Bingo - \$2,000.00
- Big Splash Concert - \$2,000.00

with the understanding the funds will be repaid following the festival.”

Motion carried unanimously.

Protection to Persons & Property Committee

Councillor Tremblett reviewed the minutes of the Protection to Persons & Property Committee meeting held on June 27, 2019.

Motion

MMC 2019 07 02/022R

Moved by Councillor Tremblett, seconded by Councillor Edwards

“BE IT RESOLVED approval be given to issue a Clean-Up Order to the owner of property located at 75 Harris Drive to have the entire property cleaned up and all small appliances removed from the property.”

Motion carried unanimously.

Motion

MMC 2019 07 02/023R

Moved by Councillor Tremblett, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to issue a Clean-Up Order to the owner of property located at 16-18 Main Street, Little Bay, to have the entire property cleaned up.”

Motion carried unanimously.

Motion

MMC 2019 07 02/024R

Moved by Councillor Tremblett, seconded by Councillor Edwards

“BE IT RESOLVED that, as per section 109 of the Access to Information and Protection of Privacy Act, 2015, approval be given to appoint Alje Mitchell, A/Chief Administrative Officer, as the Head of the Town of Marystown for the purposes of ATIPPA.”

Motion carried unanimously.

Councillor Tremblett advised that the firefighters have started their weekend duty (summer schedule). The Department’s annual demolition derby will take place on August 4th.

Referring back to the clean-up orders that will be issued, Councillor Brennan advised that the Committee is taking every step to ensure Marystown is cleaned up. Several surveillance cameras have been ordered and will be installed in various locations. Those caught littering or dumping illegally will be charged.

The Committee has several anti-littering signs, created from posters submitted during an anti-littering contest, ready to erect around town and deliver the anti-littering message. Councillor Brennan advised that Tim Hortons is very interested in sponsoring a sign, bringing the total to about sixteen signs. Councillor Brennan thanked everyone for their support of this initiative. Until the signs can be erected, Mayor Synard suggested putting a couple on display during the Council meetings.

On behalf of Tim Hortons, Mayor Synard advised Council that the Tim Hortons section of the access leading in to McDonalds, Tim Hortons and Subway has been repaired at the restaurant owner's cost.

7. Correspondence

There was no correspondence to bring forward.

Councillor Edwards took a moment to thank the Director of Recreation & Community Services for his work during Canada Day. Mayor Synard agreed, noting the weather didn't cooperate but it was still a great turnout at the arena for Canada Day activities and at the Summer Games Building following the Memorial Day service.

8. Approvals to Purchase

Motion

MMC 2019 07 02/025R

Moved by Councillor Edwards, seconded by Councillor Keating

"BE IT RESOLVED approval be given to the Public Works Department to engage Clarke's Garage Ltd. to do additional repairs required for the 2011 930 CAT Loader at a cost of \$5,175.00 including HST."

Motion carried unanimously.

Motion

MMC 2019 07 02/026R

Moved by Councillor Edwards, seconded by Councillor Tremblett

"BE IT RESOLVED approval be given to the Public Works Department to purchase asphalt from Provincial Paving Limited for road maintenance on Greenwood Street at a cost of \$2,552.43 including HST."

Motion carried unanimously.

9. Regulations

There were no regulations to bring forward.

10. Other Business

Councillor Keating expressed concern regarding the lack of specialists at the Burin Peninsula Health Care Centre and questioned whether the Burin Peninsula Chamber of Commerce, the Burin Peninsula Joint Council or another organization would be bringing the issue to the forefront. It is a concern for all residents that needs to be addressed.

As noted earlier, the Town's Chief Administrative Officer, Dennis Kelly, retired on June 28th after thirty-five years of service. Mayor Synard noted Mr. Kelly did a lot of great work for the Town as well as other municipalities and wished him all the best in his retirement.

It was noted that the next Council meeting will take place August 6, 2019.

11. Notices of Motion

There were no Notices of Motion to bring forward.

12. Adjournment

Motion

MMC 2019 07 02/027R

Moved by Councillor Lewis, seconded by Councillor Tremblett

“BE IT RESOLVED the meeting was adjourned at 7:50 p.m.”

Motion carried unanimously.

Sam Synard
Mayor

Petrina Power
A/Town Clerk