

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD ON SEPTEMBER 1, 2020**

Present were: Mayor Sam Synard
Deputy Mayor Gary Myles
Councillor Mike Brennan
Councillor Andy Edwards
Councillor Keith Keating
Councillor Nora Tremblett

Also present: Alje Mitchell, Chief Administrative Officer
Melanie Kilfoy, Director of Finance & Administration
Ben Letemplier, Director of Operations & Public Works
Robert Warr, Director of Recreation & Community Services
Petrina Power, Executive Clerk, A/Town Clerk

1. Call to Order

Mayor Synard called the meeting to order at 7:06 p.m. and welcomed everyone present.

2. Adoption of Agenda

Motion

MMC 2020 09 01/001R

Moved by Councillor Keating, seconded by Councillor Tremblett

“BE IT RESOLVED the agenda be adopted.”

Motion carried unanimously.

3. Adoption of Minutes

Regular Council Meeting, August 4, 2020

Motion

MMC 2020 09 01/002R

Moved by Councillor Tremblett, seconded by Councillor Edwards

“BE IT RESOLVED the minutes of the regular Council meeting held on August 4, 2020, be adopted.”

Motion carried unanimously.

Special Council Meeting, August 13, 2020

Motion

MMC 2020 09 01/003R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED the minutes of the special Council meeting held on August 13, 2020, be adopted.”

Motion carried unanimously.

4. Business Arising from Regular and Special Council Meetings

There was no Business Arising from the regular or special Council meetings to bring forward.

5. Delegations

There were no scheduled Delegations.

6. Committee Reports

Planning & Development Committee

Councillor Brennan reviewed the minutes of the Planning & Development Committee held on August 27, 2020.

Councillor Brennan advised they are working on job descriptions for two positions for the model Ship Exhibition and Gallery to assist with restoring the model ships and putting together displays and exhibits.

Councillor Brennan brought forward several Planning & Development applications.

Motion

MMC 2020 09 01/004R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED that an application received from a resident for a Crown Land Grant in Jean de Baie for the purpose of a residence be approved.”

Motion carried unanimously.

Motion

MMC 2020 09 01/005R

Moved by Councillor Brennan, seconded by Councillor Keating

“BE IT RESOLVED that an application received from a resident for a Crown Land Grant pursuant to a lease at Given’s Pond for the purpose of a remote cottage be approved.”

Motion carried unanimously.

Motion

MMC 2020 09 01/006R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED that an application received from Stellar Equipment & Services for a quarry permit to quarry armour stone, gravel, rock and sand and stockpile material 2km NW of Creston North be approved.”

Motion carried unanimously.

Motion

MMC 2020 09 01/007R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED that an application received from Max Bungay to operate Maximum Roofing & Construction at 10 Levi’s Road be approved.”

Motion carried unanimously.

Motion

MMC 2020 09 01/008R

Moved by Councillor Brennan, seconded by Councillor Keating

“BE IT RESOLVED that an application received from Leon Walsh to operate Chase’s Diner & Take Out at 224 Creston Boulevard be approved.”

Motion carried unanimously.

Motion

MMC 2020 09 01/009R

Moved by Councillor Brennan, seconded by Councillor Nora

“BE IT RESOLVED that an application received from a resident to construct an accessory building at 116 Atlantic Street be approved.”

Motion carried unanimously.

Motion

MMC 2020 09 01/010R

Moved by Councillor Brennan, seconded by Councillor Keating

“BE IT RESOLVED approval be given to write a letter of support to Ocean View Motel in St. Lawrence in support of their application to the Department of Tourism, Culture, Arts and Recreation for assistance in the development of a marketing initiative to promote the facility as a tourist destination on the Burin Peninsula.”

Motion carried unanimously.

Motion

MMC 2020 09 01/011R

Moved by Councillor Brennan, seconded by Councillor Tremblett

“BE IT RESOLVED Council ratify issuance of a permit to a resident to construct an accessory building measuring 12’ x 16’ on the Northwest Trail.”

Motion carried unanimously.

Finance Committee

Councillor Edwards reviewed the minutes of the Finance Committee meeting held on August 26, 2020.

Motion

MMC 2020 09 01/012R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED Council approve payment of the June Monthly Claim as received from YMCA of Newfoundland and Labrador dated June 30/20 in the amount of \$21,798.48.”

Motion carried unanimously.

Motion

MMC 2020 09 01/013R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED Council approve payment of the July Monthly Claim as received from YMCA of Newfoundland and Labrador dated July 31/20 in the amount of \$7,230.40.”

Motion carried unanimously.

Motion

MMC 2020 09 01/014R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED Council ratify Tax Error Corrections Listing No. 5-1 dated August 6, 2020, in the amount of \$606.85 as per policy.”

Motion carried unanimously.

Motion

MMC 2020 09 01/015R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED Council ratify Poll Tax Listing No. 5-2 dated August 26, 2020, in the amount of \$3,177.38 as per policy.”

Motion carried unanimously.

Motion

MMC 2020 09 01/016R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED Council approve Accounts Payable Listing No. 8-1 as of August 26, 2020, in the amount of \$124,147.341 as per policy.”

Motion carried unanimously.

Motion

MMC 2020 09 01/017R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to award the Contract Cleaning (Janitorial) Services contract for the Town Municipal Centre to Indisputable Speckless Cleaners for the two-year period to commence September 1, 2020, in the contract amount of \$16,560.00 including HST subject to discussion regarding the list of cleaning duties included in the contract.”

Motion carried unanimously.

Three tender bids were received in response to a tender call for the Town of Marystown Splash Pad Project, Project No. 153-2020-7008 as follows:

- Mallay’s Industrial Services Ltd - \$340,883.81 including HST
- Wally Drake’s Trucking Ltd. - \$420,108.74 including HST
- Can-Am Platforms & Construction Ltd. - \$461,877.44 including HST

Motion

MMC 2020 09 01/018R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to award the Town of Marystown Splash Pad Project, Project No. 153-2020-7008, to Mallay’s Industrial Services Ltd. in the amount of \$340,883.81 including HST, with funds to come from Gas Tax funding.”

Motion carried unanimously.

Motion

MMC 2020 09 01/019R

Moved by Councillor Edwards, seconded by Councillor Tremblett

“BE IT RESOLVED approval be given to appoint Edwards and Associated Ltd. as the consulting engineers on the Dunphy’s Road – Water, Sewer and Road Upgrading Project, Project No. 17-GI-21-00070 as per clause 17(2) of the Public Procurement Regulations and as per approval from the Department of Environment, Climate Change and Municipalities.”

Motion carried unanimously.

Motion

MMC 2020 09 01/020R

Moved by Councillor Edwards, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to purchase a parcel of land at 678 Ville Marie Drive for the purpose of a right-of-way to access back land for future development, with the understanding the current property owner will Quit Claim the property to the Town in lieu of all outstanding property taxes owed on the property.”

Motion carried unanimously.

Public Works Committee

Councillor Keating reviewed the minutes of the Public Works Committee meeting held on August 25, 2020.

Councillor Keating advised the Public Works Department has completed the following activities:

- asphalt repairs on Dock Road
- water and sewer installation completed for Splash Pad
- water and sewer installation completed in Markland Road
- water lateral repair completed on Catherine Street
- culvert repair completed at Kaetlyn Osmond Arena
- sewer installation completed on Atlantic Street
- line painting completed on all Town roads – three parking lots left to complete
- VFD installation completed at Clam Pond Pump House
- ditch repaired on McGettigan Boulevard
- water and sewer hookup to be completed on Lot 16 at the Marine Industrial Park

Other work is ongoing by the Department.

The Town has received approval to utilize Gas Tax Funding in the amount of \$142,758.00 for asphalt repairs on various roads, which will take place in the near future.

Work on the splash Pad project is expected to begin very soon and it's anticipated it will be completed by early to mid-fall.

The Water Treatment Plan is operating well. The Committee had some discussion regarding the replacement of the filters at some point in the future. As it will be a very expensive purchase, it has been suggested that the Town begin earmarking funds now.

The Town's equipment is in good working order with repairs made as required.

Waste Management operations are going well. The amount of bulk garbage seems to be down. It was noted that there are still a number of wooden garbage boxes. Residents are reminded that if they want to dispose of them, they can do so by keeping them intact, placing them at the curb and marking them to show they are to be picked up for disposal.

Motion

MMC 2020 09 01/021R

Moved by Councillor Keating, seconded by Councillor Edwards

“BE IT RESOLVED Council approve Change Order No. 1 as received from Cahill Technical in the amount of \$1,341.48 including HST for additional effort required for VTScada upgrades at the Water Treatment Plant and the Town Hall.”

Motion carried unanimously.

Motion

MMC 2020 09 01/022R

Moved by Councillor Keating, seconded by Councillor Edwards

“BE IT RESOLVED approval be given to install a water meter for Marbase Marystown Inc. at the former Marystown Shipyard at a cost of \$14,533.81 plus labour and equipment.”

Motion carried unanimously.

At this time, Councillor Keating took a moment to thank the Director of Operations & Public Works, Ben Letemplier, for his work with the Public Works Department as he has decided to move on to other opportunities.

Councillor Brennan also thanked Mr. Letemplier for the assistance provided whenever needed and commended him for being a great Director. Councillor Brennan thanked Mr. Letemplier, both personally and as a Councillor, for his service.

Deputy Mayor Myles advised he had dealings with Mr. Letemplier prior to coming on Council when he ran into issues with the water service for his property, noting Mr. Letemplier handled the situation quickly and professionally. As co-Chair of the Public Works Committee, Deputy Mayor Myles was a great worker and his absence will be a loss to the Town.

With Mr. Letemplier leaving, the Town will be down four full-time positions; Council and staff will be working on those positions in the very near future. Mayor Synard noted it was unfortunate that Mr. Letemplier was moving on and advised his service will be recognized at a later date.

Councillor Edwards also commended Mr. Letemplier on doing a great job for the Town, noting anything he was asked to do was done and done well. Councillor Edwards wished him the best of luck in the future.

Recreation Committee

In the absence of Councillor Lewis, Councillor Edwards advised the Recreation Committee hasn't met since the regular Council of August 4, 2020. Councillor Edwards brought forward the following report:

The summer months have been busy and Councillor Edwards commended the workers for the job they do everyday. All of the softball and soccer leagues have been up and running; the ladies softball league also resumed play after a number of years being dormant.

Councillor Edwards commended the work done by four students employed during the summer as they were a great addition to the Recreation Department. Councillor Edwards wished them well as they head back to their post secondary studies.

The Jane's Pond walking trail has undergone a great deal of maintenance this past summer and more is anticipated in the fall. The Town has been approached by Warrant Officer/Adjutant Perry Rideout of the Canadian Armed Forces, and formerly of Marystown, and Mr. Jeff Pittman with Department of Tourism, Culture, Arts and Recreation with a proposal for the walking trail in the area of the Marystown Lions Club. Approximately 30-armed forces personnel plan to be here on the ground for a weekend, with all their equipment, to extend and repair the walking trail. They will supply everything and in exchange for accommodations and storage of their equipment. Councillor Edwards thanked Warrant Officer/Adjutant Perry Rideout, the Canadian Armed Forces, Mr. Jeff Pittman and the Department of Tourism, Culture, Arts and Recreation.

Landing Place Pond Walking Trail is currently under construction. Minor maintenance and clean-up of the trail has been ongoing throughout the summer and over the last week the Recreation and Public Works Departments have been constructing a new entrance to the trail and pond and will be more user friendly, especially with the number of seniors who use the trail. Councillor Edwards thanked Mr. John McCarthy for allowing the Town to avail of some equipment for the project.

The upcoming winter season at the Kaetlyn Osmond Arena will be different from previous years due to COVID-19 restrictions however, the Department is working hard to ensure that all guidelines are implemented as per the Chief Medical Officer in order to allow the arena to safely reopen. Weekly meetings with Recreation NL and government officials are taking place with updates happening on an ongoing basis. It's anticipated the Town and residents will enjoy another successful year at the arena.

New system LED lighting at the Kaetlyn Osmond Arena will be installed next week and be ready for opening date. Maintenance has been conducted all throughout the facility during the off season. Through this new lighting system, the Town hopes to see lower. It's anticipated that through the NL Power takeCHARGE program, the Town will be entitled to a percentage rebate for installing the new lighting; an application is pending.

The Department received a \$10,000.00 grant under the Healthy Living Program funded through the Provincial Government. The grant is aimed at upgrading small infrastructure with a focus on saving energy costs. Given that the arena is 45 years old, the heating system is very outdated and this grant will be used towards the cost of installing mini splits in the dressing rooms and reduce heating costs. Two quotes have been received with a third pending. It's hoped the system will be installed by the start of the winter season.

The YMCA has reopened and things seem to be running quite well considering the rules and regulations that were implemented due to the pandemic.

Work has begun on the site for the new Splash Pad, which will be located in the area of the Track & Field Complex. Councillor Edwards thanked Councillor Keating and the Public Works Department for their assistance in preparing the site and installing services. It's expected things will get busier in the next few weeks as the contractor begins installing the various components of the splash pad. Councillor Edwards advised the public that activity at the site will increase over

the next few weeks and advised residents utilizing the Track and Field Complex to use caution going around the track and be mindful of the workers in the area.

Councillor Edwards thanked the Town's JCP workers and commended them on their work for the last 13 weeks in helping making our town a much cleaner place to live. Councillor Edwards also thanked the Town's own Recreation and Public Works Department workers for their continuous work and assistance that they provide on a daily basis.

Tourism & Special Events Committee

Deputy Mayor Myles reviewed the minutes of the Tourism/Special Events Committee meeting held on August 25, 2020.

Plans and activities that would have gone ahead this year were cancelled due to COVID-19 however, the Committee is planning an outdoor bingo that will take place on September 8th on the St. Gabriel's Hall Parking lot. The event was originally planned for late August however, the license was delayed due to the need for an approved COVID-19 plan.

As with last year's outdoor bingo, participants will play from within their cars and are to stay in their cars. There is to be no interaction between any of the players outside of their own cars.

All volunteers and organizers will be required to non-medical wear masks and all transactions involving prizes will be done through the car windows. Cards and blotters will be available for purchase upon arrival. Participants will be directed as to where to park and the games will be played on a station transmitting through the car radios. A total of \$1,500.00 in prize money will be given out. Bingo booklets will cost \$10.00 with nine cards per sheet.

The funds raised from the outdoor bingo that was originally being planned for this year's Shining Seas Summer Festival would have been used to offset other festival events so they could be offered free or at a low cost. Because this year's festival was cancelled, funds raised during the outdoor bingo will be held for a future festival.

Deputy Mayor Myles encouraged any Councillor or staff person interested in volunteering to do so and invited everyone out to participate in an evening of outdoor bingo.

Motion

MMC 2020 09 01/023R

Moved by Deputy Mayor Myles, seconded by Councillor Tremblett

"BE IT RESOLVED approval be given to advance the Tourism & Special Events Committee funds from the Town's General Account in the amount of \$2,000.00 to assist with an Outdoor Bingo scheduled for September 8, 2020, with the understanding funds will be repaid following the event."

Motion carried unanimously.

As a final note, Deputy Mayor Myles advised the Tourism & Special Events has begun meeting again on a regular basis and will plan events as permitted under COVID-19 guidelines.

Protection to Persons & Property Committee

Councillor Tremblett reviewed the minutes of the Protection to Persons and Property Committee meeting held on August 27, 2020.

Motion

MMC 2020 09 01/024R

Moved by Councillor Tremblett, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to declare the week of September 7-11, 2020 as Fetal Alcohol Syndrome Disorder Awareness Week.”

Motion carried unanimously.

Motion

MMC 2020 09 01/025R

Moved by Councillor Tremblett, seconded by Councillor Brennan

“BE IT RESOLVED approval be given to issue a Removal/Reinforcement Order for a retaining wall located at 608 Ville Marie Drive.”

Motion carried unanimously.

Councillor Tremblett advised there is an issue with ducks and rodents on Greenwood Street. Council is looking into the issue and will be following up with Orkin and the Department of Fisheries and Land Resources (Wildlife).

Things are going well at the Fire Hall with no major issues. The Department lent their assistance to the Town of Burin when a fire broke out at Rene’s Auto Body on August 20th. With assistance from the Fire Departments in Winterland and Garnish as well, the Burin Fire Department was able to get the fire under control and prevent it from spreading. Councillor Tremblett noted it was great to see all four communities coming together to help each other out.

Things are also good with the Animal Control Officer with no major issues to report. Councillor Tremblett advised there had been one complaint regarding a barking dog that has been addressed.

7. Correspondence

There was no correspondence to bring forward.

8. Approvals to Purchase

Motion

MMC 2020 09 01/026R

Moved by Councillor Edwards, seconded by Councillor Keating

“BE IT RESOLVED approval be given to the Public Works Department for the purchase of traffic paint (5 white, 13 yellow, 5 blue, 5 thinner and freight) from Sherwin Williams at a cost of \$3,489.28 including HST.”

Motion carried unanimously.

9. Regulations

There were no Regulations to bring forward.

10. Other Business

Councillor Keating noted that despite the loss of the local radio station, the local newspaper, the closure of several stores and the loss of foot traffic/lack of merchandise in others, Marystown still seems to be a very busy place with even more traffic than before. There seems to be an increase in online shopping and questioned how the tax base might be affected in the future.

Councillor Tremblett agreed, noting she has also noticed that some stores are very sparse and there are issues for some stores in getting enough staff to allow them to be open full time. Councillor Tremblett also believes there has been an increase in online shopping. Again, despite how busy Marystown looks, Councillor Keating noted some businesses are not coping well.

While there might be an increase in online shopping, Deputy Mayor Myles noted residents are still out and about doing things.

Mayor Synard stated that in this day and age, for any business to survive in the retail sector, it has to get into online sales. However, with the option of online shopping, Councillor Tremblett noted the brick and mortar portion of a store then doesn't need as many employees.

Deputy Mayor Myles noted how residents still comment on the loss of CHCM Radio several years back and how they find it difficult to find out information or promote things as not everyone subscribes to online newspapers, social media sites, etc. Councillor Tremblett advised Channel 6 Ads will be starting up again soon.

Councillor Keating stated a lot of product is coming from outside Canada and the Government needs to look into how it can keep things Canadian and keep people employed.

11. Notices of Motion

There were no Notices of Motion to bring forward.

12. Adjournment

Motion

MMC 2020 09 01/027R

Moved by Councillor Keating, seconded by Councillor Tremblett

“BE IT RESOLVED the meeting was adjourned at 7:51 p.m.”

Motion carried unanimously.

Sam Synard
Mayor

Petrina Power
A/Town Clerk

*Town Council of Marystown
Regular Council Meeting
September 1, 2020*